



August 11, 2008

To: Members, Library of California Board  
cc: CLSA Participants

From: Sandy Habbestad, CLSA Program Coordinator  
Library Development Services

Subject: Library of California Board Actions August 7, 2008

**Purpose of the Library of California Act:**

The Legislature finds and declares that it is in the interest of the people of the state to ensure that all Californians have free and convenient access to all library resources and services that could provide essential information and enrich their lives; and, to respond fully and successfully to these information needs and to the diversity of California's population, libraries of all types and in all parts of the state must be enabled to interact, cooperate, and share resources. This policy shall be accomplished by enabling libraries of all types and in all parts of the state to provide their users with services and resources of all libraries in this state, and by assisting libraries to provide and improve services to the underserved.

**Library of California Board Mission and Vision Statements:**

*Mission Statement:* The Library of California Board builds and supports the sharing of resources among all libraries for all Californians.  
*Vision Statement:* The Library of California Board will be the nationally recognized leader of a dynamic statewide system of quality library services.

The following actions were taken at the Library of California Board meeting in Sacramento on August 7, 2008. Board members present were: President Kastanis; Anne Bernardo; Victoria Fong; Linda Jewett; Jane Lowenthal; Paymaneh Maghsoudi; Elizabeth Murguia; and Judy Zollman.

**Adoption of Agenda**

1. It was moved, seconded (Fong/Maghsoudi) and carried unanimously that the Library of California Board adopts the agenda of the August 7, 2008 meeting as presented.

## **Approval of Minutes**

2. It was moved, seconded (Maghsoudi/Zollman) and carried unanimously that the Library of California Board approves the draft minutes of the February 28, 2008 meeting as corrected.

## **Resolutions**

3. It was moved, seconded (Fong/Maghsoudi) and carried unanimously that the Library of California Board adopts Library of California Board Resolution 2008-01 for Susan Steinhauser. (See Attachment A)
4. It was moved, seconded (Fong/Lowenthal) and carried unanimously that the Library of California Board requests that a Board resolution be written for Linda Jewett as she resigns from the Board and moves to Oregon.

## **Election of Board Officers for 2009**

5. It was moved by the Nominating Committee (Fong) and carried unanimously that the Library of California Board elects Penny Kastanis as President of the Library of California Board for the year 2009.
6. It was moved by the Nominating Committee (Fong) and carried unanimously that the Library of California Board elects Tyrone Cannon as Vice-President of the Library of California Board for the year 2009.

## **System Plans of Service for 2008/09**

7. It was moved, seconded (Maghsoudi/Zollman) and carried unanimously that the Library of California Board approves the CLSA System Plans of Service for each of the 15 CLSA Cooperative Library Systems submitted for fiscal year 2008/09, and that staff work with the System(s) where concerns have been addressed.

## **CLSA System Allocation for 2008/09**

8. It was moved, seconded (Fong/Maghsoudi) and carried unanimously that the Library of California Board adopts a policy for allocation of CLSA System-level funding for Reference, Communications & Delivery, and Advisory Boards for the 2009/10 fiscal year that allows two or more CLSA Cooperative Library Systems to consolidate and retain the same funding level by simply adding together the allocations for each System.

## **CLSA Consolidations and Affiliations**

9. It was moved, seconded (Jewett/Fong) and carried unanimously that the Library of California Board approves the joint notice of intent submitted on behalf of the Bay Area Library & Information System, Monterey Bay Area Cooperative Library System, Peninsula Library System, and Silicon Valley Library System to consolidate its operations and services into a single Cooperative Library System, contingent upon all

necessary local System consolidation agreements and by-laws, have been approved and are in force by June 1, 2009.

10. It was moved, seconded (Zollman/Maghsoudi) and carried unanimously that the Library of California Board approves the joint notice of intent submitted on behalf of the Metropolitan Cooperative Library System, Santiago Library System, and South State Cooperative Library System to consolidate its operations and services into a single Cooperative Library System, contingent upon all necessary local System consolidation agreements and by-laws, have been approved and are in force by June 1, 2009.
11. It was moved, seconded (Bernardo/Lowenthal) and carried unanimously that the Library of California Board approves the joint notice of intent submitted on behalf of the Mountain Valley Library System, North Bay Cooperative Library System, and North State Cooperative Library System to consolidate its operations and services into a single Cooperative Library System, contingent upon all necessary local System consolidation agreements and by-laws, have been approved and are in force by June 1, 2009.

#### **CLSA Interlibrary Loan, Universal Borrowing, Equal Access Programs**

12. It was moved, seconded (Lowenthal/Fong) and carried unanimously that the Library of California Board adopts, subject to the concurrence of the State Department of Finance, reimbursement rates for the 2008/09 fiscal year as follows: for CLSA interlibrary loans, a reimbursement rate of \$5.06 per eligible transaction; for CLSA direct loans, a reimbursement rate of \$.89 per eligible transaction; and that the Chief Executive Officer inform all participants of the 2008/09 reimbursement rates as soon as Department of Finance concurrence is obtained.
13. It was moved, seconded (Bernardo/Lowenthal) and carried unanimously that the Library of California Board direct its Chief Executive Officer to withhold 66% from all CLSA ILL and Direct Loan Program reimbursement payments throughout the 2008/09 fiscal year and that, after determining the full State cost of the ILL and Direct Loan programs for 2008/09, direct the CEO to pay the full amount remaining due to each participating library if sufficient funds remain in the 2008/09 TBR Program appropriation, or to prorate the final payment equitably if insufficient funds remain in the program appropriation. The Board further authorizes the CEO to make a one-time adjustment in the pro rata percentage in order to pay all participants equitably if the TBR appropriation is modified by a different amount in the State Budget Act.
14. It was moved, seconded (Lowenthal/Bernardo) and carried unanimously that the Library of California Board direct its Chief Executive Officer to seek additional 2009/10 local assistance funding in the amount of \$14,932,000 to eliminate the documented shortfall for qualifying CLSA Direct Loan and Interlibrary Loans.

### **CLSA System Reference Program**

15. It was moved, seconded (Lowenthal/Jewett) and carried unanimously that the Library of California Board approves the System Population and Membership figures for use in the allocation of CLSA System Reference Program funds for the fiscal year 2008/09.

### **CLSA System Advisory Board Program**

16. It was moved, seconded (Lowenthal/Jewett) and carried unanimously that the Library of California Board approves the use of 2008/09 allocated SAB Program funds, where available within each approved SAB budget, and where requested, to reimburse one SAB member from each System for expenses incurred in attending the November 2008 California Library Association conference to be held in San Jose.

### **Regional Library Network Development**

17. It was moved, seconded (Lowenthal/Fong) and carried unanimously that the Library of California Board approves the request for network affiliation for the member listed in Table A, with member services to begin immediately. (See Attachment B)

### **Legislative**

18. It was moved, seconded (Bernardo/Fong) and carried unanimously that the Library of California Board supports increased funding for the National Library Service for the Blind and Physically Handicapped.
19. It was moved, seconded (Bernardo/Fong) and carried unanimously that the Library of California Board supports SB1516 Simitian – California Reading and Literacy Improvement and Public Library Construction and Renovation Bond Act of 2010.

Attached also is a Library of California meeting schedule along with a calendar of meetings, events, and deadlines for 2008/09. (See Attachment C)

***Library of California Board Resolution 2008-01***

***In Honor of Susan Steinhauser***

***WHEREAS***, the Library of California Board desires to recognize Susan Steinhauser for her distinguished contributions as one of its members on the occasion of the conclusion of her term of service as a Member of the Board; and

***WHEREAS***, the Board wishes to honor Susan for her outstanding public service representing the Public-at-Large since her appointment by the Senate Rules Committee on May 20, 1996 and her subsequent reappointments in March 2002 and April 2004; and

***WHEREAS***, Susan provided the Board with her knowledge and expertise in all legislative matters by serving on its Legislative Committee since her initial appointment and provided leadership as its chair since 1999; and

***WHEREAS***, it should be noted that Susan, on behalf of the Board and the greater library community, served public libraries in her role as a member of the California Library Association (CLA) Legislative Committee, advocating for libraries through the state and federal legislative process; and

***WHEREAS***, Susan served with distinction on many committees during her tenure on the Board, including the Literacy Committee (1996-1997), Young Adult Services ad-hoc Committee (1996-1998), Access Services Committee (2001-2002), Budget and Planning Committee (2002); and

***WHEREAS***, be it known that Susan demonstrated her passion for today's youth by advocating for many years on behalf of the State Board to seek state legislation and funding to have a statewide Young Adult Services program in every library and working tirelessly to enact state legislation for after school programs for young adults; and

***WHEREAS***, Susan gave generously of her time to fulfill the Board's commitment to preside at public hearings in 1999 for proposed Regulations for the Library of California Act; and

***WHEREAS***, it should be noted that Susan was awarded the Junior League of Los Angeles Spirit of Voluntarism Award for her outstanding public service and devotion to California libraries; and

***WHEREAS***, the Board wishes to recognize Susan's outstanding contributions to enable Californians to learn and to obtain information through our libraries, and congratulates Member Steinhauser on her new appointment by the Senate Rules Committee to the California Arts Council.

***NOW, THEREFORE, BE IT RESOLVED***, that

*the Library of California Board  
extends its sincere appreciation and deep regard to*

***SUSAN STEINHAUSER***

*for her distinguished leadership and contributions  
to the libraries and people of the State of California  
on this day of 7 August 2008*

<p style="text-align: center;"><b>Table A</b> <b>Requests for Network Affiliation for New Members</b></p>
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**GOLD COAST LIBRARY NETWORK**

**Member**

Santa Barbara Trust for Historic Preservation

**Participating Libraries**

Presidio Research Center Library

**LIBRARY OF CALIFORNIA BOARD MEETING SCHEDULE FOR 2009**

March 5, 2009

Sacramento

August 13, 2009

Sacramento

**CALENDAR OF MEETINGS/EVENTS/DEADLINES FOR 2008/2009**

**2008**

- July 24 Metropolitan Cooperative Library System, Administrative Council, Location TBD
- August 14 Santiago Library System, Administrative Council, Hunt Branch Library, Fullerton
- August 18-31 1<sup>st</sup> 2008/09 CLSA Direct Loan Sample Period
- August 21 (Tentative) Serra Cooperative Library System, Administrative Council, North UC SDPL
- August 22 Black Gold Cooperative Library System, Administrative Council, Lompoc Public Library
- September 2 2007/08 CLSA System Annual Reports, System Uniform Expenditure Reports, and 2008/09 System Uniform Budget requests postmarked to State Library
- September 5 49-99 Cooperative Library System, Administrative Council, Columbia College
- September 5 (Tentative) San Joaquin Valley Library System, Administrative Council, Fowler Branch Library, Fresno
- September 10 1<sup>st</sup> 2008/09 CLSA Direct Loan Sample data due at State Library
- September 11 North Bay Cooperative Library System, Administrative Council, Cordelia Branch Library, Solano
- September 12 Mountain Valley Library System, Administrative Council, Nevada County Library
- September 16 Silicon Valley Library System, Administrative Council, Santa Clara City
- September 18 Metropolitan Cooperative Library System, Administrative Council, Location TBD
- September 23 Peninsula Library System, Administrative Council, PLS Office
- September 24 Bay Area Library & Information System, Administrative Council, Contra Costa County
- September 24 North State Cooperative Library System, Administrative Council, Butte County Library
- September 26 Black Gold Cooperative Library System, Administrative Council, Santa Maria Public Library
- October 15 1<sup>st</sup> quarter 2008/09 ILL claims due at State Library
- October 24 Black Gold Cooperative Library System, Administrative Council, Teleconference (optional)
- October 24 Inland Library System, Administrative Council, Highland Branch Library, San Bernardino County
- November 6 Santiago Library System, Administrative Council, Anaheim Public Library, Anaheim
- November 7 (Tentative) San Joaquin Valley Library System, Administrative Council, Visalia Branch Library, Tulare County
- November 18 Silicon Valley Library System, Administrative Council, Santa Clara City
- November 19 Bay Area Library & Information System, Administrative Council, Contra Costa County
- November 20 Metropolitan Cooperative Library System, Administrative Council, Location TBD
- November 20 (Tentative) Serra Cooperative Library System, Administrative Council
- November 25 Peninsula Library System, Administrative Council, PLS Office
- December 4 North Bay Cooperative Library System, Administrative Council, Location TBD
- December 5 Black Gold Cooperative Library System, Administrative Council, Santa Maria Public Library
- December 5 49-99 Cooperative Library System, Administrative Council, CSU Stanislaus
- December 8-21 2<sup>nd</sup> 2008/09 CLSA Direct Loan Sample Period
- December 12 North State Cooperative Library System, Administrative Council, Location TBD
- December 31 2<sup>nd</sup> 2008/09 CLSA Direct Loan Sample data due at State Library

**2009**

- January 9 <sup>(Tentative)</sup> San Joaquin Valley Library System, Administrative Council, Tulare County Library
- January 13 Silicon Valley Library System, Administrative Council, Santa Clara City
- January 15 2<sup>nd</sup> quarter 2008/09 ILL claims due at State Library
- January 22 Metropolitan Cooperative Library System, Administrative Council, Location TBD
  
- January 23 Black Gold Cooperative Library System, Administrative Council, Goleta Public Library
- January 23 Inland Library System, Administrative Council, Rancho Mirage Public Library, Rancho Mirage
- January 27 Peninsula Library System, Administrative Council, PLS Office
- January 28 Bay Area Library & Information System, Administrative Council, Contra Costa County
- January 29 <sup>(Tentative)</sup> Serra Cooperative Library System, Administrative Council
  
- February 5 North Bay Cooperative Library System, Administrative Council, Napa City County Library
- February 5 Santiago Library System, Administrative Council, Orange County Public Library, Santa Ana
- February 27 Black Gold Cooperative Library System, Administrative Council, Teleconference (optional)
  
- March 2-15 3<sup>rd</sup> 2008/09 CLSA Direct Loan Sample Period
- March 5 Library of California Board meeting, Sacramento
- March 6 <sup>(Tentative)</sup> San Joaquin Valley Library System, Administrative Council, Tulare County Library
- March 13 49-99 Cooperative Library System, Administrative Council, Salida Branch Library, Stanislaus
- March 19 Metropolitan Cooperative Library System, Administrative Council, Location TBD
- March 25 3<sup>rd</sup> 2008/09 CLSA Direct Loan Sample data due at State Library
- March 26 <sup>(Tentative)</sup> Serra Cooperative Library System, Administrative Council
- March 27 Black Gold Cooperative Library System, Administrative Council, Lompoc Public Library
- March 27 Inland Library System, Administrative Council, Woodcrest Community Library, Riverside
  
- April 2 North Bay Cooperative Library System, Administrative Council, Solano Comm. College Library
- April 2 Santiago Library System, Administrative Council, Buena Park Library District, Buena Park
- April 13-26 4<sup>th</sup> 2008/09 CLSA Direct Loan Sample Period
- April 15 3<sup>rd</sup> quarter 2008/09 ILL claims due at State Library
- April 24 Black Gold Cooperative Library System, Administrative Council, Santa Maria Public Library
  
- May 1 <sup>(Tentative)</sup> San Joaquin Valley Library System, Administrative Council, Tulare County Library
- May 6 4<sup>th</sup> 2008/09 CLSA Direct Loan Sample data due at State Library
- May 7 North Bay Cooperative Library System, Administrative Council, Napa Valley College, St. Helena
- May 7 Santiago Library System, Administrative Council, Yorba Linda Public Library, Yorba Linda
- May 12 Silicon Valley Library System, Administrative Council, Santa Clara City
- May 15 Inland Library System, Administrative Council, Riverside Public Library, Arlington Branch, Riverside
  
- May 21 <sup>(Tentative)</sup> Serra Cooperative Library System, Administrative Council
- May 22 49-99 Cooperative Library System, Administrative Council, Calaveras County Library
- May 26 Peninsula Library System, Administrative Council, PLS Office
- May 27 Bay Area Library & Information System, Administrative Council, Contra Costa County
- May 28 Metropolitan Cooperative Library System, Administrative Council, Location TBD
  
- June 1 2009/10 CLSA System Plans of Service and Baseline Budgets postmarked to State Library
- June 5 Black Gold Cooperative Library System, Administrative Council, Lompoc Public Library

July 15            4<sup>th</sup> quarter 2008/09 ILL claims due at State Library

August 13 (Tentative) Serra Cooperative Library System, Administrative Council

System Administrative Council meeting dates are subject to change. Please contact the System to verify dates and locations.