

PACE PROJECT
CITY OF COMMERCE PUBLIC LIBRARY
MOBILE DEVICE BORROWER AGREEMENT

FOR LIBRARY STAFF

Agreement for (Last, First) _____

Library Account: 2378000 Date/Time Borrowed: _____

Mobile Device Borrowed (Item ID): _____ Date/Time Due: _____

Checked out by (Staff Name): _____

Devices/Items Borrowed:

- Chromebook
- Netbook
- Carrying Case
- Power Cord

Peripherals Borrowed

- Mouse
- USB

Borrowed From:

- CENTRAL
- ATLANTIC
- BRISTOW
- GREENWOOD

City of Commerce Public Library Mobile Device Agreement

I, (Last Name, First Name) _____ agree to the following:

1. A valid Commerce Library card must be presented and a PACE Project Assignment Description Form must be completed to check out the mobile device. (PACE Project mobile devices are not to be used for general homework assignments. They are for school projects only.)
2. Mobile devices may only be checked out by students in grades 6-12 and college students who have a User Agreement on file. Mobile devices may only be used in the library and cannot be removed from library premises under any circumstances.
3. Users must sign this user agreement/contract prior to use of the mobile device, which will be kept on file.
4. Borrowers are solely responsible for the mobile device and will be billed for reasonable repair or replacement costs of up to \$400 dollars for damaged, missing or lost mobile devices and up to \$50 dollars for each lost peripherals such as case, lock or mouse.
5. Mobile devices may be checked out for a maximum period of 2 hours and may not be renewed.
6. Devices may only be reserved on a "first come first serve" basis.
7. Mobile devices will accrue overdue fines of \$10 per hour overdue up to the maximum of 8 hours (\$80) before they are considered lost or stolen and the patron will be billed the full cost of the item.
8. Mobile devices must be returned in person at the circulation desk. Upon return you may not checkout the same mobile device until the next day. You may check out a different device or a device at another library if available. Mobile devices that are not returned within 8 hours are considered lost or stolen and will result in police being notified and a police report filed with the Sheriff's Department, a claim filed with the collection agency and computer/mobile device and library privileges will be revoked.
WARNING: Penal Code 490.5(a) provides that upon conviction for petty theft involving a book or other library materials taken from a library facility, a person shall be punished by a mandatory fine of not less than \$50 and not more than one \$1,000 for each such violation; and may also be punished by imprisonment in the county jail, not exceeding six months, or both such fine and imprisonment.
Initial here: _____
9. Patrons may only check out one mobile device per card at a time and account must be in good standing (under \$10.00 in fines)
10. Mobile device use is also subject to the terms of the Public Access Computer Agreement and Rules of Conduct policies of the City of Commerce Public Library

FOR LIBRARY PATRON

I, _____ (customer name),
certify that I have read and understand the attached City of Commerce Public Library Mobile device Borrower Agreement and agree that I will be responsible to pay applicable processing and late fees if I do not return the mobile device by the due date to the library it was checked out from as well as all repair and replacement costs if the mobile device is lost, stolen, or damaged during my checkout period, or if Library Staff identifies any such damage during inspection upon my return of the mobile device.

Borrower Signature: _____ Date: _____

10162014

Date Returned: _____
Staff Member handling return: _____
Any Damage identified during return inspection and applicable (circle): NONE or EXPLAIN BELOW

FOR LIBRARY STAFF

Mobile device returned to (circle): CE AT BP GR