

**BRaille AND TALKING BOOK LIBRARY ADVISORY COUNCIL  
DRAFT AGENDA- Version 1.3  
SEPTEMBER 6, 2014, 10:00 – 3:30**

- 1. Introductions, roll call**
- 2. Approval of minutes of May 19, 2014**
- 3. Acceptance of agenda**
- 4. By-laws Review**
  - **Members' term of office, 1,2 3 years**
  - **Officer's term of office**
  - **Establishment of committees**
  - **Other provisions**
- 5. BTBL customer demographics**
- 6. Conference call. Judy Dixon, NLS Consumer Relations Officer  
Time 10:30**
- 7. Conference call 11:30-12:00  
Joel Snyder, PhD, author of the Visual Made Verbal: A  
Comprehensive Training Manual and Guide to the History and  
Application of Audio Description”**
- 8. Marketing/outreach**
  - **Groups to reach include: public libraries, Low Vision Clinics (e.g. UC Berkeley), veterans' groups, etc.**
- 9. Legislators' tour**
- 10. Reading room update/remodeling/training**
- 11. Making catalog more user friendly**
- 12. Youth and children services**
- 13. Next meeting logistics date etc.**
- 14. Agenda building**
- 15. Adjournment**

**FUTURE AGENDA TOPICS**

**1. Postal carrier of the year award**

**2. Honor 100+ year old customers**

**3. Operational Issues:**

- **Books that never come, but show on patron list as having been sent**
- **Books that are returned yet remain on patron list as not being received back.**
- **Books received that are not the type in one's profile, e.g. fiction books when those are not in the profile.**