

Internship Opportunity



Multiple Opportunities Available

Posting Date: August 10 , 2017

THIS MAY BE THE OPPORTUNITY FOR YOU!

A LITTLE BACKGROUND HISTORY

The [California State Library](#) was Founded in 1850 and is the state's information hub, preserving California's cultural heritage and connecting people, libraries and government to the resources and tools they need. The State Library has an extensive collection of documents from and about the state's rich history. The library also holds federal and state publications and is home to the Bernard E. Witkin State Law Library and the Braille and Talking Book Library.

Internship Summary

The collection of the California State Library contains many historically significant documents and artifacts. The intern will support the input of content into an online database to illustrate events in California history and increase public awareness of the collection. Interns will research events in California history, write short articles regarding these events, and find appropriate illustrations for the articles.

The intern assisting with this project will not only learn much about interesting aspects of the library's collections, online platforms, and California history, but will also help make library materials accessible to the general public.

If you are interested in discovering the unique collections held within the walls of the California State Library, how they are made available to the public, and helping make history come alive in a meaningful way, this could be the opportunity for you!

The Intern will report to the Museum Curator III of the Preservation Section.

JOB DUTIES

- Fact-check existing content for a "Today in California" website
- Find images, create digital surrogates (as needed), and create descriptive metadata for images to accompany content
- Find images, create digital surrogates (as needed), and create descriptive metadata for images to accompany content
- Other online content related duties

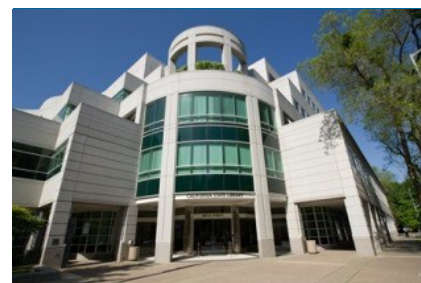
DESIRABLE QUALIFICATIONS

- Familiarity with WordPress/databases is helpful but not required
- Basic computer and keyboarding skills
- Ability to communicate effectively, courteously, and tactfully
- Strong interest in California history
- Ability to research and write clearly for a wide audience
- Ability to read and follow directions and pay careful attention to detail

Historical Content Internship opportunity begins in early September.

APPLICATION PROCESS

Please submit your resume and cover letter to csljobs@library.ca.gov



Historical Content Internship Opportunity

- ♦ Accepting Applications until positions are filled
- ♦ Minimum commitment of 8 hours per week and 2 month duration
- ♦ Flexible weekly schedule

The State Library serves the people of California in several ways:

- ♦ It is the central reference and research library for state government and the Legislature.
- ♦ It provides non partisan research to the Legislature and the Governor.
- ♦ It collects, preserves, generates and disseminates information from California's priceless historical items to today's online texts.
- ♦ It advises, consults with, and provides technical assistance to California's public libraries, and it directs state and federal funds to support local public libraries and statewide library programs and services.

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