

California Public Library Survey

THE FIELDS (IN GREEN) BELOW ARE FOR CSL USE ONLY

THE FIELDS IN RED ARE SYSTEM CALCULATED

Directory Update #1-45

- 1 Library ID _____
- 2 FSCS ID _____
- 3 Short Name _____
- 4 Library Name _____

Director (If position is not filled, enter "VACANT" in 6 and leave 7 & 8 blank)

- 5 Courtesy Title _____
- 6 Director First Name _____
- 7 Director Middle Name _____
- 8 Director Last Name _____
- 9 Director Title _____
- 10 Street Address _____
- 11 City _____
- 12 Zip _____
- 13 Zip +4 _____
- 14 Mailing Address _____
- 15 Mailing City _____
- 16 Mailing Zip _____
- 17 Mailing Zip +4 _____
- 18 Public Phone Number - Administration _____
- 19 Reference Phone Number _____
- 20 Fax _____
- 21 TDD for Deaf _____
- 22 Library Director's Email address _____
- 23 Library's Public Email address _____
- 24 Library's Web Address _____
- 25 ILL Period # of weeks _____
- 26 ILL Photocopy free up to 10 pages?
Copy fee. ONLY if answer to #26 is No;
otherwise, leave blank. _____
- 27 Name of person completing this survey _____
- 28 Phone # of person completing this survey _____

- 30 Email address of person completing this survey _____

THE FIELDS (IN GREEN) BELOW ARE FOR CSL USE ONLY

- 31 Size Square Mile _____
- 32 Interlibrary Relationship code _____
- 33 Legal Basis Code _____
- 34 Administrative Structure Code _____
- 35 FSCS Public Library Definition _____
- 36 Geographic Code _____
- 37 Legal Service Area Boundary Change _____
- 38 Library Type _____

- 39 Metropolitan Service Area Name
- 40 County
- 41 CLSA System Library
- 42 Population Group Number
- 43 State
- 44 Fiscal Year
- 45 Institute Code

Population and Outlets #201-212

- 201 Population of The Legal Service Area
- 202 Population of Children Ages Under 5
- 203 Population of Children Ages 5-14
- 204 Registered Users as of June 30
- 205 Children Borrowers
- 206 # of Central Libraries
- 207 # of Branch Libraries
- 208 # of Stations
- 209 # of Branches and Stations
- 210 # of Bookmobiles
- 211 Total # of Outlets
- 212 Total Square Footage

Library Staff #251-259

- 251 Total count of persons employed - full and part time
- 252 ALA Librarians (FTE) who have accredited ALA Masters
- 253 FTE Total Librarians (ALA or other)
- 254 FTE Special Professionals
- 255 FTE Library Technical Assistants
- 256 FTE Other
- 257 All Support Staff FTE
- 258 Staff FTE
- 259 FTE Volunteers (Average FTE per week - not hours)

Income - for Operational Expenses #301-307

- 301 Local Government (all sources)
- 302 State Funds (e.g. CLSA)
- 303 Federal Funds (e.g. LSTA or other)
- 304 All Other Operating Income
- 305 Total Operating Income

THE FIELDS (IN GREEN) BELOW ARE FOR CSL USE ONLY

- 307 CA Literacy Services

Income - for Capital Outlay #309-313

- 309 Local Government (taxes and allocations) _____
- 310 State Funds _____
- 311 Federal Funds _____
- 312 Other Income _____
- 313 **Total Capital Outlay Income** _____

Standard Operating Expenditures #401-411

- 401 Salary & Wages Expenditures _____
- 402 Employee Benefits Expenditures _____
- 403 **Total Staff Expenditures** _____

- 404 Print Materials Expenditures (except Serials) _____
- 405 Print Serial Subscription Expenditures _____
- 406 **Total Print Materials Expenditures** _____
- 407 Electronic Materials Expenditures _____
- 408 Other Materials Expenditures _____
- 409 **Total Collection Expenditures** _____
- 410 All Other Operating Expenditures _____
- 411 **Total Operating Expenditures** _____

Capital Expenditures #500

- 500 Total Capital Expenditures _____

Specific Expenditures #501-503

- 501 Preservation _____
- 502 Expenditures on Childrens Materials _____
- 503 Adult Literacy Program _____

Collections #601-619

- 601 Childrens Books Added _____
- 602 Books Children Held as of June 30 _____
- 603 Books Young Adult Held as of June 30 _____
- 604 # of Cataloged Books Added _____

- 605 # of Book Titles Added Cataloged in Collection _____
- 606 Total Books Held as of June 30 _____
- 607 # of Government Documents in Separate Collections _____
- 608 **Total Print Materials Held** _____
- 609 # of Electronic Books in Collection _____

- 610 # of Physical Audio Materials in Collection _____
- 611 # of Downloadable Audio Materials in Collection _____
- 612 # of Physical Video Materials in Collection _____

- 613 # of Downloadable Video Materials in Collection
- 614.a. # of Electronic Collections through Local and Other Funding in Collection
- 614.b. # of Electronic Collections through State Funding in Collection
- 614.c. # of Electronic Collections
- 615 # of Current Print Serial Subscriptions
- 616 Number of records in library catalog as of June 30
- 617 # of Childrens Audio Materials in Collection
- 618 # of Childrens Video Materials in Collection
- 619 Equipment collection

Library Services, Annual #801-827

- 800 Hours Open, All Outlets
- 801 Library Visits
- 802 Reference Questions
- 802a. Technology assistance
- 803 Physical Item Circulation
- 804 Circulation of Childrens Materials
- 805 Circulation of Non English Materials
- 806 Circulation of Non Book Materials
- 806a. Equipment Circulation
- 807 Circulation of Electronic Materials
- 808 Successful Retrieval of Electronic Information
- 809 Electronic Content Use
- 810 Total Circulation
- 811 Total Collection Use
- 812 ILL loans to others
- 813 ILL loans received
- 814 # of Pre School Programs
- 815 Pre-School Program Attendance
- 816 # of School Aged Programs
- 817 School Aged Program Attendance
- 818 # of Young Adult Programs
- 819 Young Adult Program Attendance
- 820 # of Adult Programs
- 821 Adult Program Attendance
- 822 Offsite Programs - Number
- 823 Offsite Programs - Attendance
- 824 # of Children's Programs
- 825 Childrens Program Attendance

826 Total # of Programs _____
827 Total Program Attendance _____

Salary Survey #901-918

901 Beginning Salary for Director _____
902 Final Salary for Director _____
903 Beginning Salary for Assistant Director _____
904 Final Salary for Assistant Director _____
905 Beginning Salary for Chief Library Division _____
906 Final Salary for Chief Library Division _____
907 Beginning Salary for Branch Librarian _____
908 Final Salary for Branch Librarian _____
909 Beginning Salary for Entry Level Librarian _____
910 Final Salary for Entry Level Librarian _____

911 Beginning Salary for Journeyman Librarian _____
912 Final Salary for Journeyman Librarian _____

913 Beginning Salary for Library Tech Assistant _____
914 Final Salary for Library Tech Assistant _____
915 Beginning Salary for Clerk _____
916 Final Salary for Clerk _____
Beginning Salary for Manager of Special Library _____
917 Service (non-MLS) _____
Final Salary for Manager of Special Library _____
918 Service (non-MLS) _____

Electronic Services #856-863

856 Library Utilizes CA Teleconnect Fund _____
857 Library Utilizes the E-Rate Program _____
858 CIPA Compliant _____

Electronic Resources Usage

Annual Uses (sessions) of Public Internet _____
859 Computers _____
860 Virtual Visits to the library website _____
861 Wireless Sessions Per Year _____
862 Does your library use RFID _____
863 # of Internet Terminals _____

Referenda #870-877

Please leave blank if no referenda occurred during the report year. Do not report referenda from prior years.

870 Referenda Election Date _____
871 Referenda Local Agency _____
872 Referenda Funding Purpose _____
873 Referenda Type of Tax _____
874 Referenda Percentage of Yes Votes _____

5	Legal Name	_____
6	Physical Street Address	_____
7	City	_____
8	Zip Code	_____
9	Zip+4 Code	_____
10	Mailing Street Address	_____
11	Mailing City	_____
12	Mailing Zip Code	_____
13	Mailing Zip +4	_____
14	County	_____
15	Fax	_____
16	Phone	_____
17	Outlet Type Code	_____
18	Facility Owned By	_____
19	Facility Update Needs	_____
20	Population Served	_____
21	Total Outlet Staff FTE	_____
22	Hours Open, Weekly	_____
23	Hours Open, Annually	_____
24	Weeks Open, Annually	_____
25	Volumes Held	_____
26	Circulation	_____
27	Total Outlet Operating Expenditures	_____
28	Year Built	_____
29	Date Library Opened (mm/yyyy)	_____
30	Year Library Remodeled	_____
31	Is this Outlet LEED certified?	_____
32	Size in Square Feet of outlet	_____
33	Number of Reader Seats	_____
34	Days Per Week Library is Open to the Public	_____
35	Staffed when open to public by at least 1 paid	_____
36	librarian & 1 paid clerical?	_____
37	Housed in Seperate Quarters?	_____
38	Established Scheduled Hours for Public Service?	_____
39	Degree of Adequacy of this Facility	_____
40	Number of Internet Terminals - General Public	_____
41	What is your library's highest connection speed	_____
42	to the Internet?	_____
43	Is Wireless available at this location?	_____
44	Metropolitan Status Code	_____
	FSCS Submission Year	_____
	Outlet Type Sort Code	_____