

1 *Approved August 12, 2010*

2  
3 Library of California Board Meeting  
4 August 13, 2009

5  
6 California State Library  
7 900 N Street, Room 501  
8 Sacramento, California  
9

10 **CALL TO ORDER AND INTRODUCTIONS**

11 President Penny Kastanis convened the Library of California Board Meeting on August  
12 13, 2009 at 9:05 a.m., and welcomed Board Members, staff and audience members to  
13 Sacramento and called for introductions.

14 **Board Members Present:** President Penny Kastanis, Conchita Battle, Anne Bernardo,  
15 Victoria Fong, Paymaneh Maghsoudi, Elizabeth Murguia, and Judy Zollman.

16 **Not Present:** Vice President Tyrone Cannon and Jane Lowenthal.

17 **California State Library Staff Present:** Acting State Librarian Stacey Aldrich, Gerry  
18 Maginnity, Sandy Habbestad, Rush Brandis, Jacquie Brinkley, Bessie Condos, Suzanne Flint,  
19 Richard Hall, Carla Lehn, Kathy Low, Cindy Mediavilla, Mickie Potter, Linda Springer, Jon  
20 Torkelson, and Wanda Green.

21 **ADOPTION OF AGENDA**

22 *It was moved, seconded (Maghsoudi/Fong) and carried unanimously that*  
23 *the Library of California Board adopts the agenda of the August 13, 2009*  
24 *meeting as presented.*

25  
26 **APPROVAL OF MINUTES**

27 *It was moved, seconded (Fong/Zollman) and carried unanimously that the*  
28 *Library of California Board approves the draft minutes of the August 7,*  
29 *2008 meeting as amended.*

30  
31 **RESOLUTIONS**

32 President Kastanis expressed appreciation to Stacey Aldrich, Acting California State  
33 Librarian, for stepping in upon the resignation of Susan H. Hildreth, former State Librarian  
34 of California. President Kastanis read the resolution prepared for Hildreth on behalf of the  
35 Library of California Board. The following action was taken by the Board.

1            *It was moved, seconded (Maghsoudi/Fong) and carried unanimously that*  
2            *the Library of California Board adopts Library of California Board*  
3            *Resolution 2009-01 for Susan H. Hildreth. (See Attachment A)*  
4

5            Member Maghsoudi read a Board resolution to recognize Linda N. Jewett on the occasion  
6            of her retirement and on the conclusion of her term of service as a Member of the Board, and  
7            in honor of her years of public service to the people of the State of California. The following  
8            action was taken by the Board.

9            *It was moved, seconded (Fong/Zollman) and carried unanimously that the*  
10           *Library of California Board adopts Library of California Board Resolution*  
11           *2009-02 as amended for Linda N. Jewett. (See Attachment B)*  
12

13           President Kastanis added that Jewett had also served as Executive Director of the  
14           California School Library Association which was not mentioned in the resolution.

15           **REPORTS TO THE BOARD**

16           **Board President’s Report**

17           President Kastanis reported that the Library Media Teacher Credentials program she has  
18           coordinated for ten years at California State University Sacramento (CSUS) has regrettably  
19           been put on hiatus for at least the next year. She attributed low enrollment in the credentials  
20           program was due to the lack of jobs for teacher librarians in California’s schools. President  
21           Kastanis stated that CSUS was one of the few institutions in California where students could  
22           obtain a Library Media Teacher Credential. While most schools offer their programs  
23           completely online, the CSUS program was a hybrid, a combination of online and direct  
24           contact with the students.

25           **Chief Executive Officer’s Report**

26           Acting State Librarian, Stacey A. Aldrich, reported that the status on the appointment of a  
27           new State Librarian remains pending due to the hold placed on all appointments during  
28           California’s budget crisis. Aldrich provided the following updates:

- 29           • California State Library (CSL) relocated over 6 million items to a three-acre warehouse  
30           in West Sacramento. When the renovation of 914 Capitol Mall is complete, Witkin State  
31           Law Library, the Information Resources and Government Publications section, and the State  
32           Librarian’s Office will return to the Library & Courts I building. The entire courts facilities  
33           that formerly shared Library & Courts I & II will also be located entirely in Library & Court  
34           I.

1 • Aldrich thanked Library Programs Consultant Jon Torkelson for his assistance with  
2 implementing the new Aleph Integrated Library System developed by Ex Libris LTD.

3 • Changes in the budget include the loss of 12 CSL vacant positions, along with a 15% cut  
4 in contracts that included the loss of student assistant positions and the temporary loss of  
5 maintenance services at CSL's Sutro Library in San Francisco.

6 • As an organization, Aldrich stated that the State Library is going through a process to  
7 map out levels of products and services based on consequences of budget cuts and staff  
8 furloughs in order to provide the most value to the people it serves at this time and in the  
9 future.

10 The Bill & Melinda Gates Foundation awarded \$6.9 million in grant funds to Connected  
11 Nation and the American Library Association's Office for Information Technology Policy  
12 (OITP) to improve and sustain Internet connections for public libraries in California,  
13 Arkansas, Kansas, Massachusetts, New York, Texas, and Virginia. Connected Nation will  
14 organize and host a broadband summit on December 14-15, 2009, to educate leaders on the  
15 importance of libraries and broadband that meets or exceeds Internet bandwidth of 1.5 Mbps,  
16 so that communities can secure faster Internet connections to meet the daily needs of their  
17 users. Fifty-eight of the 131 branches without the 1.5 Mbps of bandwidth are in the Fresno  
18 area; other libraries are in rural areas. After the summit, CSL will submit a grant proposal to  
19 the Gates Foundation which will include the libraries that are participating to increase their  
20 bandwidth, along with a sustainability plan for the state on how we are going to do  
21 broadband.

22 • Broadband stimulus funds are available and a grant is being written for California to  
23 include implementation of video conferencing centers, more connectivity and programming  
24 between libraries, and particular to the State Library is a literacy concept to connect tutors  
25 and learners around the state.

26 • Aldrich concluded her report with an update from the Legislative Council who was  
27 tasked with looking into redundancies in the California code. After talking with regional  
28 library system, State Library Council, and the California Library Association Legislative  
29 Committee, among others, it was decided to honor the Library of California (LoC) Act and  
30 its great vision, but repeal the law so that our energies are focused on how to strengthen the  
31 CLSA law. The only changes to the Board would be its name would revert back to the  
32 California Library Services Board (CLSB) and the Board would no longer approve new

1 libraries for LoC memberships. Anticipated changes under the LoC Act will not occur until  
2 sometime in 2010.

3 In response to Member Fong’s concern to keep the LoC Act in place and not loose the  
4 multitype component, Maginnity provided a historical overview of the networking process  
5 that evolved into the LoC. He also stated that there are ways to revive CLSA to make  
6 changes if opportunities arise.

7 **Library Bond Act of 2000**

8 President Kastanis called on Bessie Condos for an update on shared resources and joint  
9 use libraries. The report was an update of the previous survey of twenty two library projects  
10 funded by the Bond Act of 2000 that had been open at least one year, and that participated or  
11 had planned to participate in joint use to share their facilities. Condos reported the results of  
12 the survey of the five remaining bond-funded library projects that have been open longer than  
13 one year. She noted that the survey and results will be placed on the CSL website.

14 As indicated in the previous survey, Condos observed that public libraries provided much  
15 of the effort in staffing and other resources in the joint use agreement, while schools may  
16 have provided only a set of textbooks. The time lapse that occurred between when a library  
17 applied for a bond funded project and when the project was actually awarded was detrimental  
18 to the partnering effort. Results indicate that partnering works more effectively when all  
19 parties are involved in the planning stage. Results further indicate that the joint effort does  
20 not work as well in large urban environments where staff turnover in the school  
21 administration is high. The economic downturn has further impacted the joint use partnering  
22 effort.

23 Discussion followed on long-term resource sharing issues between public libraries and  
24 schools and the continued lack of school district funding for school libraries, and the lack of  
25 public library funding to support school curriculums.

26 **Election of Board Officers for 2010**

27 President Kastanis called on the nominating committee for the election of Board officers.  
28 Member Maghsoudi presented the recommendations for 2010. The following actions were  
29 taken by the Board.

30 *It was moved by the Nominating Committee (Maghsoudi) and carried*  
31 *unanimously that the Library of California Board elects Penny Kastanis as*  
32 *President of the Library of California Board for the year 2010.*  
33

1            *It was moved by the Nominating Committee (Zollman) and carried*  
2            *unanimously that the Library of California Board elects Tyrone Cannon as*  
3            *Vice-President of the Library of California Board for the year 2010.*  
4

5            **2010 Meeting Schedule and Locations**

6            Habbestad presented the 2010 meeting dates based on survey responses from Board  
7            members. August 12, 2010 was the agreed upon date for the annual Board meeting.  
8            February 25, 2010 was agreed upon for a meeting to be conducted by a conference call if  
9            needed.

10           **CLSA Interlibrary Loan and Direct Loan Programs**

11           Habbestad reported on the cost study survey results for the Transaction Based  
12           Reimbursement (TBR) Program and reviewed the rate increases proposed for FY 2009/10.  
13           The following action was taken by the Board.

14           *It was moved, seconded (Bernardo/Battle) and carried unanimously that the*  
15           *Library of California Board adopts, subject to the concurrence of the State*  
16           *Department of Finance, reimbursement rates for the 2009/10 fiscal year as*  
17           *follows: for CLSA interlibrary loans, a reimbursement rate of \$5.99 per*  
18           *eligible transaction; for CLSA direct loans, a reimbursement rate of \$1.20*  
19           *per eligible transaction; and that the Chief Executive Officer informs all*  
20           *participants of the 2009/10 reimbursement rates as soon as Department of*  
21           *Finance concurrence is obtained.*  
22

23           Habbestad presented the motion for consideration for prorating the CLSA loan  
24           reimbursement program for 2009/10. The following action was taken by the Board.

25           *It was moved, seconded (Fong/Maghsoudi) and carried unanimously that*  
26           *the Library of California Board directs its Chief Executive Officer to*  
27           *withhold 80% from all CLSA ILL and Direct Loan Program reimbursement*  
28           *payments throughout the 2009/10 fiscal year and that, after determining the*  
29           *full State cost of the ILL and Direct Loan programs for 2009/10, directs the*  
30           *CEO to pay the full amount remaining due to each participating library if*  
31           *sufficient funds remain in the 2009/10 TBR Program appropriation, or to*  
32           *prorate the final payment equitably if insufficient funds remain in the*  
33           *program appropriation. I further move to authorize the CEO to make a*  
34           *one-time adjustment in the prorata percentage, if needed, in order to pay all*  
35           *participants equitably if actual transaction data increases at a rate that*  
36           *would not pay each participant equitably.*  
37

38           Habbestad added that Thousand Oaks Public Library and Humboldt County Library  
39           have requested to participate in the Universal Borrowing Program and share library materials  
40           outside their system service area.

1 Habbestad reported that transaction levels are at their highest and recommended the  
2 Board consider submitting a budget change proposal to the Department of Finance to  
3 eliminate the documented shortfall for direct and interlibrary loans. The following action  
4 was taken by the Board.

5 *It was moved, seconded (Zollman/Bernardo) and carried unanimously that*  
6 *the Library of California Board directs its Chief Executive Officer to seek*  
7 *additional 2010/11 local assistance funding through the BCP process to*  
8 *eliminate the documented shortfall for qualifying CLSA Direct and*  
9 *Interlibrary Loans.*

#### 10 11 **CLSA System Reference Program**

12 Habbestad presented the first motion for consideration stating that it was needed as a  
13 housekeeping measure to show that for FY 2008/09 the allocations to cooperative systems  
14 were calculated on the basis of nine members in the Monterey Bay Area Cooperative Library  
15 System (MOBAC), instead of ten as was approved at the August 2008 Board meeting. The  
16 CSL became aware in October 2008 that the San Juan Bautista City Library was charging non-  
17 resident borrowers a library card fee, and by doing so the library was no longer in compliance  
18 with the CLSA and not eligible to remain a member of MOBAC. The following action take  
19 was by the Board.

20 *It was moved, seconded (Maghsoudi/Bernardo) and carried unanimously*  
21 *that the Library of California Board approves the System Population and*  
22 *Membership figures, revised in October 2008, and used in the allocation of*  
23 *CLSA System Reference Program funds for the fiscal year 2008/09.*

24  
25 In the second motion for consideration, Habbestad reported that when the City Manager  
26 for the City of San Juan Bautista became aware that the non-resident library card fee would  
27 jeopardize its membership in the MOBAC System, he took the issue before the City Council  
28 and had the fee rescinded. The San Juan Bautista Public Library requested the Board's  
29 approval to re-affiliate with MOBAC, which is now the Pacific Library Partnership, and  
30 further requested that the Board waive the filing date requirement for participation in FY  
31 2009/10. The following action was taken by the Board.

32 *It was moved, seconded (Fong/Zollman) and carried unanimously that the*  
33 *Library of California Board approves the re-affiliation of the San Juan*  
34 *Bautista City Library with the Monterey Bay Area Cooperative Library*  
35 *System/Pacific Library Partnership, effective July 1, 2009, and waive the*  
36 *September 1, 2008 filing date for 2009/10 affiliations.*

1 Habbestad reported that the third motion for consideration was the annual approval of  
2 System Population and Membership figures for use in calculating CLSA system-level funding  
3 for FY 2009/10. Habbestad reminded the Board that final system allocations would be  
4 calculated based on policy the Board adopted at its August 2008 meeting that holds systems  
5 harmless if a merger takes place. The following action was taken by the Board.

6 *It was moved, seconded (Murguia/Fong) and carried unanimously that the*  
7 *Library of California Board approves the System Population and*  
8 *Membership figures for use in the allocation of CLSA System Reference*  
9 *Program funds for the fiscal year 2009/10.*

10  
11 Habbestad presented a summary of the System Plans of Service in the exhibits to the  
12 written report.

### 13 **Statewide Reference Project**

14 Aldrich gave an update on the Statewide Reference Project and noted that the project name  
15 was changed to Statewide Information Services. With the help of Rosario Garza, Executive  
16 Director, Southern California Library Cooperative (SCLC), a presentation was made at the  
17 2008 California Library Association conference, and a webinar was conducted to gain input  
18 from the library community. In March 2009 a Builders Group was formed with a core group  
19 from the Think Tank to map out information that was gathered, and analyze the feedback from  
20 the input sessions and develop plans for creating a new statewide reference model.

### 21 **CLSA System Advisory Board Program**

22 Habbestad reviewed the change in Board policy to allow one System Advisory Board  
23 member to travel outside the System service area to attend the CLA conference, as long as  
24 funds are available within each approved SAB allocation. With this new policy, the Board  
25 would no longer approve this activity on a year-by-year basis, but would be up to the System  
26 Director to verify funds and approve individual SAB member requests. The following action  
27 was taken by the Board.

28 *It was moved, seconded (Fong/Maghsoudi) and carried unanimously that*  
29 *the Library of California Board approves the use of allocated System*  
30 *Advisory Board (SAB) Program funds, where available within each*  
31 *approved SAB budget, and where requested, to reimburse one SAB member*  
32 *from each System for expenses incurred in attending the annual California*  
33 *Library Association conference.*

1 **Regional Library Network Development**

2 Habbestad stated that a new application for LoC membership was submitted from Sanger  
3 Unified School District to join the Heartland Regional Library Network. The following  
4 action was taken by the Board.

5 *It was moved, seconded (Bernardo/Battle) and carried unanimously that the*  
6 *Library of California Board approves the request for network affiliation for*  
7 *the member listed in Table A, with member services to begin immediately.*  
8

9 **Recommended 2009/10 CLSA Budget**

10 Habbestad reported that the baseline budget to the TBR and System-level programs is  
11 identical to the previous fiscal year. The following action was taken by the Board.

12 *It was moved, seconded (Maghsoudi/Fong) and carried unanimously that*  
13 *the Library of California Board adopts the 2009/10 CLSA Budget as*  
14 *displayed in the chart entitled "Summary—2009/10 CLSA Baseline Budget*  
15 *Recommendation by Program" and that the aforementioned chart be*  
16 *included in the minutes of this meeting. (See Attachment C)*  
17

18 Aldrich presented a chart showing a ten-year trend of funding for state and federal  
19 programs. Discussion followed on the 10-year trend of diminished California Library  
20 Literacy Services (CLLS) funding from the state. Carla Lehn, Library Programs Consultant,  
21 reported that through fund raising efforts, public libraries provide their literacy programs  
22 with \$3.50 for every dollar of CLLS funds provided by the state. Jacquie Brinkley, Library  
23 Programs Consultant, added that those CLLS funds amount to 18% of the funding CSL  
24 provides to the 105 literacy jurisdictions it serves, while 82% of the funds are provided by  
25 the local libraries. Lehn also reported that over one-half of California's population are below  
26 the level of literacy, which means they can't read the TV Guide or a prescription bottle.  
27 Brinkley stressed the importance of state assistance to literacy programs, and noted recent  
28 information indicates that 79% of community college students who voluntarily get assessed  
29 for placement are now going into remedial or developmental education. President Kastanis  
30 also commented on the mounting need for additional funding to support literacy programs,  
31 noting the disparity from individual to individual in student literacy at local colleges, in adult  
32 education classes and in library literacy programs.

33 **System Plans of Service for 2009/10**

34 Habbestad reported that CLSA Plans of Service were received from each of the eight  
35 Cooperative Systems. The three mega systems have submitted the necessary documentation  
36 required for completion of the consolidations. Staff recommended that the Board approve

1 the Plans of Service for each System for fiscal year 2009/10. The following action was taken  
2 by the Board.

3 *It was moved, seconded (Zollman/Bernardo) and carried unanimously that*  
4 *the Library of California Board approves the CLSA System Plans of Service*  
5 *for the eight CLSA Cooperative Library Systems submitted for fiscal year*  
6 *2009/10.*

7

## 8 **LEGISLATIVE**

### 9 **State Legislative Issues**

10 Member Bernardo, LoC Legislative Committee Chair, reported that following LoC  
11 Board's adopted position of support for SB 3, the Public Library Construction and  
12 Renovation Bond Act, the Bond measure was taken off the table. She reported also on the  
13 Board's position of support for increased funding for the National Library Service for the  
14 Blind and Physically Handicapped. Member Bernardo shared with the Board a three-page  
15 Assembly bill analysis from CLA's Legislative Committee and noted that CLA's next  
16 Legislative Committee meeting is a conference call on August 23, 2009.

### 17 **Federal Legislation**

18 Adrich reported that LSTA is up for reauthorization this year. Member Bernardo  
19 commented on Member Lowenthal's efforts in support of LSTA reauthorization.

## 20 **PUBLIC COMMENT**

21 Annette Milliron, Executive Director, NorthNet Library System, reflected on budget cuts  
22 in the cost of service for reference and delivery in the NorthNet System and noted the cuts  
23 made in delivery for Mountain Valley and North State areas.

24 Kathy Aaron, Director, Inland Library System, discussed Inland's new online catalog  
25 system and voiced her concern about budget cuts that will impact system delivery. Aaron  
26 announced her retirement after 33 years with the Inland Library System.

## 27 **BOARD COMMENTS**

28 Member Fong thanked Aldrich for her vision in library connectivity, for plans to increase  
29 broadband equitably throughout the state, and for the new concept in reinventing ourselves in  
30 the sharing of resources. Along with other Board Members, Member Fong thanked field and  
31 staff for their continued work and ongoing commitments to providing resources to the people  
32 in California.

33 President Kastanis thanked everyone for their work in support and survival of libraries,  
34 and extended a special thank you to staff.

1 **ADJOURNMENT**

2 President Kastanis adjourned the Library of California Board meeting at 11:20 a.m.

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## ***Library of California Board Resolution 2009-01***

### **In Honor of Susan H. Hildreth**

*WHEREAS*, Susan Hildreth has served the people of California as State Librarian with great distinction, energy, devotion, and unfailing good humor since her appointment July 15, 2004 by California Governor Arnold Schwarzenegger, until her departure on February 13, 2009; and

*WHEREAS*, Susan Hildreth enjoyed a distinguished 30-year career as a leader in California public libraries; and

*WHEREAS*, in her previous position, Susan served as City Librarian of the San Francisco Public Library and as Deputy City Librarian; and

*WHEREAS*, throughout her career, Susan has been selfless in offering assistance to other librarians and has mentored new librarians and library school students; and

*WHEREAS*, for years, Susan has lent her expertise and skills to professional librarian associations, including her service as President and Board Member of the Public Library Association, member of the Governing Council of the American Library Association, and President and Treasurer of the California Library Association; and

*WHEREAS*, Susan served in positions at the Yolo County Library, as Library Director for the Benicia Public Library, as County Librarian for Auburn-Placer County Library, as Deputy Director for Support Services for the Sacramento Public Library, and as planning consultant for the Library Development Services Bureau for the California State Library; and

*WHEREAS*, the Library of California Board desires to recognize Susan for her contributions as its Chief Executive Officer and as the Chair of the State Advisory Council on Libraries for LSTA, and for her leadership role and advocacy of California libraries; and

*WHEREAS*, through quarterly webcasts from the State Library, she has provided the library community with the most current information regarding state and federal programs and projects, connecting people with information both physically and virtually to enhance their quality of life; and

*BE IT RESOLVED*, that the Board expresses its sincere gratitude to Susan Hildreth for her guidance and assistance, and for her vision for the California State Library in the 21<sup>st</sup> century; and

*BE IT FURTHER RESOLVED*, that the members of the Library of California Board commend Susan for her achievements and extend to her sincere best wishes as she continues with her new role as City Librarian for Seattle Public Library.

### **Susan H. Hildreth**

shall be honored by the Library of California Board  
for her distinguished leadership and contributions  
to the libraries and people of the State of California  
on this day of August 13, 2009 in Sacramento, California.

## ***Library of California Board Resolution 2009-02***

***WHEREAS***, the Library of California Board desires to recognize Linda N. Jewett for her distinguished contributions as one of its members on the occasion of the conclusion of her term of service as a Member of the Board; and

***WHEREAS***, the Board wishes to honor Linda for her outstanding public service representing School Libraries since her appointment by the Governor on November 4, 2003; and

***WHEREAS***, Linda has advocated for libraries at the state level on behalf of the Board and the greater library community, and extended her knowledge and expertise in education and school library services to the Board; and

***WHEREAS***, it should be noted that Linda retired in 2004 as the Coordinator of Library Services for Sacramento City Unified School District and subsequent to that retirement has worked as a School Library and Literature Consultant; and

***WHEREAS***, Linda has served as president of the Sacramento Area Library Organization and the California School Library Association (CSLA), and was named the 2005 recipient of CSLA's Honorary Membership Award, a lifetime achievement award given to an outstanding retiree for distinguished contributions to the profession and organization over a sustained period of time; and

***WHEREAS***, it should be noted that Linda was also co-chair of the Information Power Implementation project for CSLA and also served on the CSLA Curriculum Committee, and was chair of the CSLA Intellectual Freedom Committee; and

***WHEREAS***, it should be noted that Linda served as chair of the California: To Statehood and Beyond Literature List Committee and served as a member of Recommended Literature for California Schools, K-12 Literature List; and

***WHEREAS***, the Board wishes to recognize Linda's outstanding contributions to school libraries, to literature and to the people of the State of California to learn and obtain information through our libraries.

***NOW, THEREFORE, BE IT RESOLVED***, that

*the Library of California Board  
extends its sincere appreciation and deep regard to*

**LINDA N. JEWETT**

*for her distinguished leadership and contributions  
to the libraries and people of the State of California  
on this day of 13 August 2009.*

**SUMMARY – 2009/10 CLSA Baseline Budget Recommendation by Program**

<b>PROGRAM</b>	<b>2008/09 CLSA BASELINE BUDGET</b>	<b>2009/10 CLSA BASELINE BUDGET</b>	<b>ADDITIONAL FUNDING RECOMMENDED</b>
Transaction Based Reimbursements	\$ 10,182,000	\$ 10,182,000	\$ 17,000,000
Consolidations & Affiliations	-0-	-0-	
Statewide Data Base	-0-	-0-	
System Advisory Boards	27,260	27,260	
System Reference	1,608,340	1,608,340	
System Communications & Delivery	1,090,400	1,090,400	
System Planning, Coordination, & Evaluation	-0-	-0-	
Statewide Communications & Delivery	-0-	-0-	
State Reference Centers	-0-	-0-	
<b>Total</b>	<b>\$12,908,000</b>	<b>\$12,908,000</b>	<b>\$17,000,000</b>

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