Maximizing Learning Spaces or How to MacGyver Your Library

2019/2020 Application Questions

SECTION 1 – APPLICANT INFORMATION

- Library Jurisdiction Name
- Library/Organization Director Name, Title, Email Address, Phone Number, Address
- Library Coordinator Name, Title, Email Address, Phone Number
- Library Space Location Name, Address

SECTION 2 – PROJECT INFORMATION

1. Tell us about your community and library and the needs that this project would address.
2. What sources of information (e.g. surveys, staff and patron feedback) have you used to determine the needs to be addressed in this project?
3. Describe your underutilized space including its size, how it is being used today, and its current challenges and limitations.
4. What objectives do you have for and what outcomes do you expect from a successfully transformed space? Please be specific and include how you will measure success.
5. How will your participation align with the project goal of transforming underutilized spaces to maximize their potential for reading, literacy, and learning?
6. Detail any in-kind, match funding, community participation, or any other support you expect for this project. Identify the group, type and amount of support for each.
7. Explain how you will ensure the success of your project coordinator and the project including any organizational support you will provide.

SECTION 3 - Design Opportunity Questions

- Detail your vision for the future of the space including specific ideas you may for improving it.
- Provide any estimate(s) you've obtained for this project, describe how you've obtained this information, explain your plans to contract with a designer, and, if applicable, obtain additional funding needed.
- Describe your plans for the completed design and how you will implement changes to the space.
- Share any additional comments or information that supports your participation in this project.
- Budget Overview - Please attach a document that provides an overview of your project budget and details. Your submission should identify all costs associated with the project and funding sources. Include LSTA funds up to $10,000 and any in-kind, match funding, or other support you expect for this project. (e.g. number of people, salary, hours, description of items).

- Additional Documents - Please upload any optional additional files that provide information to support the project.

OR

SECTION 3 - Furnishing Opportunity Questions

- Detail your plans for the space including any furniture partners or furnishings you have already identified.
- Describe how the plan was created and how you expect to implement it.
- Attach your design for the space including space plan and furniture list.
- Share any additional comments or information that supports your participation in this project.
- Budget Overview - Please attach a document that provides an overview of your project budget and details. Your submission should identify all costs associated with the project and funding sources. Include LSTA funds up to $10,000 and any in-kind, match funding, or other support you expect for this project. (e.g. number of people, salary, hours, description of items).
- Additional Documents - Please upload any optional additional files that provide information to support the project.

CIPA Acknowledgment

CIPA compliance is not required for this application as grant funds will not be provided for computers used to access the internet, nor pay for direct costs associated with accessing the internet. Please check one.

- CIPA compliant. The applicant library has complied with the requirements of Section 9134(f)(1) of the Library Services and Technology Act.
- Not Subject to CIPA Requirements. The CIPA requirements do not apply because no funds made available under this LSTA grant program will be used to purchase computers used to access the Internet or to pay for direct costs associated with accessing the Internet.

LIBRARY DIRECTOR CERTIFICATION

On behalf of this library, I certify:

- To the best of my knowledge, the information in this application is accurate
- I have read, understood, and if selected, commit to the goals and guidelines for this project as stated in the separate Application Guidelines document, and will ensure the library provides the support needed for success

To certify, please type your name in the box. Then print a copy of application and sign next to your name. Mail the hard copy of the application with wet signature and any other attachments to:

Southern California Library Cooperative

Attn: Wayne Walker

254 North Lake Ave #874

Pasadena, CA 91101

The hard copy must be received by December 10, 2019.