



The California Library Services Board

Connie Williams, President
Anne Bernardo, Vice President
Greg Lucas, Chief Executive Officer
James Lau
Paymaneh Maghsoudi
Elizabeth O. Murguia
Dr. Maria Nieto Senour
Sandra Tauler
Sharon Weissman

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May 28, 2024
BOARD MEETING

California Library Services Board Mission

The mission of the California Library Services Board is to foster lifelong learning by ensuring that all Californians have free and convenient access to all library resources and services.

California Library Services Board Vision

The California Library Services Board values literacy, cooperation, diversity, service to the underserved, and access.

- **Literacy:** Promote the importance of reading and the skills needed by individuals to participate fully in society.
- **Cooperation:** Encourage the sharing of resources and collaboration among libraries and other government agencies, organizations, and diverse community groups.
- **Diversity:** Support programs and services that reflect the diverse population of California.
- **Service to the underserved:** Strengthen equitable distribution of resources and services to any population segment, regardless of economic status and other circumstances, whose needs are not adequately met by traditional library services patterns.
- **Access:** Affirm the principles of equitable access to resource across library systems through local control, local financing, and resource sharing.



MEETING NOTICE

California Library Services Board

May 28, 2024

10:00am – 1:00pm

This meeting will be a Zoom meeting

If you would like to listen and/or participate in this meeting, please contact Monica Rivas for the Zoom meeting information at:

For further information contact:

Monica Rivas
California State Library
P.O. Box 942837, Sacramento, CA 94237-0001
(916) 603-7159
Monica.rivas@library.ca.gov

For Physical Meeting Locations See the Next Page

California State Library Building

State Librarian's Office Suite
914 Capitol Mall
Sacramento, CA, 95814

Camarena Memorial Library

850 Encinas Avenue
Calexico CA, 92231

Glendale Public Library

Administration Conference Room
Central Branch
222 East Harvard St.
Glendale, CA, 91205

Whittier Public Library

Central library Conference room
7344 Washington Ave.
Whittier, CA, 90602

Tulare County Public Law Library

Kenneth E. Conn Conference
Room 221 S Mooney Blvd
Visalia, CA, 93291

Petaluma Regional Library

Board Room
100 Fairgrounds Dr.
Petaluma, CA, 94962

San Diego Community College

District Board Office
3375 Camino del Rio South
San Diego, CA, 92108

The Humboldt County Library

1313 3rd Street
Eureka, CA, 95501

A. BOARD OPENING

1. Welcome and Introductions

Welcome and introductions of Board members, staff, and audience

2. Adoption of Agenda

Consider agenda as presented or amended

3. Approval of February 01, 2024, Board Minutes – Document 1

Consider minutes as presented or amended

B. REPORTS TO THE BOARD

1. Board President's Report

Report on activities since last Board meeting

2. Board Vice-President's Report

Report on activities since last Board meeting

3. Chief Executive Officer's Report

Report on activities since last Board meeting

4. Zip Books Grant Program Report

Zip Books Update

C. CALIFORNIA LIBRARY SERVICES ACT

BUDGET AND PLANNING

1. Library Services Act Preliminary Budget for FY 2024-2025 – Document 2

Consider FY 2024-2025 preliminary budget

RESOURCE SHARING

1. Annual Report for FY 2022-2023 – Document 3

Review and discuss System Annual Report for FY 2022-2023

2. Correction to 2023-24 Population and Membership Figures – Document 4

Santiago Library System Cooperative member numbers need to be updated to correct number

3. Library Withdrawal from System Cooperative – Document 5

Palo Verde Valley District Library withdrawal from Inland Library System Cooperative

D. LEGISLATIVE UPDATE

Overview of Legislation Affecting Libraries FY 2024-2025

Consider areas of legislative concern for the upcoming fiscal year

E. BOARD DISCUSSION ITEMS FY 2024-2025

Discussion items brought forward by the Board that fall under their purview

F. PUBLIC COMMENT

Public comment on any item or issue that is under the purview of the California Library Services Board and is not on the agenda

G. COMMENTS FROM BOARD MEMBERS/OFFICERS

Board member or officer comment on any item or issues that is under the purview of the California Library Services Board and is not on the agenda

H. OLD BUSINESS

Any old business the Board members wish to discuss

1. Palm Desert Library Affiliation Update – Document 6

California State Library received Ordinance-1408 from Palm Desert Library completing the process of their affiliation to Inland Library System

2. Update on Administrative Assistant II position

Update on the hiring status of the Administrative Assistant II to the California Library Services Board position

3. Update on CLSA Forms

Update on the new CLSA forms used for reporting

I. AGENDA BUILDING

Input on agenda items for subsequent Board meetings

J. ADJOURNMENT

Adjourn the meeting

California Library Services Board Meeting
February 01, 2024
Remote Meeting: Zoom

BOARD OPENING

Welcome and Introductions

President Williams called the California Library Services Board meeting to order on February 01, 2024, at 11:00 am.

Board Members Present:

Anne Bernardo, James Lau, Paymaneh Maghsoudi, Elizabeth Murguia, Maria Nieto Senour, Sandra Tauler, Sharon Weissman, and Connie Williams.

California State Library Staff Present:

Natalie Cole, California State Librarian Greg Lucas, Monica Rivas, Annly Roman, Shana Sojoyner, Reed Streng, Scott Taylor, and Deputy State Librarian, Rebecca Wendt.

Adoption of Agenda

It was moved, seconded (Maghsoudi/Lau) with seven ayes and one abstention (Murguia) that the California Library Services Board adopts the agenda for the February 01, 2024, meeting.

Approval of October 19, 2023, Meeting Minutes

It was moved, seconded (Weissman/Nieto) with seven ayes and one abstention (Murguia) that the California Library Services Board approves, as amended, the draft minutes of the October 19, 2023, California Library Services Board meeting.

Meeting Dates – Winter & Spring 2024

California Library Services Act Coordinator Monica Rivas said she would send out a doodle poll for possible dates for the upcoming Spring and Fall 2024 meeting. The expressed preference was for the Spring meeting to be in April, March and May dates would also be considered.

Connie Williams inquired about Fall 2024 meeting and Monica Rivas stated that a doodle poll would go out for dates in September, since August was cutting in close to draft documents. She state staff would try to avoid going into October or November.

1 **REPORTS TO THE BOARD**

2 **Board President's Report**

3 President Williams reported that the California School Library Association
4 conference was a considerable success, they had lots of meetings, fabulous
5 speakers, emphasized advocacy, and they are looking at various
6 legislative items. President Williams pointed out that this time of the year the
7 Department of Education asks school libraries to respond to a state of the library
8 survey, and she's hoping for participation while getting the word out. Williams also
9 invited everyone to her local library in Petaluma, which is hosting LumaCon, a free
10 all day comic convention.

11 **Vice President's Report**

12 Vice President Anne Bernardo reported that Law Libraries are disappointed
13 that they didn't get their funding and are working on additional funding. Bernardo
14 stated Law Libraries continue to work on additional projects to point out the
15 importance of public Law Libraries in access to justice initiatives. Bernardo
16 continues to monitor ALA listservs and the Northern California Law Library Chapter
17 Service.

18 **Chief Executive Officer's Report**

19 State Librarian Greg Lucas reported that since the last meeting the focus of
20 the State Library had been on awarding grants across several programs, including
21 the remaining Building Forward Library Facilities Improvement Program funds.
22 Funding in the amount of \$171 million was awarded to 34 applicants. The
23 Governor's budget proposal called for taking back \$131 million of those funds. It
24 was agreed that the Board would further discuss this issue in the legislative portion
25 of the meeting.

26 **BUDGET AND PLANNING**

27 **Resource Sharing**

28 Monica Rivas stated Palm Desert Public Library was separating from
29 Riverside County effective July 01, 2024 and establishing their own library. They had
30 requested affiliation with Inland Library System and had submitted all appropriate
31 documentation except for the finalized ordinance. Annly Roman stated the
32 finalized ordinance would confirm the creation of the library but that it had yet to
33 be officially passed. Roman went on to state Palm Desert Library would like to be
34 able to join effective at the beginning of the fiscal year. The Board could approve
35 their request pending the submission, to the State Library, of the completed
36 documentation. Sharon Weissman confirmed that the library would be operated
37 by the city.

1 ***It was moved and seconded (Lau/Weissman) and carried with seven***
2 ***ayes and one abstention (Murguia) that the California Library***
3 ***Services Board approve the affiliation of the Palm Desert Public***
4 ***Library with the Inland Library System effective July 1, 2024, pending***
5 ***the submission of the local ordinance or other official establishing***
6 ***documentation from the City of Palm Desert to the California State***
7 ***Library and the California Library Services Board.***

8 **BOARD ADMINISTRATIVE BUSINESS**

9 President Williams stated that the position of Administrative Assistant II to the
10 California Library Services Board, which was held by Iulia, was now open as she
11 had accepted an offer from another department. Rebecca Wendt stated Iulia
12 Bodeanu had left in November. The open position had been posted and would
13 be open until February 05, 2024. Wendt asked the Board if they want to use the
14 hiring model they had previously used where most of the hiring work was done by
15 State Library staff, with one Board members, perhaps Connie Williams,
16 participating in interviews. The State Library would weed the applications and
17 determine the eligible high-ranking candidates to be interviewed. The interview
18 panel would have one Board member that would take part in the decision
19 process. The Board agreed that this model worked well previously.

20 ***It was moved and seconded (Bernardo/Maghsoudi) and carried***
21 ***with seven ayes and one abstention (Murguia) that the California***
22 ***Library Services Board authorized the California State Library to***
23 ***conduct the hiring process for the Administrative Assistant II position***
24 ***on their behalf. California Library Services Board will appoint a***
25 ***representative to participate in the hiring process.***

26 Annly Roman asked the Board who would they like to nominate as the
27 representative on the hiring panel. The Board could choose the same
28 representative as before, Connie Williams, or was there an interest from another
29 board member.

30 ***It was moved and seconded (Maghsoudi /Lau) and carried with***
31 ***seven ayes and one abstention (Murguia) that the California Library***
32 ***Services Board appoint Connie Williams to sit on the hiring panel to***
33 ***represent the Board in the hiring process of the Administrative***
34 ***Assistant II position.***

1 President Williams thanked all the staff that has taken up the work since Iulia left.

2 **LEGISLATIVE UPDATE**

3 State Librarian Greg Lucas reported that the State Legislative Analyst reported
4 that the State of California had a budget gap of \$60 billion between its spending
5 commitments and money coming in the door. The Governor's budget, unveiled
6 in January, said the gap was \$40 billion and the proposed is based on closing the
7 \$40 billion gap. Among the items in the proposed budget that could impact
8 libraries was the proposal that \$131 million of the \$489 that was given to the State
9 Library for facility improvements at local public libraries not be spent and instead
10 by used to help close the gap.

11 Lucas stated there's also a pot of \$35 million that had been earmarked to
12 facilitate broadband projects where libraries work in collaboration with schools
13 and telehealth providers to help connect hard to connect areas. Lucas stated
14 those funds have been dormant for the last two years for a variety of reasons. The
15 Department of Finance stated since those funds have haven't been used, they
16 are going to use it to fix the budget. Lucas stated the State Library provided
17 several proposals to the administration on programs the library would like to
18 continue or expand and all of those were rejected because of the State's fiscal
19 condition.

20 The first issue of the Library Development Services Newsletter spoke to the
21 potential losses in services because of the budget requests being denied. Lucas
22 stated one of those services affected is Brainfuse, a product available at no
23 charge to California school kids through every library in the state. In the first nine
24 months this service was accessed by 250,000 kids. This was a pilot program paid
25 for with one time money over a two-year period. The same could be said for
26 similar online services that are being used like LinkedIn Learning and Skillshare that
27 were being paid for by one-time covid money. The State Library attempted to
28 have those programs continues, but the Department of Finance said no.

29 The Department of Finance did authorize, with federal money, a full-time
30 position to act as a Tribal liaison. Lucas stated there are a lot of funding
31 opportunities available for California's tribal nations both from the State and the
32 Federal Government. The State Library hopes that, by having a full-time liaison,
33 we can connect California's tribal nations to these resources. The State Library is
34 having initial conversations with other cultural heritage entities in state
35 government, like the Arts Council, to see how the liaison can convey some of the
36 opportunities they might have.

37 State Librarian Lucas stated that the May revision would provide a better
38 picture of the budget, since it will have updated revenue numbers. Potentially the

1 budget situation could improve, and some of the reductions or policy changes in
2 the January budget may not be as dire in the May revision.

3 On the Federal level, every five years the different federal agencies come up
4 for reauthorization. The Institute of Museum and Library Services will go through
5 the process of reauthorization in 2025. Through reauthorization certain programs
6 are reevaluated for their effectiveness and if they haven't met certain
7 benchmarks, they are not continued. Lucas stated that there was already some
8 groundwork being laid by members of Congress.

9 Lucas attended a conference last October were Senator Jack Reed, one of
10 the biggest library advocates in Congress, stated he would carry the
11 reauthorization bill. Senator Reed stated that he would like to see Federal money
12 be able to be used for facilities. People attending the conference were curious
13 how that would look. Would they authorize more funds or just slice the pie thinner.
14 Lucas compared the scenario with the State Library Zip Books program, were the
15 State Library gets more than a million and half request for funding and we only
16 have a million dollars to award; people keep joining and we just keep slicing the
17 pizza thinner and thinner.

18 The State Association that includes all the State Librarians is advocating for the
19 United States of America, the richest country on earth, to spend at least \$1 per
20 person on public libraries. Lucas stated that would be about in the range of about
21 \$332 million, as opposed to the \$200 million spent now.

22 State Librarian Lucas also noted that AB 1825 was introduced by Assembly
23 Member Muratsuchi; a spot bill not the finish product. The bill expresses the intent
24 to provide some sort of defense or protection against book challenges that have
25 been occurring primary in schools, but also in places like Fresno and Huntington
26 Beach. Another bill out there is SB 321 by Senator Ashby that was passed last year,
27 it calls upon the State Library to help local libraries put more library cards into
28 hands of school kids. The bill enshrines in law that issuing a library card to a kid
29 doesn't violate student privacy law.

30 Murguia asked State Librarian Lucas what amount is being asked from the
31 State Library to close the budget gap. Lucas stated it would be \$131 million from
32 the Building Forward Project and \$35 million from broadband. Murguia asked if
33 the Zip Books Program will be affected by the budget cuts and the Lucas replied
34 the only two items identified were Building Forward and broadband, but the
35 economy could get worse, and they could add other programs to the list.
36 Murguia was curious how you could pull back funds from these local jurisdictions.
37 Lucas stated that they have received no guidance on what to do and how to
38 effectuate the changes. The \$489 million in question was already encumbered.
39 Murguia suggests the Board weigh in with the legislature about this issue.

1 Lucas stated that pre-hearings had begun, and the legislature was beginning
2 the process. Lucas believed the process would wrap up a month before the May
3 Revision on May 14.

4 Williams wonder if the \$1 per person being recommended would fall under
5 IMLS or as a budget item. Lucas responded the intent would be that it come
6 through IMLS. Williams asked if the Affordable Connectivity Program was ending.
7 Lucas stated there was an advocacy group that focuses on broadband and
8 connectivity that has been meeting and it was their top priority to keep that
9 program. Williams was curious if it had a material effect on libraries since it dealt
10 with broadband. Lucas stated it was broader, but libraries are a part of it. Williams
11 asked the State Librarian if he was familiar with AB 1078. Lucas committed to get
12 more familiar with it and have a conversation with Muratsuchi office to create a
13 memo that speaks to what AB 1078 is trying to do.

14 Murguia asked if the California Library Association was aware of the
15 Governor's proposals and if the jurisdictions are aware that \$131 million of funding
16 could be taken back. Lucas stated, yes, the Legislative Committee for CLA
17 met, and as of right now no strategy had been formulated but they did meet
18 monthly.

19 Weissman stated she would be conducting a few lobbying trips to
20 Sacramento and Washington and would be meeting with Senator Gonzalez's
21 Chief of Staff, Cynthia Alvarez, in her other capacity as a Board member of the
22 Harbor Commission for the Port of Long Beach. Weissman wanted to know if there
23 was a process or procedure for speaking to elected officials and their staff as she
24 would like to bring up the issues being discussed and address the priorities of the
25 Board. Murguia stated that as Board members they can advocate for libraries.
26 Weissman wanted to clarify who she should speak to after she has her meetings
27 with Alvarez and Congressman Robert Garcia. Williams stated if she relayed the
28 information from her meeting, she would be happy to pass the information to
29 Annly Roman and Greg Lucas. Lucas suggested the State Library put together
30 talking points for all the Board members to use when speaking to legislators. A
31 commitment was made to have the talking points ready before Weissman
32 meeting on February 20th.

33 Anthony Halstead from Napa requested a formal statement from the State
34 Library advocating for Brainfuse and the Parks Pass Program, it could possibly
35 include highlight of programs success. Halstead stated the Commission in his
36 areas could not speak out unless it had a formal recommendation. Halstead
37 stated that they were fortunate to be able to provide Brainfuse on their own, but
38 the Parks Pass Program was not something they can replicate locally. The Parks
39 Pass Program had garnered public awareness and was very valuable.

1 James Lau stated that he serves on the California State Parks Foundation
2 Board and the Parks Pass program was one of the programs they had been
3 advocating for. The California State Parks Foundation Board sent notices to
4 members of the legislature to contact the Governor and the Budget Chair and
5 advocate to keep the program. The Parks Pass program was very beneficial and
6 a lot of people were using it, to have the program excluded would be unfortunate
7 stated Lau.

8 State Librarian Lucas stated that the State Library, like Parks, was part of the
9 Administration and not able to advocate. The Parks Department had a
10 Foundation to take a stand against the elimination of the State Parks Pass
11 Program. The State Library was precluded from making a public action like that,
12 the Library Board was not, they could write a letter about what the Board priorities
13 are for state spending on libraries. A letter from the Board might satisfy the
14 Commission Member that Halstead spoke of, but it could not come from the State
15 Library as a State Agency that's not supposed to engage in advocacy work.
16 Halstead suggested emailing Lau from the California State Parks Foundation
17 Board for help. Lau agreed to forward the Foundation's email and Blog and
18 stated the staff at Foundation is continuously advocating and galvanizing their
19 membership, there was a sizeable base that could advocate. Lau stated that
20 advocacy day for State Parks Foundation was in May, and the Library Parks Pass
21 would be on the agenda. Lau stated the media had been writing about the
22 program itself and the staff of the State Parks Foundation had been reaching out
23 to press and it had helped to get the message out.

24 Lucas provided the LSTA funding update stating nothing in the current fiscal
25 year was in jeopardy. If Congress passed a budget the federal programs would
26 be funded through March, and everyone would get their check, if that didn't
27 happen the checks would be later. The Federal budget delays, at the moment,
28 were not creating any jeopardy for our programmatic commitments.

29 **BOARD DISCUSSION ITEMS FY 2024-2025**

30 **Establishment of Legislative Advocacy Goals**

31 The Board began a discussion on what the Board can do about advocacy,
32 what they want to do, and how to move forward. One of the items was to write
33 another letter and the creation of talking points. Murguia recommended framed
34 the Board's request with the understanding that the \$166 million that the State
35 Library was being asked to give up was unfair. Murguia suggested the Board
36 advocate for maintaining the Parks Program, Zip Books, and requesting the State
37 make good on the commitments for the projects funded under Building Forward.

1 Weissman suggested libraries needed a library champion in the legislature
2 and asked if anyone is aware of who that person might be, maybe someone who
3 had been supportive in the past. Libraries needed someone willing to speak on
4 priorities the Board identified. Williams posed the question if Weissman request
5 was to the Board, asking personally, or as a constituent and was concerned if
6 there were any limitations on the Board. Weissman clarified that if there were any
7 prohibitions against the Board asking, she would be willing to ask as an individual
8 or on behalf of the Long Beach Public Library Foundation. Weissman provided an
9 example of the Long Beach Public Library which was able to get a \$1.4 million
10 increase in its budget, which hadn't seen an increase in more than a decade
11 because one person championed for more money. Weissman believed a
12 champion could be effective and that the Board needed to argue for no cuts,
13 especially money that had already been awarded.

14 Lucas believed there was no prohibition on the Board having a champion.
15 He stated it was a good idea to have somebody who was knowledgeable and
16 could champion library causes. Lucas stated one way of approaching the issue
17 would be to look at the backgrounds of some of the members of the legislature
18 who had introduced bills on libraries. Lucas provided the example of Senator
19 Ashby who introduced a bill on libraries and suggested that looking at those
20 legislators could let to a more receptive audience. Lucas also noted a new
21 Assemblyman from San Luis Obispo who had contacted the State Library to ask
22 about library issues.

23 Willimas asked about creating a document with talking points and data, that
24 could be used to champion the Board priorities. The Board or the State Librarian
25 could later identify possible candidates that could be a champion and provide
26 them with data they needed to be aware of to continue supporting libraries.
27 Lucas stated that the State Library routinely sent reports to the legislature and
28 emails to the Chiefs of Staff of every member as well as several people in the
29 Governor's office. He suggest that the Board could direct the State Library to do
30 something similar.

31 Nikki Winslow pointed out the Assembly member in her area, Chris Holden,
32 was very pro-library, and had helped Altadena and Pasadena Library.
33 Assemblymember Holden was about to be termed out, this would be his last year,
34 but he would be a good candidate for a library champion.

35 Lucas suggested if the Board could articulate what they would like to see
36 happen around the State budget. The State Library could draft a document and
37 present it to every legislator's office. He suggested the Board put forward priorities
38 that would have the most chance for success, those priorities that demonstrate
39 they are going to save the State of California money. Murguia asked Lucas if he
40 had any ideas on how the State Library would save the State money by
41 expending the \$131 million, was there a way of framing the issue so that the State
42 fulfilled that commitment. The State Librarian replied, no.

43 Lucas stated the law said the State Library was to be given \$489 million dollars,
44 the priority was for the funds to be used to help the least resourced communities

1 in California, and these funds are going to address life and safety related issues.
2 These funds were prioritized for projects such as putting on a roof and replacing
3 HVAC systems in communities that can least afford it. Lau asked if we had a list
4 of libraries that would be affected to target those elected officials Lucas replied
5 that the State Library did have the list of the project awardees, which he could
6 provide to the Board.

7 Weissman stated that she had done a little research on how libraries save
8 money and provided an example of incarcerated people. Weissman stated she
9 was unclear of the percentage of prisoners that were illiterate, but she believed
10 it was high, and libraries teach people how to read. Weissman believed libraries
11 save individuals money not the State. The Building Forward money had gone to
12 those libraries with the least number of resources. The argument should be, the
13 cuts effected people who were in the lowest income level communities, that
14 were most disadvantaged, and most likely were communities of color. That was
15 the cruelest cut, because it cut those who had the least, and it was not what the
16 legislature should be doing.

17 Lucas pointed out the State Library website had a section on the Value of
18 Libraries. Lucas stated that the return on investment in supporting libraries was
19 substantial, if you invested \$1 in libraires you got back \$5. If you taught someone
20 how to read, they were going to get a better job and pay more in taxes.
21 Weissman also pointed out that during covid libraries worked with schools to help
22 curb decreasing reading levels. Weissman believed libraries save both the State
23 and individuals money and were a resource for those individuals that couldn't
24 afford to purchase books.

25 Murguia suggested that the Board reiterate the previous letter that was sent
26 to the Governor in November and add that the Governor restore the proposed
27 cuts that were in the budget. Murguia also suggested sending a letter to both the
28 heads of the Assembly and the Senate, or a targeted email. Murguia stated she
29 would be happy to covey such a letter to her Senator who was now the new
30 leader of the Senate, and her Assemblymember, who were advocates for
31 libraries. Weissman asked if the libraries effected had already made financial
32 commitments with the funding. Lucas replied, that over \$300 million of the total
33 went out the door and grantees are well along in the process. The libraries
34 effected had made commitments and were working on their respective projects.

35 The Board agreed to send a shorter and more directive version of the previous
36 letter and make it clear the Board opposes the proposed cuts. The Board also
37 requested talking points and State Library staff agreed to supply them with the
38 document. Williams ask if there was a list of the facilities that would lose out
39 because of the funding. Lucas stated the State Library had no guidance on how
40 to effectuate this issue, as of now the budget is premised on saving \$131 million
41 by not spending that on local library facility improvements.

42 The State Library would draft a letter and talking points on the Board's behalf
43 as soon as possible to enable Weissman to use it at her meetings. Lucas also

1 committed to create a document with the Federal issues and priorities. Williams
2 stated that the Board should plan on doing legislative meetings on their own.

3 Weissman brought up the issue of the homeless and how it affected libraries.
4 Weissman wanted to know if the library had any information or resources on how
5 to deal with people not from a social work standpoint, but the legal issues of
6 dealing with people who were disruptive. Had the State Library ever prepared
7 any information or was there any information they could provide that would help
8 libraries know what they could and could not do in dealing with disruptive
9 people. Lucas stated traditionally different jurisdictions had established different
10 standards and rules for dealing with those issues. The State Library did not have
11 statewide guidance. The State Library did have a compendium of state laws that
12 relate to libraries.

13 Murguia stated the State Library had provided training to help address this
14 issue. Natalie Cole stated the State Library had a mental health initiative for
15 several years, and that was not a project that we were currently operating. The
16 resources were on our website, but the information was not up to date because
17 it was not something that we were currently working on. The State Library
18 continued to offer training in partnership with the California Library Association
19 through a project called California Libraries Learn (CALL), and there was a lot of
20 training resources for the library community on this topic there.

21 Weissman stated because of inadequate resources from the city they had to
22 close the library on more than one occasion because of safety issues. There were
23 more people experiencing homelessness and it was a huge challenge for the
24 city, not just libraries. Weissman also wanted to know if there was any race equity
25 training. Williams responded that in her area they had equity training along with
26 wellness training. Weissman asked if there were any materials she could share.
27 Cole stated there were resources available at the CALL training academy.

28 **PUBLIC COMMENT**

29 There was no public comment brought forward.

30 **COMMENTS FROM BOARD MEMBERS/OFFICERS**

31 No further comments were discussed all were covered under Board Discussion.

32 **OLD BUSINESS**

33 There was no old business brought forward.

34 **AGENDA BUILDING**

35 Williams stated we would continue to discuss the budget as more
36 information came in. Weissman took a minute to thank all librarians for all their
37 hard work.

1 **ADJOURNMENT**

- 2 President Connie Williams called for the adjournment of the California Library
3 Services Board meeting at 12:40 pm.

AGENDA ITEM: Preliminary CLSA Budget for FY 2024-2025

ISSUE TO COME BEFORE THE BOARD AT THIS MEETING:

Consider the preliminary CLSA budget for FY 2024-2025

1. RECOMMENDED MOTION FOR CONSIDERATION BY THE BOARD:

I move that the California Library Services Board adopt, contingent upon the passage of the State Budget Act, the 2024-2025 CLSA budget as directed in the proposed 2024-2025 budget, totaling \$3,630,000 for allocation to Cooperative Library Systems.

2. RECOMMENDED MOTION FOR CONSIDERATION BY THE BOARD:

I move that the California Library Services Board approve, contingent upon the passage of the State Budget Act, the \$1 million allocated in the 2024-2025 budget to invest in the Zip Books program to ensure timely and cost-effective access to information in California's hard-to-reach and underserved communities.

BACKGROUND:

The Governor's proposed budget, released in January for the 2024-2025 fiscal year, included a proposal to provide \$3,630,000 million in funding for the California Library Services Act and \$1 million in on-going funding for the Zip Books program.

Recommendation: Staff recommends that the Board adopt the preliminary budget Exhibit A at this meeting so that the systems have preliminary numbers to base their plans of service on.

RELATED ISSUES TO COME BEFORE THE BOARD IN THE FUTURE:

Review and approve System Plans of Service and Budget for the 2025-2026 fiscal year.

CLSA Preliminary System Budget Allocations- FY 2024/25

Communications and Delivery Program

System	Baseline Budget	System Administration	Total	Zipbooks
Black Gold	\$ 111,269	\$ 27,817	\$ 139,086	
49-99	\$ 120,190	\$ 30,048	\$ 150,238	
Inland	\$ 299,108	\$ 74,778	\$ 373,886	
NorthNet	\$ 666,360	\$ 166,590	\$ 832,950	
PLP	\$ 568,138	\$ 142,035	\$ 710,173	
SJVLS	\$ 192,158	\$ 48,040	\$ 240,198	
Santiago	\$ 176,620	\$ 44,155	\$ 220,775	
Serra	\$ 212,485	\$ 53,121	\$ 265,606	
SCLC	\$ 557,672	\$ 139,416	\$ 697,088	
Total funding	\$ 2,904,000	\$ 726,000	\$ 3,630,000	\$ 1,000,000

CLSA Preliminary System Budget Allocations \$1,880,000- FY 2024/25

Communications and Delivery Program

System	Baseline Budget	System Administration	Total	Zipbooks
Black Gold	\$ 57,627	\$ 14,407	\$ 72,034	
49-99	\$ 62,248	\$ 15,562	\$ 77,810	
Inland	\$ 154,910	\$ 38,729	\$ 193,639	
NorthNet	\$ 345,112	\$ 86,278	\$ 431,390	
PLP	\$ 294,242	\$ 73,561	\$ 367,803	
SJVLS	\$ 99,520	\$ 24,880	\$ 124,400	
Santiago	\$ 91,472	\$ 22,867	\$ 114,339	
Serra	\$ 110,047	\$ 27,512	\$ 137,559	
SCLC	\$ 288,822	\$ 72,204	\$ 361,026	
Total funding	\$ 1,504,000	\$ 376,000	\$ 1,880,000	\$ 1,000,000

AGENDA ITEM: CLSA System Annual Report, FY 2022/23

GENERAL OVERALL PROGRAM UPDATES:

CLSA funds continue to support the Communications and Delivery (C&D) program at the cooperative system level. In FY 2022/23, C&D funds supported all or a portion of each System's physical delivery of materials and the use of shared e-resources. Exhibit A provides a summary of System activities for 2022-2023 and shows how communities benefited through state funding. Exhibit B displays a summary of the actual workload statistics for 2022/23.

RELATED ISSUES TO COME BEFORE THE BOARD IN THE FUTURE:

Consideration of 2024/25 System Plans of Service.

Staff Liaison: Monica Rivas

California Library Services Act System Program Annual Report FY 2022/2023

Southern California library Cooperative (SCLC): Executive Director Christine Powers

CLSA funding allocated by the CLSA Board for FY 2022/2023: \$704,171.

Approved Baselines Funds: \$563,338

Program	Budgeted from funding of FY 2022/2023	Expended from budget of FY 2022/2023	Encumbered Funds in 2022-2023	Rollover to FY 2023/2024 From FY 2022/2023	Additional funds used	Additional funds being rolled over
E-Resources	\$445,338	\$0	\$16,592 22-23 \$288,419 21-22 \$64,636 20-21	\$428,746	\$1,212 20-21	
Delivery	\$66,500	\$44,646		\$21,854	\$22,013 2021-2022	
Office Supplies	\$9,300	\$5,907		\$3,393		
Audit	\$12,200	\$8,964		\$3,236	\$6,905 21-22	
Telecommunications	\$30,000	\$0		\$30,000	\$18,223 2021-2022	\$3,519 21-22
Resource Sharing (Digilab)	\$0	\$0		\$0	\$35,000 21-22	
TOTAL	\$563,338	\$59,517	\$369,647	\$487,229	\$83,353	\$3,519 21-22

Approved System Administration Funds: \$140,833

Salaries & Benefits	Budgeted 2022/2023	Expended 2022/2023	Rollover to FY 2023/2024 From FY 2022/2023	Additional funds used	Additional funds being rolled over
Executive Director	\$49,488	\$49,488			
Deputy Director	\$17,939	\$17,939			
Controller	\$34,146	\$34,146			
Project Manager	\$19,263	\$19,263			
Administrative Assistant	\$19,997	\$19,997			
TOTAL	\$140,833	\$140,833			

Southern California library Cooperative (SCLC) Continued

Were Goals Met-How did the Community Benefit?

Southern California Library Cooperative (SCLC) goals for the Communications and Delivery Program were met through the ongoing CLSA funding.

SCLC's use of CLSA funds for a Shared Delivery has been essential. Without this service, members libraries would otherwise be spending several tens of thousands of dollars to return books. Member libraries have several patrons who are homebound due to health issues, and the swift delivery turnaround serves as a rapid lifeline, granting them access to a broader range of collections locally.

SCLC utilizes CLSA e-Resources funds to provide their patrons with access to PressReader which offers digital access to newspapers and magazines from around the world. A majority of SCLC's jurisdiction consists of Los Angeles County – home to one of the most diverse regions in the United States, where one in three people are born outside the U.S. and over 200 languages are spoken. Given the wide range of publications from throughout the world available through PressReader, members of its diverse community can continue to access publications in their native language/ country. It should also be noted that SCLC member library patrons can access PressReader from anywhere in the world with their library card, and usage statistics show that this service is indeed utilized from other parts of the world.

The Gale Archives of Sexuality and Gender is another CLSA e-Resource utilized by SCLC. It provides a vast and comprehensive compilation that member libraries may not be able to otherwise replicate. It provides meaningful context to the diverse SCLC member library patron community, particularly at a time where the challenges and threats to the safety and autonomy of the LGBTQ+ community are escalating. Providing a resource available 24/7 and accessible from anywhere allows users to explore topics safely and privately from a vetted, reliable source. Information Desk staff refer patrons to this resource regularly, and member libraries highlight this resource during Pride Month.

SCLC member libraries also utilized CLSA funds on Digilab. The scanners provided by Digilab have aided in completing local history research requests for patrons. At one member library, it enabled high school students to research projects because of the unique access it has provided to local history books, including year books. Local newspaper journalists have also used Digilab archives to provide supporting information in their articles.

Non-CLSA funded activities

- SCLC staff provide in-office support for contracted courier delivery services.
- Listserv subscription for member libraries and interest groups to communicate via email.

Inland Library System: Executive Director Christine Powers

CLSA funding allocated by the CLSA Board for FY 2022/2023: \$374,680.

Approved Baselines Funds: \$299,743

Program	Budgeted from funding of FY 2022/2023	Expended from budget of FY 2022/2023	Rollover to FY 2023/2024 From FY 2022/2023	Additional funds used	Additional funds being rolled over
E-Resources	\$260,897	\$260,897	\$0	\$213,180 2021/2022	
Delivery	\$26,500	\$26,500			
Audit	\$5,081	\$5,081		\$4,619 21-22	
Telecommunications	\$7,265	\$7,265	\$0	\$8,481 21-22	
TOTAL	\$299,743	\$299,743	\$0	\$226,280	

Approved System Administration Funds: \$74,937

Salaries & Benefits	Budgeted 2022/2023	Expended 2022/2023	Rollover to FY 2023/2024 From FY 2022/2023	Additional funds used	Additional funds being rolled over
Executive Director	\$21,516	\$21,516			
Deputy Director	\$1,496	\$1,496			
Controller	\$32,594	\$32,594			
Project Manager	\$1,027	\$1,027			
Administrative Assistant	\$18,304	\$18,304			
TOTAL	\$74,937	\$74,937			

Inland Library System Continued

Were Goals Met-How did the Community Benefit?

The goals of the Inland Library System (ILS) for the Communications and Delivery Program were met through ongoing CLSA funding.

Inland uses a portion of its Communications and Delivery Program funds for a systemwide Bibliotheca collection. The Bibliotheca collection provides access to additional e-materials for the patrons of member libraries, including e-magazines. Without this resource, some member libraries would not have been able to offer a digital magazine collection, as their physical magazine collection is very small. The digital collection gives patrons access to broader collection of magazines, including access to non-English language magazines. The Bibliotheca collection has been vital in keeping member libraries' magazine collections current and robust. It also allows libraries to free up shelves for additional, physical collection items.

Inland members also utilize funds for shared delivery services. The delivery services assist with interlibrary loan requests, providing convenience to patrons to return materials to other surrounding libraries. Most importantly, it provides patrons across ILS's jurisdiction access to additional titles that are not available at their library location or have long waits on the holds lists.

Inland annual practice to allocate its remaining CLSA funds to be distributed to members for either E-Resources or Telecommunications using a population-based formula.

The e-Resources funding allowed one member library to provide the children in their community with a multimedia resource that supports science and social studies through Truflix. This helps students improve their literacy skills, content-area knowledge, and the ability to cultivate critical skills that assist with their academic success. Another member library used the funds for Hoopla. Another member library, which is in a very rural region, used the funds to offset the cost of providing e-materials via Overdrive.

Telecommunications funding makes high-speed internet possible and the equipment to maintain a 10 GBT network for the member library's community; without these funds, this would not be something that the library could provide to its patrons.

Inland also conducted their biennial audit.

Non-CLSA funded activities

- Member email groups provide effective networking, information sharing, and discussion forums for the region, so that member libraries stay abreast of developments in the area and share experiences and advice with one another.
- The Murrieta Public Library (MPL) has an agreement with the Riverside County Library System (RCLS) for automated services that provide for additional sharing of RCLS e-resources for MPL patrons and use of their delivery system for direct material sharing between the systems among other services.

49-99 Cooperative Library System: Executive Director Christine Powers

CLSA funding allocated by the CLSA Board for FY 2022/2023: \$150,196.

Approved Baselines Funds: \$120,157

Program	Budgeted from funding of FY 2022/2023	Expended from budget of FY 2022/2023	Rollover to FY 2023/2024 From FY 2022/2023	Additional funds used	Additional funds being rolled over
Resource Sharing: LINK+	\$113,857	\$113,857			
Audit	\$6,300	\$6,300			
TOTAL	\$120,157	\$120,157			

Approved System Administration Funds: \$30,039

Salaries & Benefits	Budgeted 2022/2023	Expended 2022/2023	Rollover to FY 2023/2024 From FY 2022/2023	Additional funds used	Additional funds being rolled over
Executive Director	\$6,025	\$6,025			
Deputy Director	\$10,465	\$10,465			
Controller	\$8,692	\$8,692			
Project Manager	\$513	\$513			
Administrative Assistant	\$4,344	\$4,344			
TOTAL	\$30,039	\$30,039			

49-99 Cooperative Library System Continued

Were Goals Met-How did the Community Benefit?

The goals of the Communication and Delivery Program were successfully met. LINK+ continues to be a major boost to the collections for the six participating libraries. 49-99 member libraries borrowed 62,000 items in FY 22/23. Libraries collectively loaned over 30,000 items out to the LINK+ member libraries.

The service continues to be a benefit to the community for access to materials that some of the 49-99 libraries may not have in their collections. It also provides a quicker loaning period, so community members are not waiting on hold lists for materials.

Non-CLSA funded activities

- Book Club in a Box is a service provided by 49-99 which enables not only the library's book clubs to offer many different reading options but local book clubs as well.
- Stockton is the hub for **LINK+** at no cost to the member libraries. They provide training and support; Stockton sorts all the 49-99 materials and Unity picks up from Stockton which is a substantial savings for the member libraries.
- Member libraries offer each other various support as needed such as grant writing assistance, E-Rate application help, and assistance with general questions individual libraries may have.

Serra Cooperative Library System: Executive Director Christine Powers

CLSA funding allocated by the CLSA Board for FY 2022/2023: \$266,703

Approved Baselines Funds: \$213,362

Program	Budgeted from funding of FY 2022/2023	Expended from budget of FY 2022/2023	Rollover to FY 2023/2024 From FY 2022/2023	Additional funds used	Additional funds being rolled over
E-Resource	\$67,734	\$67,633	\$101	\$32,266 2021-2022	
Audit	\$6,300	\$4,240	\$2,060	\$2,671 21-22	
Delivery	\$15,500	\$12,017	\$3,483		
Telecommunications	\$500	\$500			
Resource Sharing	\$123,328	\$0	\$123,328	\$50,446 21-22	\$34,736 21-22
TOTAL	\$213,362	\$84,390	\$128,972	\$85,383	\$34,736

Approved System Administration Funds: \$53,359

Salaries & Benefits	Budgeted 2022/2023	Expended 2022/2023	Rollover to FY 2023/2024 From FY 2022/2023	Additional funds used	Additional funds being rolled over
Executive Director	\$21,947	\$21,947			
Deputy Director	\$747	\$747			
Controller	\$21,729	\$21,729			
Project Manager	\$514	\$514			
Administrative Assistant	\$8,404	\$8,404			
TOTAL	\$53,341	\$53,341			

Serra Cooperative Library System Continued

Were Goals Met-How did the Community Benefit?

Serra achieved the Communications and Delivery objectives. The community greatly benefitted from Serra's OverDrive collection, shared Delivery, Flipster, and LINK+.

Serra member libraries who participate in a shared OverDrive collection report a great benefit to patrons, as patrons have increased their use of digital resources in recent years. This is especially true for patrons who lack transportation to access libraries and are only able to take advantage of library offerings online.

Serra member libraries also have shared Delivery service, allowing member library patrons the ability to conveniently return items checked out at neighboring libraries.

Flipster is another service that Serra members utilize with CLSA funds allocated to e-Resources. Patrons of member libraries appreciate having both Overdrive and Flipster e-Magazines. Flipster allows libraries to offer patrons access to more magazines than they had previously been able to and helps retain users and allow them to find what they are looking for. This also frees up space in libraries to be utilized in other ways.

Serra members also utilize CLSA funds for LINK. Having the ability to borrow titles from other libraries has allowed libraries to supplement their collections. In addition to serving as a benefit to patrons, it also allows member libraries to circulate items with lower demand to other communities. The LINK+ service has also proved useful with assisting many book club members to find copy titles without libraries having to purchase more copies.

The annual audit was successfully completed.

Non-CLSA funded activities

- Serra also sponsors San Diego Museum Month, a program that promotes arts, culture, and history by highlighting the offerings of local museums and providing admission incentives. As a sponsor, Serra member libraries distribute free museum passes and collaborate in joint marketing efforts.
- Serra continues to maintain active committees for Adult Services, Youth Services and Technology as forums for sharing best practices and fostering continuing education amongst staff.
- The Discover & Go Program is a Serra collaborative effort that provides free family day passes to local attractions, including San Diego's new Children's Museum, the Museum of Us, the San Diego Museum of Art, Children's Discovery Museum, and Skateworld. Passes can be reserved online, in-person, or over the phone with a valid library card from a member library.

Santiago Library System: Executive Director Christine Powers

CLSA funding allocated by the CLSA Board for FY 2022/2023: \$221,254

Approved Baselines Funds: \$177,003

Program	Budgeted from funding of FY 2022/2023	Expended from budget of FY 2022/2023	Rollover to FY 2023/2024 From FY 2022/2023	Additional funds used	Additional funds being rolled over
Telecommunications	\$89,682	\$89,682	\$0	\$108,201 21-22	
Audit	\$6,175	\$6,175	\$0	\$686 21-22	
E-Resources	\$81,146	\$81,146	\$0	\$48,697 20-21	
TOTAL	\$177,003	\$177,003	\$0	\$157,584	\$48,697

Approved System Administration Funds: \$44,251

Salaries & Benefits	Budgeted 2022/2023	Expended 2022/2023	Rollover to FY 2023/2024 From FY 2022/2023	Additional funds used	Additional funds being rolled over
Executive Director	\$23,668	\$23,668			
Deputy Director	\$1,794	\$1,794			
Controller	\$10,555	\$10,555			
Project Manager	\$899	\$899			
Administrative Assistant	\$7,335	\$7,335			
TOTAL	\$44,251	\$44,251			

Santiago Library System Continued

Were Goals Met-How did the Community Benefit?

The System's goals for the Communications and Delivery Program were met. It is Santiago's annual practice to allocate annual CLSA funds to be distributed to members for either E-Resources or Telecommunications using a population-based formula.

E-Books continue to be a popular resource for Santiago's community members. E-Book titles have a positive impact on a largely underserved community, as they expand access and allow for greater parity and equity between communities of varying socioeconomic status throughout Orange County.

E-Resource offerings continue to see very high demand, and the CLSA funds enable member libraries the ability to add more new titles rather than simply filling demand for titles with long waiting lists. As the collections grow, libraries can increase the breadth of interests with e-Resources and purchase more titles requested by patrons.

In addition to expanding e-Book and e-Audiobook offerings, OverDrive Magazines funded by CLSA funds allow member libraries to offer a large volume of magazines to their communities. This resource is especially important to the system's multilingual communities, as it features magazines in 24 different languages. This allows libraries to provide more non-English offerings in their general collections of print and non-print materials for the public.

Collectively, these resources benefited Santiago's communities by providing convenient and easily accessible materials at any time, allowing access to more diverse and inclusive materials that cater to different learning styles that engage a broader community. Additionally, providing e-Books to the community has helped provide more equitable access to library materials by expanding access for those that may not be able to visit the library in-person due to mobility or transportation issues, allowed access to library materials beyond the scope of traditional operating hours, increased title availability for those who are experiencing vision or hearing impairments, and helped to provide reading materials to younger generations that have a stronger connection with a digital experience.

CLSA funds helped provide broadband to Santiago's communities, providing digital equity access to all members of the Orange County community and the annual audit was completed.

Non-CLSA funded activities

- Santiago member libraries coordinate delivery amongst their libraries, with each member library handling their own pickup and delivery to designated branches of Orange County Public Library (OCPL). OCPL manages distribution which enables them to move items through the Santiago Library System quickly and with minimal cost.
- Santiago coordinated its annual Performers Showcase, which brings library performers from the region together so that library staff from the region can come see these performers, and book them for their libraries' programming.

Pacific Library Partnership (PLP): Executive Director Carol Frost

CLSA funding allocated by the CLSA Board for FY 2022/2023: \$700,760

Approved Baselines Funds: \$560,608

Program	Budgeted from funding of FY 2022/2023	Expended from budget of FY 2022/2023	Rollover to FY 2023/2024 From FY 2022/2023	Additional funds used	Additional funds being rolled over
Delivery	\$213,977	\$203,167	\$10,810	\$7,287 FY21-22	
Local Cost (office supplies, postage, website, zoom, communications)	\$9,253	\$8,263	\$990	\$4,482 FY 21-22	
e-Resources (Link+, enki, OverDrive, CloudLibrary, Palace eBooks, Broadband, and future purchases)	\$295,853	\$192,763	\$103,090	\$151,386 FY21-22	
Flipster	\$41,525	\$41,525			
TOTAL	\$560,608	\$445,718	\$114,890	\$163,155	

Approved System Administration Funds: \$140,152

Salaries & Benefits	Budgeted 2022/2023	Expended 2022/2023	Rollover to FY 2023/2024 From FY 2022/2023	Additional funds used	Additional funds being rolled over
Chief Executive Officer	\$98,854	\$98,854			
Assistant Director	\$13,173	\$13,173			
Controller	\$16,199	\$16,199			
Operations Manager	\$5,348	\$5,348			
Accounting Clerk	\$4,430	\$4,430			
Admin Assistant II	\$2,148	\$2,148			
TOTAL	\$140,152	\$140,152			

Pacific Library Partnership Continued

Were Goals Met-How did the Community Benefit?

The goals for the Communications & Delivery Program were met through the ongoing CLSA funding.

PLP member libraries continue to prioritize delivery services for use of CLSA system funding. Libraries throughout the system depend on the ability to share materials and resources as a mechanism to enhance the breadth and depth of their individual collections and Delivery is the critical component that makes this sharing possible. PLP currently provides Delivery in four separate service areas within the region, with each service area receiving a CLSA subsidy for operations according to a formula approved by the PLP Executive Committee. All communities benefit from the reliable sharing of resources enabled by Delivery, which enhances collections and allows materials to move from library to library in a timely manner.

CLSA funds were also used to fund communications items. Libraries were given the option to choose from the following menu choices:

enki, OverDrive, Bibliotheca's CloudLibrary Consortia product; Palace Ebooks-for-All, Broadband hardware costs; SimplyE; PLP negotiated shared eContent platform for select libraries; curbside pickup; remote reference; or CENIC telecommunication costs.

Non-CLSA funded activities

Member libraries spend local funds to support Communications and Delivery in four primary categories:

- Local funding for delivery
- Inter-Library Loan Services: Libraries funded inter-library loan services locally, including OCLC World Share and Link+.
- Broadband: PLP libraries used local funds to invest in their connectivity via broadband to the CENIC network. Costs included ongoing connection costs as well as hardware and software costs.
- Digital Collections: Shared eMaterials collection for its member libraries. Other PLP libraries purchased eBooks, eAudio, digital magazines and eMusic for their patrons and contributed local funds.

NorthNet Library System (NLS): Executive Director Carol Frost

CLSA funding allocated by the CLSA Board for FY 2022/2023: \$832,503

Approved Baselines Funds: \$666,002

Program	Budgeted from funding of FY 2022/2023	Expended from budget of FY 2022/2023	Rollover to FY 2023/2024 From FY 2022/2023	Additional funds used	Additional funds being rolled over
Delivery	\$187,500	\$187,500	\$0		
Local Cost (office supplies, conferencing services, website)	\$3,116	\$3,116	\$0	\$1,934 FY21-22	
e-Resources (eBooks,eMagazines. Broadband, and Link+)	\$475,386	\$475,386	\$0	\$92,428 FY21-22	
TOTAL	\$666,002	\$666,002	\$0	\$94,362	

Approved System Administration Funds: \$166,501

Salaries & Benefits	Budgeted 2022/2023	Expended 2022/2023	Rollover to FY 2023/2024 From FY 2022/2023	Additional funds used	Additional funds being rolled over
NLS Coordinator	\$50,700	\$50,700			
PLP CEO	\$26,424	\$26,424			
PLP Controller	\$24,937	\$24,937			
PLP Operations Manager	\$27,810	\$27,810			
PLP Accounting Clerk	\$6,705	\$6,705			
Administrative Assistant II	\$4,192	\$4,192			
Administrative Assistant	\$4,410	\$4,410			
Fiscal Admin Svs. Specialists	\$12,167	\$12,167			
TOTAL (salaries)	\$157,345	\$157,345			
Indirect Cost	\$9,156				
Total w/Indirect Cost	\$166,501				

NorthNet Library System Continued

Were Goals Met-How did the Community Benefit?

The goals for the NorthNet Library System (NLS) Communication and Delivery programs were met through the on-going CLSA funding. NLS completed all the funding objections described in the Plan of Service.

The NorthNet Library System distributes its CLSA funds back to the libraries, for them to choose to use the funds for shared courier delivery services, a shared eMagazine collection, a shared OverDrive collection, local shared OverDrive collections among 3 or more libraries, broadband hardware, and Link+.

Shared e-resources remain a priority for all members, especially those in smaller, more geographically remote areas. The Library-to-Go consortium-shared OverDrive shared eBook, eMagazine, and eAudio collection which can be accessed 24/7 through a custom library portal continues to be popular with NLS patrons. Each library builds their individual library collection from the OverDrive catalog of more than 3.3 million titles in 100+ languages from over 5,000 publishers and shared the collection with the other NLS participating libraries.

NLS also has a shared eMagazine collection through OverDrive. The shared eMagazine collection circulation among 23-member library systems totaled 100,430 items.

17 NLS libraires now offer Link+ services to their communities.

Five member libraries allocated CLSA funds to help cover their CENIC costs. One member library allocated CLSA funds to support their OCLC/ILL costs.

Non-CLSA funded activities

- The ILL/Link+ contracts that are in place at this time will allow NLS Link+ members the opportunity to review additional ILL options and identify long-term and sustainable means of continuing to improve and enhance resource sharing among all member libraries.
- Libraries used local funds to support shared collections such as OverDrive, Bibliotheca Cloud Library, and the statewide Palace eBook-for-all project.

San Joaquin Valley Library System (SJVLS): Administrative Librarian Christopher Wymer

CLSA funding allocated by the CLSA Board for FY 2022/2023: \$240,976

Approved Baselines Funds: \$192,781

- **SJVLS combines their administrative funds with their Baseline funds to use their total budget of \$240,976 on the Baseline**

Program	Budgeted from funding of FY 2022/2023	Expended from budget of FY 2022/2023	Rollover to FY 2023/2024 From FY 2022/2023	Additional funds used	Additional funds being rolled over
Delivery	\$209,000	\$209,000	\$ 0		
Bibliotheca Cloud Library	\$31,976	\$31,976	\$ 0	\$9,702 21-22 funds	
TOTAL	\$240,976	\$240,976	\$ 0	\$9,702	

Approved System Administration Funds: \$48,195

- **System Administration funds are combined with the Baseline**

Salaries & Benefits	Budgeted 2022/2023	Expended 2022/2023	Rollover to FY 2023/2024 From FY 2022/2023	Additional funds used	Additional funds being rolled over
TOTAL	\$0	\$0	\$0		

San Joaquin Valley Library System Continued

Were Goals Met-How did the Community Benefit?

SJVL's goals for the use of CLSA funds focused on supporting resource sharing amongst its members at 125 library branches and bookmobiles. The funding was used to fund delivery services to move materials between member libraries, and to purchase titles from the shared CloudLibrary collection of eBooks and eAudiobooks.

A large share of SJVLS's CLSA funding was utilized to operate delivery services, which allows patrons to request materials from other SNLS libraries. The \$209,000 in CLSA funding for delivery services facilitated the shipment of nearly 728,533 items to fill patron requests for materials and continues to be an important service for the communities we serve.

The remaining \$31,976 in CLSA funding combined with \$9,702 in rollover was allocated to purchase eBooks and eAudiobooks. SJVLS was able to add 1,202 titles to the shared CloudLibrary collection.

Non-CLSA funded activities

- While CLSA funds cover delivery costs and subsidize part of our telecommunications and e-resources purchases, other portions of our Communications and Delivery budget are funded through local funding.
- Additional activities funded outside of CLSA are online materials, research database subscriptions, collections services through Unique Management, cataloging services, network telecommunications costs, and a shared integrated library system (ILS). These services provide all SJVLS library branches with equal access to the consortia shared collections and materials.
- Telecommunications costs are a core service that provides network connectivity from each library branch back to our data center and facilitates resource sharing and internet connectivity for our members.

Black Gold Cooperative System: Executive Director Glynis Fitzgerald

CLSA funding allocated by the CLSA Board for FY 2022/2023: \$138,757

Approved Baselines Funds: \$111,006

- **Black Gold combines their administrative funds with their Baseline funds to use their total budget of \$138,757 on the Baseline**

Program	Budgeted from funding of FY 2022/2023	Expended from budget of FY 2022/2023	Rollover to FY 2023/2024 From FY 2022/2023	Additional funds used	Additional funds being rolled over
Delivery	\$60,382	\$60,382	\$0		
e-Resources (OVERDRIVE)	\$29,445	\$29,445	\$0		
Shared ILS	\$48,930	\$48,930			
TOTAL	\$138,757	\$138,757	\$0		

Approved System Administration Funds: \$27,751

- **System Administration funds are combined with the Baseline**

Salaries & Benefits	Budgeted 2022/2023	Expended 2022/2023	Rollover to FY 2023/2024 From FY 2022/2023	Additional funds used	Additional funds being rolled over
TOTAL	\$0	\$0			

Black Gold Cooperative System Continued

Were Goals Met-How did the Community Benefit?

Black Gold members share an integrated library system (ILS). This allows patrons to place holds on items throughout the Black Gold Libraries and request pickup at their local library. Their courier service is a vital part of this sharing model. Black Gold primary use of CLSA funds has always been the delivery of materials between library jurisdictions.

CLSA funds we also allocated to purchase Black Gold's Shared OverDrive collection.

Non-CLSA funded activities

- Local funds paid for the network connections from 17 branch locations and the Black Gold technical services server located in San Luis Obispo for access to the ILS and Public Access Catalog. 16 of the locations are on CENIC.
- Local funds also paid for a telephone service which integrates with the shared ILS and allows patrons to call in to renew items via an 800 number and the system calls out to patrons to inform them when a requested hold is available or when items are overdue.
- Local funds paid for 40% of the shared ILS costs
- Local funds paid for 45% of the Overdrive costs for our shared collection
- Local funds paid for 100% of the shared OverDrive Magazine subscriptions

System Communications & Delivery Program 2022/23 Methods and Workloads

Annual Cost of Service	Black Gold	49-99	Inland	NorthNet	PLP	SJVLS	Santiago	Serra	SCLC	Total of all Systems
Phone/Faxed	\$6,960	\$1,149	\$1,149	N/A	\$5,927	153,772	\$1,149	\$1,149	\$1,149	\$172,404
Internet/Email	\$2,241	\$1,146	\$1,146	\$3,865	\$5,272	0	\$1,146	\$1,146	\$1,146	\$17,108
Other	\$232,500	\$420	\$420	\$1,185	\$1,546	0	\$420	\$420	\$420	\$237,331
Total of Individual System Cost	\$241,701	\$2,715	\$2,715	\$5,050	\$12,745	\$153,772	\$2,715	\$2,715	\$2,715	\$426,843

Workload Statistics	Black Gold	49-99	Inland	NorthNet	PLP	SJVLS	Santiago	Serra	SCLC	Total of all Systems
Delivery Workload Items	532,077	62,533	5,467	812,038	2,880,696	741,449	n/a	30,531	n/a	5,064,886
System Van	0%	0%	0%	0%	0%	0%	0%	0%	0%	
Contracted Delivery	98%	100%	99%	99.99%	98.9%	100%	0%	99%	99%	
US Mail	2%	0%	1%	0.01%	1%	0%	0%	1%	1%	
United Parcel Service	0%	0%	0%	0%	0%	0%	0%	0%	0%	
Other Services	0%	0%	0%	0%	0.1%	0%	100%	0%	0%	
Traveled Miles	38,304	40,000	22,236	194,947	128,828	74,337	3,122	7,213	45,000	553,987

2023/24 Population and Membership Figures

SYSTEM/MEMBER	POPULATION
Pacific Library Partnership – 36 Members (BALIS+MOBAC+PLS+SVLS)	7,014,057
<u>BALIS – 11 Members</u>	3,615,550
Alameda County Library	
Alameda Free Library	
Berkeley Public Library	
Contra Costa County Library	
Hayward Public Library	
Livermore Public Library	
Oakland Public Library	
Pleasanton Public Library	
Richmond Public Library	
San Francisco Public Library	
San Leandro Public Library	
 <u>MOBAC – 10 Members</u>	 771,902
Carmel (Harrison) Memorial Library	
Monterey County Free Library	
Monterey Public Library	
Pacific Grove Public Library	
Salinas Public Library	
San Benito County Free Library	
San Juan Bautista City Library	
Santa Cruz Public Library	
Watsonville Public Library	
+ King City/Monterey County	
 <u>PENINSULA – 8 Members</u>	 740,526
Burlingame Public Library	
Daly City Public Library	
Menlo Park Public Library	
Redwood City Public Library	
San Bruno Public Library	
San Mateo County Library	
San Mateo Public Library	
South San Francisco Public Library	
 <u>SILICON VALLEY – 7 Members</u>	 1,886,079
Los Gatos Public Library	
Mountain View Public Library	
Palo Alto City Library	
San Jose Public Library	
Santa Clara City Library	
Santa Clara County Library District	
Sunnyvale Public Library	

SYSTEM/MEMBERS	POPULATION
BLACK GOLD – 6 Members	404,204
Carpinteria Library Goleta Public Library Lompoc Public Library Paso Robles Public Library Santa Maria Public Library Santa Paula (Blanchard Community) Library	
49-99 – 6 Members	1,471,401
Amador County Library Calaveras County Library Lodi Public Library Stanislaus County Free Library Stockton-San Joaquin County Public Library Tuolumne County Free Library	
INLAND – 19 Members	4,387,428
Banning Unified School District Library Beaumont Library District Colton Public Library Corona Public Library Hemet Public Library Inyo County Free Library Moreno Valley Public Library Murrieta Public Library Ontario City Library Palm Springs Public Library Palo Verde Valley Library District Rancho Cucamonga Public Library Rancho Mirage Public Library Riverside County Library System Riverside Public Library San Bernardino County Library San Bernardino Public Library Upland Public Library Victorville Public Library	
SANTIAGO – 11 Members	3,137,164
Anaheim Public Library Buena Park Library District Fullerton Public Library Huntington Beach Public Library Mission Viejo Public Library Newport Beach Public Library Orange County Public Library Orange Public Library Placentia Library District Santa Ana Public Library Yorba Linda Public Library	

SYSTEM/MEMBERS	POPULATION
SOUTHERN CALIFORNIA LIBRARY COOPERATIVE – 40 Members (MCLS+SSCLS)	10,018,031
<u>MCLS – 36 Members</u>	6,365,118
Alhambra Public Library	
Altadena Library District	
Arcadia Public Library	
Azusa City Library	
Beverly Hills Public Library	
Burbank Public Library	
Calabasas Public Library	
Camarillo Public Library	
City of Commerce Public Library	
Covina Public Library	
Downey City Library	
El Segundo Public Library	
Glendale Public Library	
Glendora Library & Cultural Center	
Irwindale Public Library	
Long Beach Public Library	
Los Angeles Public Library	
Monrovia Public Library	
Monterey Park (Bruggemeyer) Memorial Library	
Moorpark City Library	
Oxnard Public Library	
Palos Verdes Library District	
Pomona Public Library	
Redondo Beach Public Library	
San Marino Public Library	
Santa Clarita Public Library	
Santa Fe Springs City Library	
Santa Monica Public Library	
Sierra Madre Public Library	
Signal Hill Public Library	
Simi Valley Public Library	
South Pasadena Public Library	
Thousand Oaks Library	
Torrance Public Library	
Ventura County Library Services Agency	
Whittier Public Library	
<u>SOUTH STATE – 4 Members</u>	3,652,913
County of Los Angeles Public Library	
Inglewood Public Library	
Palmdale City Library	
Pasadena Public Library	

SYSTEM/MEMBERS	POPULATION
NorthNet Library System – 44 Members (MVLS+NBC+NSCLS)	5,037,684
<u>MVLS – 14 Members</u>	2,697,890
Alpine County Library	
Colusa County Free Library	
El Dorado County Library	
Folsom Public Library	
Lincoln Public Library	
Mono County Free Library	
Nevada County Library	
Placer County Library	
Roseville Public Library	
Sacramento Public Library	
Sutter County Library	
Woodland Public Library	
Yolo County Library	
Yuba County Library	
<u>NORTH BAY – 17 Members</u>	1,590,434
Belvedere-Tiburon Library Agency	
Benicia Public Library	
Dixon Library District	
Lake County Library	
Larkspur Public Library	
Marin County Free Library	
Mendocino County Library	
Mill Valley Public Library	
Napa City-County Library	
San Anselmo Public Library	
San Rafael Public Library	
Sausalito Public Library	
Solano County Library	
Sonoma County Library	
St. Helena Public Library	
+ Vacaville/Solano	
+ Calistoga/Napa	
<u>NORTH STATE – 13 Members</u>	749,360
Butte County Library	
Del Norte County Library District	
Humboldt County Library	
Lassen Library District	
Modoc County Library	
Orland Free Library	
Plumas County Library	
Shasta Public Libraries	
Siskiyou County Free Library	
Tehama County Library	
Trinity County Library	
Willows Public Library	
+ Crescent City/Del Norte	

SYSTEM/MEMBERS **POPULATION**

SYSTEM/MEMBERS **POPULATION**

SJVLS – 10 Members **2,984,159**

- Coalinga-Huron Unified School District Library
- Fresno County Public Library
- Kern County Library
- Kings County Library
- Madera County Library
- Mariposa County Library
- Merced County Library
- Porterville Public Library
- Tulare County Free Library
- Tulare Public Library

SERRA – 13 Members **3,449,231**

- Brawley Public Library
- Calexico (Camarena Memorial) Public Library
- Carlsbad City Library
- Chula Vista Public Library
- Coronado Public Library
- El Centro Public Library
- Escondido Public Library
- Imperial County Library
- Imperial Public Library
- National City Public Library
- Oceanside Public Library
- San Diego County Library
- San Diego Public Library

GRAND TOTALS **37,903,359**

All System Members: **185***

All System Population: **37,903,359**

Unaffiliated Public Libraries – 6 Libraries **422,795**

- LA Cerritos Public Library
- P Loomis Library and Learning Center +
- SB Redlands (A.K. Smiley) Public Library +
- LA Vernon Public Library +
- SB Santa Barbara Public Library +
- SLO San Luis Obispo City-County Library +

Jurisdictions that don't have service **17,109**

- LA Industry +
- Las Lassen County (remainder of county not Served by Susanville) +

TOTAL STATE POPULATION: 38,343,263

*Includes Consolidations since 1/1/78

Palo Verde Valley District Library

125 W. Chanslorway
Blythe, California, 92225
(760) 922-5371
(760) 922-5334 Fax

January 12, 2024

Inland Library System
c/o SCLC
Christine Powers, Exec. Director
254 N. Lake Ave. #874
Pasadena, CA 91101

To Whom It May Concern:

This letter is to inform you that effective June 30, 2024 the Palo Verde Valley District Library in Blythe, California will be resigning from membership in Inland Library System cooperative.

Sincerely,



Kime Williams, Director

ORDINANCE NO. 1408

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF PALM DESERT, CALIFORNIA ADDING CHAPTER 2.74 TO TITLE 2 OF THE PALM DESERT MUNICIPAL CODE, ESTABLISHING A MUNICIPAL LIBRARY FOR THE CITY, AND MAKING A FINDING OF EXEMPTION UNDER CEQA

WHEREAS, at its regular meeting on October 12, 2023, the City Council of the City of Palm Desert adopted Resolution No. 2023-047, after conducting a public hearing and providing the required notice pursuant to Education Code section 19100 et seq., approving the City's withdrawal from the Riverside County Library System ("RCLS"), assuming the provision of library services in the City of Palm Desert, and indicating the City's intent to establish an independent municipal library; and

WHEREAS, pursuant to Resolution No. 2023-047, as of July 1, 2024, or upon the transfer of property, whichever is later, the City of Palm Desert will withdraw from the RCLS and shall assume the responsibility for the provision of library services within the City's jurisdiction; and

WHEREAS, the City is authorized to establish a municipal public library pursuant to Section 101 of the City of Palm Desert Charter, and Article XI, Section 5 of the California Constitution; and

WHEREAS, the City Council desires that the Palm Desert Public Library be established as a municipal public library to be operated by the City.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF PALM DESERT DOES ORDAIN AS FOLLOWS:

SECTION 1. Recitals. The recitals above are each incorporated by reference and adopted as findings by the City Council.

SECTION 2. Establishment. The City Council of the City of Palm Desert hereby establishes the Palm Desert Public Library to provide library services directly to the public as a municipal library and directs city staff to take all necessary steps and actions in order to effectuate the transition of the Palm Desert Library from the Riverside County Library System to a municipal library.

SECTION 3. Amendment to Code. The Palm Desert Municipal Code is hereby amended by adding Chapter 2.74, Public Library, of Title 2, Administration and Personnel, to read as follows:

Section 2.74.010 Public Library Established.

The City Council of the City of Palm Desert hereby establishes and provides for

the regulation and maintenance of a public library in the city to be known as the Palm Desert Public Library. The purpose of this chapter is to ensure that the Palm Desert Public Library provides a quiet, orderly, and safe environment in which people may read, study, use library materials and equipment, and attend programs.

Section 2.74.020 Governance and Operation of Library.

The city manager or their designee shall direct and control all affairs of the library. The city manager shall cause to be employed a Director of Library Services, and authorize the Director of Library Services to employ such assistants and employees as may be necessary for the proper management of the library, and fix their compensation; provided, however, that prior to such employment, the compensation of the Director of Library Services, assistants and employees shall have been fixed and approved by a majority of the members of the city council voting in favor thereof.

Section 2.74.030 Rules and Regulations.

The city manager or their designee shall establish the rules of conduct for library patrons. The city manager or their designee may do and perform any and all other acts and things necessary or proper to carry out the provisions of this chapter.

Section 2.74.030 Library Fund and Expenditures.

A. The legislative body of the city shall annually allocate from the general funds of the city a sum of money, the amount of which shall be determined by the legislative body, which sum, together with all money acquired by gift, devise, bequest or otherwise for the purposes of the library shall be apportioned to a fund to be designated the library fund and be applied to the purposes authorized under this chapter.

B. If such payment into the treasury should be inconsistent with the conditions or terms of any such gift, devise, or bequest, the city shall provide for the safety and preservation of the same, and the application thereof to the use of the library, in accordance with the terms and conditions of such gift, devise, or bequest.

C. Payments from the fund shall be made in the same manner as provided for the payment of other demands against the city; provided, that all demands on such fund shall be first presented to the city council and approved by it before being ordered paid.

Section 2.74.040 Title to Property.

The title to all property acquired for the purposes of the library established under this chapter, when not inconsistent with the terms of its acquisition, or otherwise designated, shall vest in the city and, in the name of the city, may be sued for and defended by action at law or otherwise.

SECTION 4. Severability. If any section, subsection, subdivision, paragraph, sentence, clause or phrase of this Ordinance or any part hereof is for any reason held to be invalid, unconstitutional, or unenforceable by the decision of any court of competent

jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance or any part thereof. the City Council of the City of Palm Desert hereby declares that it would have passed each section, subsection, subdivision, paragraph, sentence, clause, or phrase hereof, irrespective of the fact that any one or more sections, subsections, subdivisions, paragraphs, sentences, clauses or phrases would be declared invalid, unconstitutional, or unenforceable.

SECTION 5. CEQA. The City Council finds that this Ordinance is exempt from the provisions of the California Environmental Quality Act ("CEQA") pursuant to State CEQA Guidelines Sections 15060(c)(2) and 15061(b)(3) in that the proposed changes are not anticipated to result in a direct or reasonably foreseeable indirect physical change in the environment, nor will the proposed changes have the potential for causing a significant effect on the environment.

SECTION 6. Effective Date. This Ordinance shall take effect thirty (30) days after the date of its passage; and prior to fifteen (15) days after its passage, the City Clerk shall cause a copy of this Ordinance to be published in accordance with the provisions of the law. The City Clerk shall certify the adoption of this Ordinance.

ADOPTED ON FEBRUARY 15, 2024.

DocuSigned by:

Karina Quintanilla

3F394C8E762C4D7...

KARINA QUINTANILLA
MAYOR

ATTEST:

DocuSigned by:

Anthony J. Mejia

8063A189723D437...

ANTHONY J. MEJIA
CITY CLERK

I, Anthony J. Mejia, City Clerk of the City of Palm Desert, California, do hereby certify that Ordinance No. 1408 is a full, true, and correct copy, and was introduced at a regular meeting of the Palm Desert City Council on January 25, 2024, and adopted at a regular meeting of the City Council held on February 15, 2024, by the following vote:

AYES: HARNIK, KELLY, NESTANDE, TRUBEE, AND QUINTANILLA
NOES: NONE
ABSENT: NONE
ABSTAIN: NONE
RECUSED: NONE

__IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the City of Palm Desert, California, on 2 11 6 12 0 24 __

DocuSigned by:

8062A1887235497

ANTHONY J. MEJIA
CITY CLERK