

CALIFORNIA STATE LIBRARY

Parks Pass Grants 2023

**APPLICATION INSTRUCTIONS**

## INTRODUCTION

This Instruction Guide Contains:

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Make sure to read over this instruction guide carefully before you begin filling out the application. It is important that all of the instructions are followed.

## **APPLICATION INSTRUCTIONS**

The Parks Pass Grant Application includes the following items:

* Basic Information
	+ Project Title
	+ Authorized Representative Information
	+ Project Coordinator Information
* Project Description
	+ Categories
	+ Project Description
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* Connection to Parks
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	+ Project Partners
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* Additional Parks Passes
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* Certification and Signature

Read the instructions for each element carefully. It is important that your answers are as complete and concise as possible, so that the California State Library will understand your project fully.

## **BASIC INFORMATION**

## Project Title

## The name of the proposed project.

## Authorized Representative Information

Authorized Representative name, title, and contact Information. Address must include **9**-digit zip code.

The Authorized Representative is the legally designated representative of the awardee. The legally designated representative has the legal authority to enter into an agreement on behalf of the organization and is authorized to receive and expend funds in order to administer this grant award. **The individual designated in the application as the Authorized Representative will be responsible for signing all award materials requiring signature (e.g. award agreement, payment claim forms, report forms, budget modification requests, and more) and must have the power to do so within their organization.**

## Project Coordinator Information

Project Coordinator name, title, and contact Information. Address must include 9-digit zip code.

The Project Coordinator is the person who will manage the day-to-day activities of the award project, and who will serve as the primary point of contact with the State Library.

## **PROJECT INFORMATION**

## Categories

All grant-funded programs should include outreach activities that focus on underserved communities that face barriers to park access. For more information, see Appendix D. For more information about the categories, see the [grants page](https://www.library.ca.gov/grants/parks-pass/).

**Choose one of the following four project categories:**

* **State Parks-based Programming**: projects that create library programming to build meaningful connections to and memorable experiences for underserved communities in State Parks. **Interpretive Materials**: projects that create meaningful connections to and memorable experiences for underserved communities by creating accessible, useful, and creative materials for supporting access to State Parks and the outdoors.
* **Parks Pass Programming**: projects that target underserved communities, including outreach, collection development, or other programmatic activities related to the Parks Pass Program goal and outcomes that don’t fall into the above categories.
* **Adult Literacy Program Partnership**: projects that build a partnership with the library’s existing adult literacy program(s).

## Project Description

**Discuss what you will do, how you will do it, what you aim to achieve, why, and for whom.** Provide a description that would enable the reader to comprehend the proposed project if they were to read only this response and no other portion of the application.Organize your text in a readable format. Use subheadings as needed. Include specific descriptions of key program activities as they relate to the project category you selected above (for example, what are you going to create if you chose “Interpretive Materials” as your project category?). Your project description should also relate to activities in the timeline and to items in the budget. See Appendix C for an example. (Word count limit: 500)

## Brief Abstract

**Provide a brief statement which answers the questions: we will do what, for whom, for what expected benefit(s). Response must be limited to two (2) sentences.** This statement may be used for publicity purposes. See Appendix C for an example. (Word count limit: 60)

## Agency Information

**Describe how the proposed project aligns with your agency’s mission, values, strategic plan, goals, and/or other activities.** (Word count limit: 150)

## **CONNECTION TO PARKS**

How does your proposed program connect your program participants with your local state parks? If you are going to be working with your local state parks, please list them here. Partnerships do not need to be finalized prior to submittal. [A map of state parks can be found here.](https://www.parks.ca.gov/ParkIndex)

## **COMMUNITY NEEDS AND ASSETS**

## Parks access barriers

Describe the park access barriers that your communities face, and how your program seeks to mitigate those barriers.

## Community Needs and Assets

Describe any other community needs or assets that connect to your project.

## Planning and implementation

What planning and implementation strategies will your program use to address equity, access, and inclusion in a manner authentic to the participating communities?

## Community Involvement

How will/have you involved the participating communities in planning and implementation?

## **PROJECT PARTNERS AND COMMUNITY CONNECTIONS**

Applicants are encouraged to establish project partners (formal) and are required to have a minimum of one community connection (informal). Review the following information to ensure the differences between, and requirements of, each type of partnership are understood. **Completing this section of the application is a requirement.**

## Project Partners

**List each project partner and briefly describe each project partner’s role(s) and the resources they will contribute.** Attach to the application a copy of the signed agreement for each partner, indicating that partner’s role in the project and the resources the partner will contribute.

A project partner is a cooperating institution, designated through a formal, signed agreement, which contributes resources (materials/funds/staff) to one or more of your project activities as outlined in the application. Organizations or individuals who are contractors under the project are not partners.

## Community Connections

**List each community connection and briefly describe how each will contribute to the project and help achieve the project’s objectives.** Attach any letters of support to your application.

A community connectionis a cooperating institution or agency with which the applicant will work to achieve project goals but with which the applicant might not have a formal, signed agreement.

Organizations or individuals who are contractors under the project are not considered project partners or community connections.

## **PLANNING AND EVALUATION**

Planning and evaluating are key to making a project successful. It is imperative that you take the time to provide information that demonstrates that you have truly thought through each of the following items. The following includes important notes for each item.

## Project timeline

**List your major project activities and when they will occur** (the grant period will depend on the needs of each project).

This section is designed to capture the major project activities and when they begin and end. It must include all project activities listed in the application. List activities in chronological order where applicable.

|  |  |  |
| --- | --- | --- |
| **Activity** | **Month Started** | **Month Ended** |
| Meet with artist to plan workshops | May 2023 | May 2023 |
| Order materials and create promotional materials | June 2023 | July 2024 |

In the first example, there is only one meeting. In the second example it is an activity that will begin in June and be completed in July. Timeline activities should connect to the Project Description and Project Evaluation.

## Anticipated Project Outputs

**List your anticipated project outputs.**

Outputs are quantifiable measures of services and/or products to be created/provided. **Be sure to include the number of people you anticipate will participate in and/or benefit from each activity, if applicable.**

**Examples:**

|  |  |
| --- | --- |
| * 3 training workshops will be held; 25 people will attend each workshop
 | * 15 story hours will be held
 |
| * 100 promotional bookmarks will be created and distributed
 | * 150 individuals will be trained
 |
| * 50 children and caregivers will have participated
 | * 1,000 photographs will be digitized
 |
| * 5 kits will be created and given to each branch
 |  |

## Evaluation Plans

**Describe your plans for evaluating the impact of your project in response to your stated plans.**

Assessing the effectiveness of projects is an important part of library services. To that end, all projects are required to gather outcomes data using survey questions in the Evaluation Toolkit provided by the State Library.Tell us how you will engage in ongoing assessment of activities, collect feedback formally and informally from program participants, and review the project at the end to determine successes and lessons learned.

Outcomes are changes in a target audience’s skills, knowledge, behavior, attitude, and/or status or life condition. Outcomes measurement is an effective way to measure the impact of your project.

## Parks Pass goals

How does your program support the Parks Pass program goal of generating positive measurable impacts in the areas of health, natural resource stewardship, and historical and cultural connections?

## Parks Pass objectives

Which objectives of the Parks Pass program does your program seek to meet and how will you meet those objectives? How will you measure if you are meeting those objectives? As a starting point, see [the Evaluation Toolkit.](https://www.library.ca.gov/services/to-libraries/parks-pass/evaluation-toolkit/)

* Advance access to all Californians to state parks via the California State Library Parks Pass.
* Improve the mental and physical health of all Californians.
* Empower under-resourced communities to take advantage of the benefits of California’s State Park System in alignment with the California for All Kids and California Outdoors for All initiatives.

## **Additional Parks Passes**

How many additional parks passes would your program require, and how will they be used?

## **BUDGET INFORMATION**

## Budget

**Complete the budget section of the application.**

The budget section is designed to provide detailed information about the project funding being requested. There are several budget categories. The following describes what kinds of expenses should be put in each category. Each budget category on your application ***requires*** a brief explanation of the expenses.

When calculating your budget, be sure to include resources for engaging community members, connecting your targeted audience with your project, and raising awareness of your project.

|  |  |
| --- | --- |
| Category |  |
| Salaries/Wages/Benefits | Includes all salaries, wages, and fringe benefits paid to staff directly contributing to the project regardless of funding type. Description must include position titles (but not individual names) and number of hours, dollars per hour and FTE for each position.  |
| Consultant Fees | All expenses related to acquiring the services of a consultant for a specific activity within the project should be included in this category. Costs may include fees, travel, accommodation, and support services hired directly by the consultant. Include the proposed consultant fee and tasks to be carried out and deliverables to be provided for this fee. |
| Travel | * Travel costs must be related to the project activities and must be incurred by the library staff or formal partners working on the project, or by participants in project activities if their participation is essential and they must travel to participate. Costs may include airfare, ground transportation, accommodation, meals, etc. For airfare, economy class must be used at all times. Description should include number of travelers, who they are, and types of travel expenditures, including how costs are calculated. (Consultant travel must be included under the Consultant Fees category.)
* Applicants [must](file:///C%3A%5CUsers%5Cannly.roman%5CAppData%5CLocal%5CMicrosoft%5CWindows%5CINetCache%5CContent.Outlook%5C909F20CZ%5Cmust) use the state’s travel reimbursement rates for most allowable travel related expenses, which can be found [here](https://www.calhr.ca.gov/employees/pages/travel-reimbursements.aspx).

All programs that may include a transportation component must check with their municipality to determine the appropriate insurance and liability requirements.  Additional State insurance requirements for programs including transportation are pending and will be addressed after selection notification. |
| Supplies/ Materials | Supplies: Must be project-specific (see Appendix A for information on allowed expenditures). May include: office or craft supplies, educational materials, books that are an integral part of a project activity and enable participants to take part in the activity, small equipment (less than $4,999 per unit), communication costs, postage, printing and photocopying, publicity, etc. Subscriptions and licenses are not Supplies/Materials (see Services section below).Materials: Books, periodicals, audiovisual formats, microforms, and other library materials to be part of the library’s cataloged collection. All materials must directly support the proposed project. Description should include quantities acquired and per-unit cost. |
| Equipment ($5,000 or more per unit) | A single item valued at $5,000 or more per unit. Approved items costing $4,999 or under are considered small equipment and are reported under Supplies/Materials. |
| Services | Include any costs for individuals contracted to manage and/or implement the project activities. Services that should be described include items such as printing, subscriptions or licenses, project-specific media and marketing services, equipment and vehicle maintenance, and building equipment lease and rental. Description should include type of services provided and vendor names. Funds cannot be used to fund portions of contracts that fall outside of and/or extend beyond the award period. If an awardee would like to enter into a contract that extends beyond the award period, the awardee must use other, non-state funds to cover the portion of the contract that runs beyond the project period end date. The awardee must obtain and keep detailed invoicing which clearly shows the proration of the portion of the contract to be paid for by state funds.  |
| Indirect Costs  | An indirect cost is the applicant’s incurred cost that cannot be readily isolated or identified with just one project or activity. These types of costs are often referred to as “overhead costs.” Typical examples of indirect costs are general telephone service, postage, office supplies, office space expenses, and administrative or financial operations for an entire organization.You may choose to:* Not request any indirect costs.
* Use a current approved indirect cost rate negotiated with the State of California.
* Use an indirect cost rate not to exceed 10% of modified total direct (MTDC). MTDC means all direct salaries and wages, applicable fringe benefits, materials and supplies, services, travel, and subcontracts up to the first $25,000 of each subcontract. MTDC excludes equipment, capital expenditures, rental costs, tuition remission, scholarships and fellowships, participant support costs, and the portion of each subcontract in excess of $25,000. If you choose to use this rate, you must be careful to exclude from the budget all indirect-cost-type items, such as general telephone service, postage, office supplies and office space expenses, and administrative or financial operations for the applicant's entire organization..
 |
| Cash Match & In-kind | In-kind: Refers to the value put on materials, equipment, staff time or services that are given without charge to the program or organization. In this case the applicant should be able to substantiate the value assigned to the contributions and how they assist the project. Cash Match: Refers to the applicant’s estimated cash outlay, including money that may be contributed to the applicant by other public agencies and institutions, private organizations and/or individuals. If the applicant will be appropriating funds specifically for the project, then that would be a cash match. Unallowable In-kind and Cash Match funds include any funding, salaries, resources and/or services supported through other federal funding; and local funds used to purchase items that are not eligible for state funding (see Appendix A for information on allowable/not allowable expenditures). |

## Supporting Attachments

The application will be completed and submitted in the State Library’s grants management system. You will have the opportunity to attach additional supporting documents to the application in the grants management system. Acceptable file formats for supporting documents include Word (.doc, .docx) and PDF.

Supporting attachments should provide data for information provided in the narrative. Examples of attachments include:

* letter of support from individuals or groups directly involved in the project;
* written agreements with project partners (you must include these if you have formal partners who are contributing in-kind or cash-match resources);
* a list of contacts made or other projects visited;
* citations from reports supporting the needs statement;
* staff position descriptions;
* sample evaluation tools;
* other information that supports your grant narrative, e.g. information about research based models;
* description and expertise of any consultants to be used;
* travel policy

## Certification and Signature

**Authorized Representative Signature**

Authorized representative **must complete the electronic signature feature in the grants management system** before the application can be submitted.

In addition, **the Authorized Representative must fill out the Application Certification page, print, sign, scan, and attach the certification to the online application.** The Application Certification page can be found on the [Parks Pass Grant Page.](https://www.library.ca.gov/grants/parks-pass/)

Successful applicants will be asked to sign an award packet using DocuSign after funding notifications are made.

## Application Submission

Submit this application and all supporting documents via the grants management system by **12:00 p.m. (noon) on Monday, January 30, 2023**.You will receive an email confirmation that your application has been submitted successfully.

**Next steps for successful applicants: Claim Process**

The State Library will provide award letters and payment claim forms once funding is approved and available.

If an awardee’s full award amount is more than $20,000, 10% of the grant award will be withheld until the end of the project period, payable only if all project reporting requirements are fulfilled and all project funds are expended by the time specified in the award agreement.

Note: Project funds may take up to 8 weeks to arrive after claim forms are received by the State Library. With your submission you acknowledge that you are aware of this timeline and confirm that you will be able to start and continue your project, as needed, before grant funds arrive.

For further reference, this information is also included in the award packet which is provided to successful applicants once awards are made.

APPENDIX A: RESTRICTIONS ON THE USE OF STATE FUNDS

**RESTRICTIONS ON THE USE OF STATE GRANT FUNDS**

To clarify some of the more commonly occurring questions regarding how State funds can or cannot be used, see the list of explanations below. Administrators and project coordinators of state grant projects are cautioned that they must abide by all regulations in conducting their projects and in allotting charges against grant funds. In cases of ambiguity, uncertainty, or questions in identifying allowable cost items contact Lisa Nowlain, Parks Pass Manager at lisa.nowlain@Library.ca.gov.

**ADVERTISING AND PUBLIC RELATIONS** Advertising costs are allowable only when incurred for the recruitment of personnel, the procurement of goods and services, the disposal of scrap or surplus materials, and other specific purposes necessary to meet the requirements of the award. Public relations costs are allowable when incurred to communicate with the public and press pertaining to specific activities or accomplishments that result from performance of the award. Costs of advertising and public relations at conventions, meetings or other events, including displays, demonstrations, exhibits, meeting rooms, hospitality suites, and special facilities used in conjunction with shows and special events; and salaries of employees engaged in setting up and displaying exhibits, making demonstrations, and providing briefings are unallowable.

**ADVISORY COUNCILS** Costs incurred by advisory councils or committees are unallowable unless authorized by statute, or as an indirect cost where allocable to the award.

**ALCOHOLIC BEVERAGES** Costs of alcoholic beverages are unallowable.

**BUILDING, CONSTRUCTION, RENOVATION COSTS** Building, construction, or renovation costs are unallowable.

**CONFERENCES** Costs of meetings and conferences, including meals, transportation, rental of meeting facilities, and other incidental costs, where the primary purpose is the dissemination of technical information, are allowable.

**CONTRIBUTIONS, DONATIONS, HONORARIUMS, STIPENDS** Contributions and donations, including cash, property, and services, that use grant funds and are made by grant recipients to others, regardless of the recipient, are unallowable.

(NOTE: Honorariums and stipends are also unallowable. Wages, salaries, reimbursements, payment for work done, and fees charged by speakers are allowable)

**ENTERTAINMENT** Costs of entertainment, including amusement, diversion, and social activities, and any costs directly associated with those, such as tickets to shows or sports events, meals, lodging, rentals, transportation, and gratuities are unallowable.

**FUND-RAISING** Costs of organized fund-raising, including financial campaigns, solicitation of gifts and bequests, and similar expenses incurred to raise capital or to obtain contributions, are unallowable.

**GENERAL GOVERNMENT EXPENSES** The general costs of government, including services normally provided to the general public, such as fire and police, are unallowable.

**INCOME FROM PROJECT** Project income, e.g., fees charged for the use of library space in the context of a grant project, or to recover out of pocket project-related costs, or to create products such as manuals, or for other expenditures directly related to and used for the purposes of the grant and accrued under the conditions of the grant award, are allowable.

**LOBBYING** The cost of certain influencing activities associated with obtaining grants, contracts, cooperative agreements or loans, is unallowable. Costs of membership in organizations substantially engaged in lobbying are unallowable.

**MEMBERSHIPS, SUBSCRIPTIONS, AND PROFESSIONAL ACTIVITIES** Costs of the grant recipient’s memberships in business, technical, and professional organizations are allowable. Subscriptions to business, professional, and technical periodicals are allowable. Source: 2 CFR Part 200 Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards. See electronic code of federal regulations: [Memberships, Subscriptions, and Professional Activities](http://www.ecfr.gov/cgi-bin/text-idx?SID=03c9d1e056cd920512dbf61e5ee8117c&node=sp2.1.200.e&rgn=div6#se2.1.200_1454)

**PREMIUMS, PRIZES, INCENTIVES, AND SOUVENIRS** Costs of promotional items and memorabilia, including models, gifts, and souvenirs, are unallowable.

**REFRESHMENTS** See ENTERTAINMENT (unallowable), and MEMBERSHIPS, SUBSCRIPTIONS, AND PROFESSIONAL ACTIVITIES (allowable).

**TRAINING** The cost of training provided for employee development is allowable

**TRAVEL EXPENSE** Travel costs are allowable for expenses for transportation, lodging, subsistence, and related items incurred by employees traveling on official business. Charges should be consistent with the state reimbursement rates for travel expenses, which can be found [here](https://www.calhr.ca.gov/employees/pages/travel-reimbursements.aspx).

(NOTE: The State Library’s policy on out-of-state travel and conferences is that they are generally not allowed. There are exceptions, however, based on the importance of the travel and/or conference to the grant. If your grant will include out-of-state travel or attendance at an out-of-state conference, consult with your grant monitor beforehand to obtain State Library approval before scheduling the trip or registering for the conference.)

## APPENDIX B: KEY DEFINITIONS

**Consultant:** An individual providing expertise that directly supports project management or activities.

**Services:** Specific services or resources acquired through a contract to a third party that are needed to fulfill the objectives of an grant project.

**Procurement:** Used sparingly, this activity type involves purchasing equipment/supplies, hardware/software, or other materials (not content) that support general library infrastructure. This activity can only be used for projects with Institutional Capacity as the intent. Most purchases are not procurement activities in themselves, but rather are meant to support other activities, for example, purchasing laptops for a learning lab would be part of an Instructional Activity; subscription to a data collection service would be part of a Content Creation Activity.

**Project:** A set of discrete and interdependent activities carried out to achieve an intended outcome. Contains allocable resources (e.g., dollars spent, people responsible for accomplishing tasks, venue or service location(s), time spent).

**Project Partner:** A cooperating institution, designated through a formal, signed agreement, which contributes resources (materials/funds/staff) to one or more of your project activities as outlined in the application. Organizations or individuals who are contractors under the project are not partners.

**Community Connection:** A cooperating institution or agency with which the applicant will work to achieve project goals but with which the applicant might not have a formal, signed agreement

**Community of Practice:** Trainings, meetings, presentations, and conversations with other grantees that build knowledge and skills for grantees.

**Equity**: Created through fairness and social justice and the recognition that different people's needs and circumstances may vary significantly. Social justice focuses on balancing power dynamics among different groups of people while acknowledging historical and institutional inequities. Equity means increasing diversity by improving conditions of groups that were and are disadvantaged in accessing opportunities and is about allocating resources/opportunities to reach equal outcomes.

**Diversity:** Describes the ways people are alike and different. Diversity can be obvious in traits such as age, gender, and other physical attributes or characteristics. But there are also less obvious diversity traits such as ability, education level, socio-economic status, ethnicity, sexual orientation, and religion.

**Inclusion**: An environment in which all individuals feel they are welcome, are treated fairly and respectfully, and are valued for their distinctive skills, experiences, and perspectives. In an inclusive environment, all have equal access to resources and services and opportunities to contribute to realizing the organization’s successful outcomes.

**Belonging**: A feeling of being accepted as one’s authentic self. It is one desired outcome of having created an inclusive environment. It is the feeling of being welcome and being physically, emotionally, and psychologically safe.

APPENDIX C: PROJECT DESCRIPTION & BRIEF ABSTRACT WRITING EXAMPLES

PROJECT DESCRIPTION

**Project description**:

Palm Tree Library is in a busy mixed-use commercial and residential neighborhood. The main languages spoken in our service area are Lao and Spanish, and the closest state park, Crystal Cove State Beach, is 5 miles away. Our Parks Pass usage has been low, and conversations with our patrons and patrons show that our community is interested in visiting the State Parks, but want more materials in their language, which is why we’ve chosen the Interpretive Materials category. The “Crystal Cove Park Art” project will work with a local artist to host community workshops, resulting in the creation of a map, book, and art shows about our local park.

Our project will engage a local artist, Lulu Lemon, in art workshops with children to create a map of Crystal Cove State Beach, which we will then translate into Lao and Spanish. The maps will be circulated with the Parks Passes, and Lemon is currently in talks with interpreters at Crystal Cove about painting a mural version at the Park. Programming will include the workshop, a visit from an interpreter to talk about seabirds, and a bilingual Spanish birdwalk at the park. We will partner with the local school to do outreach for our program, and to install art created during the workshop at the school for a celebration.

Lemon will also facilitate a workshop with adults to collect impressions from a guided nature walk with state park interpreters and local seniors. These impressions will be turned into a book, which we will print and add to our collection. Art from this workshop will be installed around our library.

We hope that these projects will create connections in our community, as well as connect residents to our local park. Anecdotal evidence shows that knowledge of state parks is low, which is supported by our low circulation numbers of our Parks Passes. We also know from the Parkshed data that our community has been categorized as “Disadvantaged”, and are outside the “walkshed” of our local park, but that our community also has a lot of creativity and culture that can create materials for everyone to use. We hope that by engaging the community in the process of examining their local natural world, and creating materials in their first languages, that parks will be more accessible to everyone, and the surrounding communities will benefit from the materials created by the Palm Tree Library.

BRIEF ABSTRACT

The project will create two artist facilitated products, including a trail map by children and a book of nature walk impressions, inspired by our local state park, Crystal Cove, in the two languages most commonly spoken in our service area, Lao and Spanish. These projects will create a deeper connection between the community and the nature of our park, sparking positive health outcomes, and increased use of our local park by utilizing art as a tool to bring people together.

## APPENDIX D: Equity, Diversity, Inclusion, and Belonging Resources

Successful applicants will develop strategies to address equity, access, and inclusion in a manner authentic to the participating community. Successful applicants will demonstrate how programs, project partners, community connections, and resources intend to engage and support communities who face park access barriers. Below are tools you can use to determine which communities may be facing park access barriers in your service area.

* [ParkScore](https://www.tpl.org/parkscore)
* [30x30 Access Explorer](https://experience.arcgis.com/experience/0521db0a944141f0b0df11e4548ab2b5)
* [2021 Outdoor Trends Report](https://outdoorindustry.org/resource/2021-outdoor-participation-trends-report/)
* [Youth Outdoor Parksheds](https://www.calparks.org/what-were-doing/research/Map)

Additionally, these organizations are working on park access equity and may be a resource for developing partnerships.

* [Latino Outdoors](https://latinooutdoors.org/)
* [Outdoor Afro](https://outdoorafro.com/)
* [Tribal Marine Stewards Network](https://tribalmsn.org/)
* [Unlikely Hikers](https://unlikelyhikers.org/)
* [Environmental Traveling Companions](https://etctrips.org/)
* [GirlVentures](https://www.girlventures.org/)
* [Diversability](https://mydiversability.com/)
* [BraveTrails](https://www.bravetrails.org/)
* [Adventure Risk Challenge](https://adventureriskchallenge.org/)
* [Get Out Stay Out/Vamos Afuera](http://vamosafuera.org/)
* [Literacy for Environmental Justice](https://www.lejyouth.org/index.php/what-we-do/) (Southeast San Francisco)
* [Bay Area Outreach and Recreation Program](https://www.borp.org/about/mission/) (Bay Area)
* [Bay Area Wilderness Training (Bay Area)](https://www.bawt.org/)
* Big City Mountaineers (San Francisco)
* [Sonoma Ecology Center](https://sonomaecologycenter.org/) (Sonoma)
* [MeWater (Bay Area)](https://www.mewaterfoundation.org/)
* [Yoots (Oakland)](https://yoots.org/)
* [Justice Outside](https://justiceoutside.org/)
* [Outdoor Outreach](https://www.outdooroutreach.org/) (San Diego)
* [Youth Transportation Organization (Bay Area)](https://yoots.org/)
* [American Indian Clubhouse: Bear Tracks Program](https://uaiiclubhouse.org/bear-tracks) (Los Angeles)
* [Community Nature Connection (Los Angeles)](https://www.communitynatureconnection.org/)
* [Nature Track](https://naturetrack.org/)s (Santa Barbara County)
* [Nature for All (Los Angeles)](https://lanatureforall.org/)
* [Angeles ICO (Los Angeles)](http://angelesico.org/)