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| **Report** | |
| Start Date – June 2022 |  |
| July 2022 – December 2022 |  |
| January 2023 – June 2023 |  |
| July 2023 – December 2023 |  |
| January 2024 – March 2024 |  |
| Liquidation |  |

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Grant Award #: | | | | | | | | | | | | | | |  | |
| Fiscal Year: | | | | | | | | | | | | | | |  | |
| Organization: | | | |  | | | | | | | | | | | |
| Project Title: | |  | | | | | | | | | | | | | | |
| Project Coordinator: | | | |  | | | | | Title: | |  | | | | |
| Telephone: |  | | | | | | E-mail: |  | | | | | | | | |
| Completed By: | | |  | | | | | | | Title: | |  | | | | |
| Telephone: |  | | | | | | E-mail: |  | | | | | | | | |
| Authorized Representative: | | | | |  | | | | | Title: | |  | | | | |
| Telephone: |  | | | | | | E-mail: |  | | | | | | | | |
| Signature of Authorized Representative: | | | | | |  | | | | | | | Date: |  | | |

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| 1. Submit report to your submissions portal  2. Report will be reviewed and approved  3. Once approved the report will be sent to you for signature via DocuSign  If you have any questions, please email your project advisor at [StrongerTogether@library.ca.gov](mailto:StrongerTogether@library.ca.gov) |

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Budget Categories | (1)  Original Approved Budget | **(2)**  **Current**  **Approved**  **Budget** | (3)  Start Date – June 2022 | (4)  July 2022- December 2022 | (5)  January 2023 – June 2023 | (6)  July 2023- December 2023 | (7)  January 2024- March 2024 | **(8)**  **Total Expended** | (9)  Outstanding Encumbrances at Project End | (10)  **Liquidation** of Outstanding Project End Encumbrances | **(11)**  **Unexpended/**  **Unencumbered Balance** |
| Salaries/Wages/  Benefits | **$0** | **$0** | **$0** | **$0** | **$0** | **$0** | **$0** | **$0** | **$0** | **$0** | **$0** |
| Consultant Fees | **$0** | **$0** | **$0** | **$0** | **$0** | **$0** | **$0** | **$0** | **$0** | **$0** | **$0** |
| Travel | **$0** | **$0** | **$0** | **$0** | **$0** | **$0** | **$0** | **$0** | **$0** | **$0** | **$0** |
| Supplies/Materials | **$0** | **$0** | **$0** | **$0** | **$0** | **$0** | **$0** | **$0** | **$0** | **$0** | **$0** |
| Equipment ($5,000 or more per unit) | **$0** | **$0** | **$0** | **$0** | **$0** | **$0** | **$0** | **$0** | **$0** | **$0** | **$0** |
| Services | **$0** | **$0** | **$0** | **$0** | **$0** | **$0** | **$0** | **$0** | **$0** | **$0** | **$0** |
| Indirect Cost | **$0** | **$0** | **$0** | **$0** | **$0** | **$0** | **$0** | **$0** | **$0** | **$0** | **$0** |
| Grand Total | **$0** | **$0** | $0 | $0 | $0 | $0 | $0 | **$0** | $0 | $0 | **$0** |