

# 2024 LUNCH AT THE LIBRARY ANNUAL OUTPUTS SURVEY

Please answer the following questions for the library jurisdiction as a whole, reporting on all activities for all of your library outlets. This report relates to your library's 2024 Lunch at the Library and summer meal programs.

## Section 1: Identifying Information

**Name of person submitting data:**

**Job title:**

**Email address:**

**Phone number:**

## Section 2: Library Meals Sites

**How many of your library locations distributed meals? Include the main library, branches, and/or bookmobiles.**

**The total number of meals (breakfast, lunch, supper, snacks) distributed over the course of your summer 2024 meal program for all library locations:**

**For each library location that distributed meals please tell us:**

- Library site name
- Street address of Site
- City of Site
- County of Site
- Name of meal sponsor(s)
- Total number of meals (breakfast, lunch, supper, snacks) distributed over the course of your Summer 2024 meal program
- Number of days per week that meals were distributed at the site
- Total number of weeks that meals were distributed at the site
- USDA Meal Site? (Yes/No)
- Non-congregate meal site (Grab & Go)? (Yes/No)

**Did you provide enrichment activities connected to a meal program at your libraries?**

Yes

No

**How many of your library meal sites provided in-person on-site enrichment activities? Please count each instance a program was offered (e.g., if you did the same program each day for 20 days, please count it as 20 programs).**

- Total number of on-site, in-person enrichment programs provided at your library summer meal sites (include Farm to Summer which is also reported in the Farm to Summer section)
- (If available) Estimated total attendance at on-site enrichment programs offered at library meal site(s) over the course of your library summer program(s)

**Please identify the types of enrichment offered at library meal sites. Mark all that apply.**

- Artmaking/crafts

- Cooking/nutrition education
- Early childhood literacy/family literacy (e.g., storytime)
- Environment/sustainability
- Farm to Summer
- Film/photography
- Mental health and fitness. Mindfulness, anxiety management activities, etc.
- Music/theater/dance
- Physical health and fitness: sports/physical activities/games
- S.T.E.M. Science/technology/engineering/math
- Video gaming/VR
- Writing/storytelling
- Other (please specify):

**How did you connect your Lunch at the Library participants at library meal sites to summer reading?**

### Section 3: Community Meal Sites

The following questions refer to "Pop-up Libraries" at Community Meal Sites.

**Did your library visit and/or provide enrichment activities at community (non-library) summer meal sites?** Site examples: YMCAs, Parks & Recreation locations, schools, etc.

Yes

No

**Total number of community (non-library) summer meal sites where your library visited and/or provided enrichment programs/activities:**

**For each community (non-library) summer meal site your library visited and/or provided enrichment programs/activities, please tell us:**

- Name of site:
- Street address of site:
- City of site:
- County of site:
- Total number of days library staff visited the site:
- Total number of meals served at the site on the day(s) you visited:
- USDA Meal Site? (Yes/No)
- Non-congregate meal site (Grab & Go)? (Yes/No)

**When counting the number of enrichment programs provided at community meal sites, please count each instance a program was offered (e.g., if you did the same program each day for 20 days, please count it as 20 programs).**

- Total number of in-person pop-up enrichment programs provided:

**Please identify the types of enrichment offered at community meal sites. Mark all that apply.**

- Artmaking/crafts
- Cooking/nutrition education
- Early childhood literacy/family literacy (e.g., storytime)
- Environment/sustainability
- Farm to Summer
- Film/photography
- Mental health and fitness. Mindfulness, anxiety management activities, etc.
- Music/theater/dance

- Physical health and fitness: sports/physical activities/games
- S.T.E.M. Science/technology/engineering/math
- Video gaming/VR
- Writing/storytelling
- Other (please specify):

**Did you help the community meal site(s) with outreach to the community and promotion of summer meal service?**

- Yes  
 No

**If yes, please describe:**

**How did you connect your Lunch at the Library participants at community meal sites to summer reading?**

#### Section 4: Books to Build Home Libraries

The following questions refer to books provided to build home libraries at both library meal sites and community meal sites.

**Did you provide books to build home libraries?**

- Yes  
 No

**If yes, how many were purchased with Lunch at the Library grant funds (if any):**

**If yes, how many were received by donation or other sources (if any):**

#### Section 5: Farm to Summer

Participation in Lunch at the Library includes the expectation of providing Farm to Summer activities. The following questions refer to this specific component of your program.

**For Farm to Summer programming (including those reflected prior), please count each instance a program was offered in each possible setting (e.g., if you did the same program each day for 20 days, please count it as 20 programs).**

- Total number of Farm to Summer in-person enrichment activities connected to library meal sites
- Total number of Farm to Summer in-person enrichment activities connected to community meal sites

**Please select all categories that best fit your Farm to Summer programs**

- Animal education
- Cooking/nutrition education
- Craft
- Field trip to farm
- Food tasting
- Gardening
- Hosting a farmer's market
- Meeting a farmer
- Storytime
- Other (please specify):

#### Section 6: Volunteers/Interns/Staff

Please report for the entirety of your 2024 summer meals program for all sites. You will report teens and

adults separately, differentiating between volunteers and paid staff. Use your library's definition of "teens." Note, teen volunteers are not paid but can be eligible for scholarships, while interns and staff receive compensation.

### Teen Volunteers (Unpaid)

**Did your library use teen volunteers to help with a summer meal program (either at the library or at a community meal site)? *Volunteers do not receive compensation but can be eligible for scholarships.***

Yes

No

**If yes, how many teens participated as volunteers?**

**If yes, total number of hours volunteered by teens:**

**Did your library provide scholarships to teens volunteering with Lunch at the Library?**

Yes

No

**If yes, please report for the entirety of your 2024 summer meal program;**

- How many scholarships were given to teens with Lunch at the Library funding?
- How many scholarships were given to teens with other funding?
- Average scholarship amount per individual

### Teen Interns (Paid Summer Staff)

**Did your library use teen interns (summer staff) as part of your summer meal program (either at the library or at a community meal site)? *Interns receive compensation for their work.***

Yes

No

**If yes, please report for the entirety of your 2024 summer meal program:**

- How many teens participated as interns (summer staff)?
- Total number of hours worked by teens
- Average compensation amount

### Adult Volunteers (Unpaid)

**Did your library use adult volunteers to help with a summer meal program (either at the library or out at a community meal site)?**

Yes

No

**If yes, please report for the entirety of your 2024 summer meal program:**

- How many adults participated as volunteers?
- Total number of hours volunteered by adults

### Adult Summer Staff

**Did your library use grant funds to hire temporary adult staff to support your summer meal program (either at the library or out at a community meal site)?**

Yes

No

**If yes, how many?**

## Section 7: Partnerships & Food for Adults

The following questions relate to your summer meal programming partnerships at the library or at a non-library community meal site (e.g., health departments, food banks, local non-profits etc.) Please

include information regarding food distribution and meals for caregivers. Include outputs from Core Program and Innovation activities.

**Was your library involved in either library-based or community-site (non-library) summer meal programming partnerships? (Do not include your meal sponsor.)**

Yes

No

**If yes, please provide the following information:**

- How many organizations did you partner with?
- Please list each of your partners.
- Please tell us up to 3 partnership success stories including the partner's role.

**Did your library locations distribute any other form of food items beyond summer meals? For example, food bank boxes, food pantry items, snacks for caregivers, etc.**

Yes

No

**If yes, please tell us:**

- Partner organization(s) that provided items
- Type of item:
  - Food bank boxes
  - Meals or snacks for caregivers
  - Produce bags
  - Other (please specify):
- Total number of items (bags/boxes etc.) distributed
- Average pounds per item (bags/boxes etc.) distributed (estimation is fine)

**Were you able to provide food for the adults at your Lunch at the Library summer meal program?**

Yes

No

**Please tell us more about how you fed adults during your summer meal program.**

**Were the partnerships and food distributions described above made possible (in part or in whole) by Innovation funding?**

Yes

No

## Section 8: Innovation

**Did you receive Innovation funding?**

Yes

No

**If yes, please answer the following:**

- Provide a summary of your Innovation project(s).
- How did your Innovation efforts connect participants to USDA Summer Meals?

## Section 9: Photos

Photos of library summer program activities help the Lunch at the Library team highlight and promote the work that California libraries are doing to provide nutrition as well as promote learning, reading, exploration, and community building over the summer months.

For each caption, please include the staff title(s), location, and what is happening in the photo. Remember, because photos may be used on the CSL website, legislative reports, and shared with the larger library community, only share photos for which you obtained photo release forms.

**Do you have 2-3 photos pertaining to nutritious eating during meal service?**

If yes, please upload image(s) and provide caption(s).

**Do you have a photo pertaining to programs at library meal sites?**

If yes, please upload image(s) and provide caption(s).

**Do you have a photo pertaining to books provided to build home libraries?**

If yes, please upload image(s) and provide caption(s).

**Do you have 2-3 photos to share pertaining to community meal sites?**

If yes, please upload image(s) and provide caption(s).

**Do you have 2-3 photos pertaining to Farm to Summer?**

If yes, please upload image(s) and provide caption(s).

**Do you have a photo pertaining to partnerships?**

If yes, please upload image(s) and provide caption(s).

**Do you have 2-3 photos pertaining to teen volunteers/interns/summer staff?**

If yes, please upload image(s) and provide caption(s).

**Do you have 2-3 photos pertaining to Innovation-related activities?**

If yes, please upload image(s) and provide caption(s).

## Section 10: General Summer Meal Program Feedback

**Why is the Lunch at the Library program an important service to offer in your community?**

**Please tell us up to three stories you would like to share about your Lunch at the Library program this year. Stories and quotes may be shared with state stakeholders and the California library community. (As appropriate, include stories shared previously on Narrative reports.)**

**Is there anything else you would like to share?**