

# Building Forward: Round One Final Report Summary – For Reference Only

Reports can be submitted electronically through the online grant portal at: <https://webportalapp.com/sp/buildingforward>. This document provides the required questions for planning purposes. Please contact your grant monitor if you have any questions.

## Part 1: Project Information

Provide information for Building Forward grant and match-funded project components only. Please refer to your Grant Agreement, Approved Budget, or Implementation Plan if needed.

- Describe the work completed as a result of this project (maximum 100 words)
  - *Example Descriptions Include: (1) This project replaced the Cityville Public Libraries HVAC unit which was at the end of its service life, replaced the failing roof, and remediated an immediate health and safety issue involving mold growth in the wall and flooring as result of a previous roof leak. The project will make the library more comfortable, safe and welcoming. (2) This project renovated an existing city-owned property into a dynamic and modern 40,000 square foot library to service our community of 100,000. The library replaces the existing branch which had significant health and safety issues and required an estimated \$40 Million in repairs. The project funded the main renovation and building components, other funding sources will provide shelving, furnishing, moving costs, and other finishes.*

## Project Intent

- Choose the project types and activities that best describe your project.
  - Primary Project Type (Choose One)
    - Critical Maintenance
    - Life Safety
    - Critical Maintenance and Life Safety
  - Did the project include the following (Choose if applicable)
    - Expansion
    - Staff Areas
    - Children's Areas
    - Teen Areas

- Adult Areas
- Program/Meeting/Study Areas
- Other
  - If Other, please explain
    - Modernization/Renovation
    - New Construction
- Which of the following types of activities did your project accomplish (chose all that apply)
  - Accessibility/ADA Upgrade
  - Backup Power Source
  - Building Automation System
  - Repairs-Exterior
  - Repairs-Interior
  - Repairs-Foundation
  - Flooring Repair/Replace
  - Doors/Windows Repair/Replace
  - Electrical System Upgrade
  - Energy Efficiency Upgrade
  - Elevator Repair/Addition/Modernization
  - Fire Protection/Suppression
  - Hazmat Abatement/Remediation (e.g., asbestos, mold)
  - HVAC Repair/Replace/Upgrade (including air filtration)
  - Lighting-Interior
  - Lighting-Exterior
  - Plumbing Repair/Upgrade
  - Restroom Repair/Replace
  - Roof Repair/Replace
  - Security System/Access Control
  - Seismic Upgrade
  - Solar Power

#### Facility Status

- Is the library now open to the public? (Yes or No)
  - If not, explain and provide expected timeline. (maximum 150 words)
- Was the work funded through Building Forward part of a larger project? (Yes or No)
  - If yes, how does the Building Forward work relate to the larger project? (maximum 150 words)
    - Example Responses Include: Building Forward funds were essential to the first stage in building a new library in the City

of Townsville. The Building Forward funds were used for the initial design, site preparation, foundation work, and building shell. The additional work required includes the purchase and installation of all building components, finishing work, and furnishing. This additional work will be completed by December of 2027 and will be funded through Measure X and city general fund sources.

### Completed Outputs

Provide information on the completion status of each of the approved project outputs. If work was not completed, only partially completed or completed with modifications, please add notes explaining why and what the funds originally allocated for the output funded. Examples include:

**Output 1:** *Replace Roof*

*Output 1 Outcome: Completed with Modifications*

*Output 1 Outcome Explanation: The roof was repaired instead of replaced. The cost to replace the roof greatly exceeded what we budgeted, and contractor was able to repair it instead to give it 7 more years of use.*

**Output 2:** *Installed new HVAC System*

*Output 2 Outcome: Completed*

*Output 2 Outcome Explanation: N/A*

**Output 3:** *Replace flooring*

*Output 3 Outcome: Partially Completed*

*Output 3 Outcome Explanation: Due to increased costs, full floor replacement was not possible so flooring was replaced select areas only (roughly half of the library)*

- Output 1 (Prepopulated)
  - Output 1 Status (Completed/Not Completed/Partially Completed/Completed with Modifications)
  - Output 1 Status Notes (maximum 200 words)
- Output 2 (Prepopulated)
  - Output 2 Status (Completed/Not Completed/Partially Completed/Completed with Modifications)
  - Output 2 Status Notes (Text Box – limit to 200 words)

*Note: Up to 20 Outputs will be displayed*

### Part 2: Financials

The Final Expenditure Detail Report form can be downloaded at:

<https://www.library.ca.gov/uploads/2023/11/BF-RoundOne-FinalFiscalReport.xlsx>

- Will all grant and required matching funds be exhausted/expended/spent?
  - If no, explain (maximum 300 words)
- Upload your Final Expenditure Detail Report (required).

### Part 3: Project Experience & Impact

- What challenges did you encounter in implementing this project? How did you overcome them? (maximum 300 words)
- Please share up to three success stories about this project. (maximum 300 words)
- Please share up to three lessons learned during this project. (maximum 300 words)
- If you had to do this project over, what would you do differently? (maximum 300 words)
- How do you expect this project to impact your patrons, staff, and community? (maximum 300 words)

### Part 4: Additional Material

Upload any additional material you would like to share. *This material should include items that will further tell the story of your project to a wide audience. Include multiple pictures that demonstrate the completion of each output supported by Building Forward grant funds.*

Images/media can be used by the State Library for publicly or publication. Uploading certifies that images/media align with the libraries/jurisdictions photo release policies and where applicable photo releases were obtained.

- File 1-20 (file upload)

### Part 5: Follow-up Survey

The Building Forward program team will send a six-month follow-up survey about the impact of the Building Forward project on your library and community. List the most appropriate individual to complete this survey. The person completing this survey should have direct knowledge of the Building Forward project and how completion of the project impacted operations at the facility, staff who work there, and the community. A draft of the survey can be found at:

<https://www.library.ca.gov/grants/manage/>

- Name
- Title
- Phone
- Email