Project Team Self-Assessment: Establishing a Baseline
Report Questions and Instructions
Goal Four Projects

INSTRUCTIONS

Your project aligns with Goal 4 of the State Library's Five-Year Plan for Grantmaking, which is to strengthen equitable resource-sharing and access to information, services, and opportunity with an emphasis on local community strengths and challenges. Your project team will use the following self-assessment tool throughout the grant period to measure your progress.

At your first community of practice session, you will have the opportunity to ask questions about and receive guidance in completing this self-assessment. The project support team assigned to your project is available to provide support to you throughout the grant period. You will complete this self-assessment three times: (1) after your first community of practice meeting, (2) as part of your mid-year report, and (3) as part of your final reporting. It is designed to help you and the State Library measure your progress.

This document is provided for reference purposes only. All reports must be completed and submitted in the State Library's online grants management system, Zengine. Once you have completed your report in Zengine, please click the blue "mark complete" button. Once you have completed the accompanying financial report, click the green "submit" button.

Further Assistance

Consult your project support team while you complete your reports.

If you need additional assistance completing this self-assessment or for questions regarding Zengine, please contact your Grant Monitor.

If you are not sure who your Grant Monitor is, please refer to your project's award letter included in your award packet or contact LSTAGrants@library.ca.gov.

Project Abstract

Briefly describe your project. What will you do, with whom, and what will be the result? (90-160 words)

Reflect on Your Progress

On a scale of 1 to 7, how would you rate your current state in meeting the standard of each indicator? A lower rating is not assessed negatively. With that in mind, an honest response allows you and the State Library to truly understand your challenges and successes and most accurately chart your progress. If you have previous experience and/or knowledge relating to the current project and progress toward meeting the standard of each indicator, this should be reflected in your self-assessment.

Indicator A: Project team and members of their community from a range of backgrounds and experiences join together to share resources and co-design projects and activities that deliver equitable access to information, services, and opportunity.
Skill areas include: co-design of equity-based resource sharing, focus on culturally unique resources, focus on marginalized communities, lived experiences, uncovering hidden stories
1 We have not started building skills
2 We have started planning in this area of skill building
3 We have taken first steps in building skills
4 We are continuing to build skills
5 We are beginning to demonstrate skills and behaviors
6 We consistently demonstrate skills and behaviors across multiple areas of the project
7 Our skills and behaviors are expanding beyond the project to other projects and other parts of the library
Please reflect on your rating. While reflecting, consider the following: • What do you see as barriers? • What do you see as successes? • What would you like to do differently? • What do you want to learn? • What help do you need?

• Other comments
Indicator B: Project team engages with, and embraces, California's culturally specific and unique resources and people.
Skill areas include: co-design of equity-based resource sharing, focus on culturally unique resources, focus on marginalized communities, lived experiences, uncovering hidden stories
1 We have not started professional development in these areas
2 We have started planning professional development in these areas
3 We have started professional development in these areas
4 We are continuing professional development in these areas
5 We are beginning to demonstrate skills and behaviors learned in professional development in these areas
6 We consistently demonstrate skills and behaviors learned in professional development across multiple areas of the project
7 Our skills and behaviors learned are expanding beyond the project to other projects and other parts of the library
Please reflect on your rating. While reflecting, consider the following: • What do you see as barriers? • What do you see as successes? • What would you like to do differently? • What do you want to learn? • What help do you need? • Other comments
Indicator C: Project team centers on, and expands, the visibility of experiences and histories of California communities and people whose stories are not usually seen.
Skill areas include: co-design of equity-based resource sharing, focus on culturally unique resources, focus on marginalized communities, lived experiences, uncovering hidden stories

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6 We consistently demonstrate skills and behaviors across multiple areas of the project
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Please reflect on your rating. While reflecting, consider the following: • What do you see as barriers? • What do you see as successes? • What would you like to do differently? • What do you want to learn? • What help do you need? • Other comments