

California State Library FY 2014 / 2015 Library Services and Technology Act Final  
Program Narrative Report

Reference #	8246727
Status	Complete
Project Title	PACE (Project and Collaborative Education)
Grant Award Number	40-8419
Choose grant project start date	2015-07-01
Choose grant project end date	2015-06-30
Library/Institution	City of Commerce Public Library
Director First Name	Beatriz
Director Last Name	Sarmiento
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Choose the library/organization type	Public
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Please choose one goal in the California State Library LSTA Five Year Plan 2013 - 2017 that best describes the project.	Goal 7: Community Connections

<p><b>Project Abstract</b></p>	<p>The City of Commerce Public Library's PACE (Projects and Collaborative Education) Project provided the necessary resources for K-12 students to successfully create projects and presentations that were assigned to them throughout the school year. During the year, 384 students, from Kindergarten to adult college students, checked out our PACE Supply Kits and used our supplies for their school projects. Our PACE Supply Kits contained markers, crayons, colored pencils, highlighters, tape, a glue stick, a pair of scissors, a pen, a pencil, a pencil sharpener, a stapler, an eraser, and a ruler. Kits were available to check out for use in library (for 2 hours) or as a take home kit (for 2 weeks). Additional supplies were also available for students to take based on their project's needs, such as: poster board, tri-fold boards, construction paper, colored yarn, felt, pipe cleaners, glitter glue, modeling clay and much more. Laptop computers and Chromebooks were also available for checkout through the PACE Project. Additionally, fifteen PowerPoint classes were held across four library locations, which were attended by 40 teens and adults.</p>
<p><b>List any important outcomes or findings from your project. What changes occurred in your target audience's skills, knowledge, behavior, attitude, and/or status/life condition?</b></p>	<p>Of the students and parents that completed our survey:</p> <ul style="list-style-type: none"> <li>- 99% stated that they felt more confident in the project that they created due to the PACE Project</li> <li>- Of the students that worked on group projects, 99% stated that they would feel more comfortable when assigned group projects because of the PACE Project</li> <li>- 99% of the parents surveyed, stated that they would feel "less stressed/more at ease" in the future when their child is assigned a school project, due to the PACE Project</li> <li>- Survey comments confirmed that parents were grateful for the PACE Project</li> </ul> <p>Of the teachers that completed our survey:</p> <ul style="list-style-type: none"> <li>- 100% stated they would feel more confident when assigning school projects in the future because of the PACE Project</li> <li>- 100% said they would recommend the PACE Project in the future</li> <li>- 100% said that because of the PACE Project, they will feel more optimistic when assigning projects to their students in the future</li> <li>- Survey comments from teachers also confirmed that the PACE Project had an effect on the final projects that students turned in:</li> </ul> <p>"We had a very successful science fair due to the help our students received. Thank you for the support."</p> <p>"The PACE Project provided my students with the materials they needed to be successful with their Science Fair project. Knowing that these materials are available makes me more comfortable with assigning more projects to extend student learning beyond books and tests."</p> <ul style="list-style-type: none"> <li>- Based on observation in the library, many students were excited about their projects and their opportunity to check out our supplies and to see what was available to them.</li> </ul>

Briefly describe the importance of the outcomes or findings.	Our findings are important because they confirm that we were successful in our goals for the PACE Project. It also confirms that this will be a valuable project to continue after the grant year.
What methods were used to determine your outcomes or findings. Choose all that apply.	Survey, Other (describe), Informal interviews
Based on outputs, outcomes and/or other results, explain any significant lessons learned from these findings for either the State Library or others in the library field.	These findings are important to others in the library field, because this type of project can be replicated in other communities. Common Core Standards, which have been implemented across the country, increase the focus on project-based learning in the classroom and for assignments. With a project like this, libraries can strengthen their support for education in the community and help parents support their children's learning by providing the materials and space the students need, but which can be difficult for families to afford.
Do you anticipate continuing this project after the current reporting period ends?	Yes
Please describe why.	The PACE project was extremely popular, very important to our community, and supports our library's mission, so we intend to continue the project.
Do you anticipate any change in the level of effort?	Yes
Please briefly describe any changes in the level of effort. Include information as to whether you intend to use LSTA, local or inkind funds.	We anticipate the level of effort to decrease, because the foundation for the program has already been established during the grant year. The kits have already been created and cataloged, the staff have been trained, and a large portion of the supplies have been purchased. Now the focus will be on maintaining and growing the program. To continue the program, we will need to continue advertising, checking out supplies and kits, and replenish supplies when needed (with inkind funds).
Do you anticipate any change in the project's scope?	No
Please briefly describe the changes in the project's scope.	N/A
Do you anticipate any other changes in the project?	Yes
Please briefly describe the changes in the project.	Near the end of the grant year we were able to purchase a 3D printer with our remaining funds. We will add this service to the program, so that students can create their own unique items to include in their projects, dioramas, and models, such as planets, trees, and other 3D printed items. In addition to providing them with new and different items, we will be making this new technology available to them which will encourage interest and excitement in their project, as well as interest in technology.
ADDITIONAL MATERIALS You can attach to this report any supporting documents relating to outcomes, outputs or other information that you believe will add to the report.	<a href="#">2014-2015_Surveys.pdf (5224k)</a>
Additional Materials	<a href="#">Supply_Request_Form_Final_May62015.pdf (40k)</a>

Additional Materials	<a href="#">Assignment_Description_Form.pdf (29k)</a>
Additional Materials	<a href="#">PACE_Teen_Flyer.pdf (392k)</a>
Additional Materials	<a href="#">PACE_Kids_2.pdf (714k)</a>
URL	<a href="http://www.cityofcommercepubliclibrary.org/library/?q=content/pace-project-and-collaborative-education-0">http://www.cityofcommercepubliclibrary.org/library/?q=content/pace-project-and-collaborative-education-0</a>
URL	<a href="http://www.cityofcommercepubliclibrary.org/library/?q=content/pace-project-and-collaborative-education">http://www.cityofcommercepubliclibrary.org/library/?q=content/pace-project-and-collaborative-education</a>
Project Intent - choose ONE	Lifelong Learning - Improve users' formal education
SUBJECT OF INTENT: Select no more than THREE subjects.	Community Concerns, Education - Curriculum support, Science, Technology, Engineering & Math (STEM)
Amount of Grant Award	20000.00
Amount of Grant Expended	20000.00
Amount of Local Match Cash Contribution Expended	0.00
Amount of In-Kind Expended	8300.00
Total Amount of Project	28300.00
Advertising, Public Relations and/or Promotional Materials	No
Fundraising and/or Proposal Writing	No
Lobbying and/or Advocacy	No
Food and/or Entertainment	No
Construction and/or Renovation	No
Indirect Costs	No
INSTRUCTION - PROGRAMSKIP THIS PAGE and proceed to the next applicable activity for your project if this activity does not apply to your project.	PROGRAM: formal interaction and user engagement, e.g. a class on computer skills
Activity Title	PowerPoint Classes
Activity Intent - choose ONE	Lifelong Learning - Improve users' general knowledge and skills
SUBJECT OF INTENT: Select no more than three subjects.	Community Concerns, Education - Curriculum support, Science, Technology, Engineering & Math (STEM)
Brief Activity Abstract:	We provided 15 Introduction to PowerPoint classes, which were provided at our four locations. Though these classes were intended as single session classes, several attendees chose to come back week after week. During those classes we covered more advanced topics and the students progressed even further in their knowledge of PowerPoint.
Delivery format	In person
Session length - number of minutes	60
Number of sessions in program	1
Average number in attendance per session	3

Total number of times program was administered	15
Total number of program attendees	40
Is this activity statewide?	No
If the activity was statewide, was it offered in specific locations?	No
Is this activity directed at the library workforce (including volunteers and trustees/libraryboard members)?	No
Is this activity directed at the general population or a targeted population?	General Population
Public libraries	4
What partners were involved with this activity? Select all that apply.	Not applicable
Please select the Target Age Group for this activity. Select all that apply.	13-17 years, 18-25 years, 26-49 years, 50-59 years, 60-69 years
Geographic community of the targeted group. Choose as many as apply.	Urban
Is this activity targeted at specific economic types?	Not applicable
Is this activity targeted at specific ethnicity types?	Not applicable
Is the activity directed at families?	No
Is the activity directed at inter-generational groups?	No
Is the activity directed at immigrants/refugees?	No
Is the activity directed at those with disabilities?	No
Is the activity directed at those with limited functional literacy or informational skills?	No
Is the activity directed at groups that fall into a category not already captured? If yes, please provide brief detail.	No
<b>INSTRUCTION - CONSULTATIONS</b> SKIP THIS PAGE and proceed to the next applicable activity for your project if this activity does not apply to your project.	CONSULTATION: Informal interaction with an individual or group of individuals (library staff or other professional) who provide expert advice or reference services to individuals, units or organizations. Includes drop in and referral.
Activity Title	PACE Project Requests
Activity Intent - choose ONE	Lifelong Learning - Improve users' formal education
SUBJECT OF INTENT: Select no more than three subjects.	Community Concerns, Education - Curriculum support, Science, Technology, Engineering & Math (STEM)
Brief Activity Abstract:	Students interested in using the PACE Project received a brief consultation of the supplies they might need to complete their school projects and received help filling out the necessary forms with the help of our staff at our reference desk or circulation desk. Staff also helped students narrow down their project topic which in turn helped them narrow down specific supplies they might need.
Delivery format	In person

Mode (check all that apply)	Drop In
Total number of consultation/reference transactions.	384
Average number of consultation/reference transactions per month.	42
Is this activity statewide?	No
If the activity was statewide, was it offered in specific locations?	No
Is this activity directed at the library workforce (including volunteers and trustees/libraryboard members)?	No
Is this activity directed at the general population or a targeted population?	Targeted Group
Public libraries	4
What partners were involved with this activity? Select all that apply.	Not applicable
Please select that Target Age Group for this activity. Select all that apply.	0-5 years, 6-12 years, 13-17 years, 18-25 years, 26-49 years
Geographic community of the targeted group. Choose as many as apply.	Urban
Is the activity targeted at specific economic types?	Not applicable
Is the activity targeted at specific ethnicity types?	Not applicable
Is the activity directed at families?	No
Is the activity directed at inter-generational groups?	No
Is the activity directed at immigrants/refugees?	No
Is the activity directed at those with disabilities?	No
Is the activity directed at those with limited functional literacy or informational skills?	No
Is the activity directed at groups that fall into a category not already captured? If yes, please provide brief detail.	No
<b>CONTENT - ACQUISITIONS</b> SKIP THIS PAGE and proceed to the next applicable activity for your project if this activity does not apply to your project.	<b>ACQUISITION:</b> Selecting, ordering, and receiving materials for library or archival collections by purchase, exchange, or gift, which may include budgeting and negotiating with outside agencies (i.e. publishers, vendors) to obtain resources. May also include procuring software or hardware for the purposes of storing and/or retrieving information or enabling the act of experiencing, manipulating, or otherwise interacting with an information resource.
Activity Title	Purchasing of supplies
Activity Intent - choose ONE	Lifelong Learning - Improve users' formal education
<b>SUBJECT OF INTENT:</b> Select no more than three subjects.	Community Concerns, Education - Curriculum support, Science, Technology, Engineering & Math (STEM)
Brief Activity Abstract:	We purchased bags, supplies, laptops, and Chromebooks to begin the PACE Program.

Format	Physical
Number of hardware items acquired	11
Number of software items acquired	7
Number of licensed databases acquired	0
Number of print items (books and government documents) acquired	0
Number of electronic materials acquired	0
Number of audio/visual units (audio discs, talking books, other recordings) acquired	0
Is this activity statewide?	No
If the activity was statewide, was it offered in specific locations?	No
Is this activity directed at the library workforce (including volunteers and trustees/libraryboard members)?	No
Is this activity directed at the general population or a targeted population?	Targeted Group
Public libraries	4
What partners were involved with this activity? Select all that apply.	Not applicable
Please select that Target Age Group for this activity. Select all that apply.	0-5 years, 6-12 years, 13-17 years, 18-25 years, 26-49 years
Geographic community of the targeted group. Choose as many as apply.	Urban
Is this activity targeted at specific economic types?	Not applicable
Is this activity targeted at specific ethnicity types?	Not applicable
Is the activity directed at families?	No
Is the activity directed at inter-generational groups?	No
Is the activity directed at immigrants/refugees?	No
Is the activity directed at those with disabilities?	No
Is the activity directed at those with limited functional literacy or informational skills?	No
Is the activity directed at groups that fall into a category not already captured? If yes, please provide brief detail.	No
<b>CONTENT - CREATIONS</b> SKIP THIS PAGE and proceed to the next applicable activity for your project if this activity does not apply to your project.	CREATION: Design or production of an information tool or resource, (e.g. digital objects, curricula, manuals). Includes digitization or the process of converting data to digital format for processing by a computer.
Activity Title	Creation of PACE Kits
Activity Intent - choose ONE	Lifelong Learning - Improve users' formal education
SUBJECT OF INTENT: Select no more than three subjects.	Community Concerns, Education - Curriculum support, Science, Technology, Engineering & Math (STEM)

<b>Brief Activity Abstract:</b>	We created 20 PACE kits, which contained markers, crayons, colored pencils, highlighters, tape, a glue stick, a pair of scissors, a pen, a pencil, a pencil sharpener, a stapler, an eraser, and a ruler. We also created surveys, forms, two websites, two flyers (teen audience and children audience, and a online and hard copy photo album of available supplies.
<b>Format</b>	Combined physical and digital
<b>Number of items digitized</b>	0
<b>Number of items digitized and available to the public</b>	0
<b>Number of physical items</b>	20
<b>Number of open source applications/software systems</b>	0
<b>Number of proprietary applications/software systems</b>	0
<b>Number of learning resources ( e.g. toolkits, guides)</b>	0
<b>Number of plans/frameworks</b>	0
<b>Is this activity statewide?</b>	No
<b>If the activity was statewide, was it offered in specific locations?</b>	No
<b>Is this activity directed at the library workforce (including volunteers and trustees/libraryboard members)?</b>	No
<b>Is this activity directed at the general population or a targeted population?</b>	Targeted Group
<b>Public libraries</b>	4
<b>What partners were involved with this activity? Select all that apply.</b>	Not applicable
<b>Please select that Target Age Group for this activity. Select all that apply.</b>	0-5 years, 6-12 years, 13-17 years, 18-25 years, 26-49 years
<b>Geographic community of the targeted group. Choose as many as apply.</b>	Urban
<b>Is this activity targeted at specific economic types?</b>	Not applicable
<b>Is this activity targeted at specific ethnicity types?</b>	Not applicable
<b>Is the activity directed at families?</b>	No
<b>Is the activity directed at inter-generational groups?</b>	No
<b>Is the activity directed at immigrants/refugees?</b>	No
<b>Is the activity directed at those with disabilities?</b>	No
<b>Is the activity directed at those with limited functional literacy or informational skills?</b>	No
<b>Is the activity directed at groups that fall into a category not already captured? If yes, please provide brief detail.</b>	No



<b>CONTENT - DESCRIPTIONS</b> SKIP THIS PAGE and proceed to the next applicable activity for your project if this activity does not apply to your project.	<b>DESCRIPTION:</b> Apply standardized descriptive information and/or apply such information in a standardized format to items or groups of items in a collection for purposes of intellectual control, organization and retrieval.
<b>Activity Title</b>	Cataloging of Pace Kits
<b>Activity Intent - choose ONE</b>	Lifelong Learning - Improve users' formal education
<b>SUBJECT OF INTENT: Select no more than three subjects.</b>	Community Concerns, Education - Curriculum support, Science, Technology, Engineering & Math (STEM)
<b>Brief Activity Abstract:</b>	A total of 20 PACE kits, 7 laptops, 4 Chromebooks and 40 take home and in-library use single item bags were cataloged.
<b>Format</b>	Physical
<b>Number of items made discoverable to the public</b>	71
<b>Number of collections made discoverable to the public</b>	0
<b>Number of metadata plans/frameworks produced/updated</b>	0
<b>Is this activity statewide?</b>	No
<b>If the activity was statewide, was it offered in specific locations?</b>	No
<b>Is this activity directed at the library workforce (including volunteers and trustees/libraryboard members)?</b>	No
<b>Is this activity directed at the general population or a targeted population?</b>	Targeted Group
<b>Public libraries</b>	4
<b>What partners were involved with this activity? Select all that apply.</b>	Not applicable
<b>Please select that Target Age Group for this activity. Select all that apply.</b>	0-5 years, 6-12 years, 13-17 years, 18-25 years, 26-49 years
<b>Geographic community of the targeted group. Choose as many as apply.</b>	Urban
<b>Is this activity targeted at specific economic types?</b>	Not applicable
<b>Is this activity targeted at specific ethnicity types?</b>	Not applicable
<b>Is the activity directed at families?</b>	No
<b>Is the activity directed at inter-generational groups?</b>	No
<b>Is the activity directed at immigrants/refugees?</b>	No
<b>Is the activity directed at those with disabilities?</b>	No
<b>Is the activity directed at those with limited functional literacy or informational skills?</b>	No
<b>Is the activity directed at groups that fall into a category not already captured? If yes, please provide brief detail.</b>	No

<b>CONTENT - LENDINGSKIP THIS PAGE and proceed to the next applicable activity for your project if this activity does not apply to your project. If</b>	<b>LENDING:</b> Provision of a library's resources and collections through the circulation of materials (general circulation, reserves). May also refer to the physical or electronic delivery of documents from a library collection to the residence of place of business of a library user, upon request.
<b>Activity Title</b>	PACE Project Supply Kits
<b>Activity Intent - choose ONE</b>	Lifelong Learning - Improve users' formal education
<b>SUBJECT OF INTENT: Select no more than three subjects.</b>	Community Concerns, Education - Curriculum support, Science, Technology, Engineering & Math (STEM)
<b>Brief Activity Abstract:</b>	Across our four libraries, 20 PACE Project kits (plus various supplies), 7 laptops, and 4 Chromebooks, 40 in house and in-library single item bags were available for checkout to students.
<b>Format</b>	Physical
<b>Number of total items circulated</b>	384
<b>Average number of items circulated per month</b>	42
<b>Number of ILL transactions</b>	0
<b>Average number of ILL transactions per month</b>	0
<b>Is this activity statewide?</b>	No
<b>If the activity was statewide, was it offered in specific locations?</b>	No
<b>Is this activity directed at the library workforce (including volunteers and trustees/libraryboard members)?</b>	No
<b>Is this activity directed at the general population or a targeted population?</b>	Targeted Group
<b>Public libraries</b>	4
<b>What partners were involved with this activity? Select all that apply.</b>	Not applicable
<b>Please select that Target Age Group for this activity. Select all that apply.</b>	0-5 years, 6-12 years, 13-17 years, 18-25 years, 26-49 years
<b>Geographic community of the targeted group. Choose as many as apply.</b>	Urban
<b>Is this activity targeted at specific economic types?</b>	Not applicable
<b>Is this activity targeted at specific ethnicity types?</b>	Not applicable
<b>Is the activity directed at families?</b>	No
<b>Is the activity directed at inter-generational groups?</b>	No
<b>Is the activity directed at immigrants/refugees?</b>	No
<b>Is the activity directed at those with disabilities?</b>	No
<b>Is the activity directed at those with limited functional literacy or informational skills?</b>	No
<b>Is the activity directed at groups that fall into a category not already captured? If yes, please provide brief detail.</b>	No

<b>PLANNING &amp; EVALUATION - RETROSPECTIVES</b> SKIP THIS PAGE and proceed to the next applicable activity for your project if this activity does not apply to your project.	RETROSPECTIVE: Research effort that involves historical assessment of the condition of a project, program, service, operation, resource and/or user group.
<b>Activity Title</b>	Surveys
<b>Activity Intent - choose ONE</b>	Lifelong Learning - Improve users' formal education
<b>SUBJECT OF INTENT: Select no more than three subjects.</b>	Community Concerns, Education - Curriculum support, Science, Technology, Engineering & Math (STEM)
<b>Brief Activity Abstract:</b>	Every student that utilized the PACE Project was given a survey to assess the project. Each student survey also had one question for their parents, so that we could assess the effect of the program on parents, as well as their students, if applicable. We also sent a survey to teachers whose students utilized the PACE Project to assess how effective the program was from the teachers' perspectives.
<b>How was the planning and/or evaluation done?</b>	In-house
<b>Number of evaluations and/or plans funded</b>	2
<b>Number of evaluations and/or plans completed</b>	199
<b>Is this activity statewide?</b>	No
<b>If the activity was statewide, was it offered in specific locations?</b>	No
<b>Is this activity directed at the library workforce (including volunteers and trustees/libraryboard members)?</b>	No
<b>Is this activity directed at the general population or a targeted population?</b>	Targeted Group
<b>Public libraries</b>	4
<b>What partners were involved with this activity? Select all that apply.</b>	Not applicable
<b>Please select that Target Age Group for this activity. Select all that apply.</b>	All ages
<b>Geographic community of the targeted group. Choose as many as apply.</b>	Urban
<b>Is this activity targeted at specific economic types?</b>	Not applicable
<b>Is this activity targeted at specific ethnicity types?</b>	Not applicable
<b>Is the activity directed at families?</b>	No
<b>Is the activity directed at inter-generational groups?</b>	No
<b>Is the activity directed at immigrants/refugees?</b>	No
<b>Is the activity directed at those with disabilities?</b>	No
<b>Is the activity directed at those with limited functional literacy or informational skills?</b>	No
<b>Is the activity directed at groups that fall into a category not already captured? If yes, please provide brief detail.</b>	No

SKIP THIS PAGE and proceed to the next page if this activity does not apply to your project.	PROCUREMENT
Activity Title	3D Printer Purchase
Activity Intent - choose ONE	Lifelong Learning - Improve users' formal education
SUBJECT OF INTENT: Select no more than three subjects.	Education - Curriculum support, Science, Technology, Engineering & Math (STEM)
Brief Activity Abstract:	We purchased a 3D Printer, a laptop, and 3d printer filaments near the end of the grant year.
Number of equipment/supplies acquired	34
Number of hardware items acquired	2
Is this activity statewide?	No
If the activity was statewide, was it offered in specific locations?	No
Is this activity directed at the library workforce (including volunteers and trustees/libraryboard members)?	No
Is this activity directed at the general population or a targeted population?	Targeted Group
Public libraries	1
What partners were involved with this activity? Select all that apply.	Not applicable
Please select that Target Age Group for this activity. Select all that apply.	0-5 years, 6-12 years, 13-17 years, 18-25 years, 26-49 years
Geographic community of the targeted group. Choose as many as apply.	Urban
Is this activity targeted at specific economic types?	Not applicable
Is this activity targeted at specific ethnicity types?	Not applicable
Is the activity directed at families?	No
Is the activity directed at inter-generational groups?	No
Is the activity directed at immigrants/refugees?	No
Is the activity directed at those with disabilities?	No
Is the activity directed at those with limited functional literacy or informational skills?	No
Is the activity directed at groups that fall into a category not already captured? If yes, please provide brief detail.	No
Is this an exemplary project?	Yes
If Yes, please briefly explain.	The PACE project can be used as a model for other libraries to execute to provide school supplies to students. Our kits can be replicated as well as the forms and flyers created for this project.
PROJECT COMMENTS: Any additional comments on the grant project.	We were overwhelmed by the patron's positive feedback on the PACE project.

<b>FINAL GRANT REPORT COMMENTS: Any comments on the California State Library FY 2014 / 2015 Library Services and Technology Act Final Narrative Program Report form.</b>	It would be helpful to have a home button and the bottom of each page or a number system at the bottom of each page to make it easier to navigate instead of using the previous or next buttons.
<b>Submitter First Name</b>	Sonia
<b>Submitter Last Name</b>	Bautista
<b>Submitter Phone Number</b>	323-722-6660
<b>Submitter Email Address</b>	soniab@ci.commerce.ca.us
<b>Library/Institution Director Name</b>	Beatriz Sarmiento
<b>Library/Institution Director Title</b>	Library Director
<b>Date</b>	2015-08-18
<b>Do you certify that all the information provided herein is accurate to the best of your knowledge? NOTE: When submitting print version of report as noted below, Library/Institution director should sign in the box to the right.</b>	Yes