

2023-2024 California Public Library Staff Education Program (PLSEP)



The Public Library Staff Education Program is a tuition reimbursement program.

Please fill out all sections of the 23/24 PLSEP student application at <https://www.surveymonkey.com/r/BWGW56>. The application also requires attachment of these documents: proof of enrollment and an essay.

Please keep a copy of your answers to all questions in the event you encounter a technical error upon submission.

This project is supported by the U.S. Institute of Museum and Library Services under the provisions of the Library Services and Technology Act, administered in California by the State Librarian.

Question Title

* 1. Please enter your contact information

First and Last Name

Job Title

Home Address

City/Town

State/Province

ZIP/Postal Code

Preferred Email Address

Preferred Phone Number

Question Title

* 2. Enter the name of the public library jurisdiction or county law library jurisdiction where you currently work. If you work at more than one of these organizations, enter name of the library jurisdiction where you work the most hours per month.

Question Title

* 3. How many previous years have you received PLSEP tuition reimbursement? Select "0" if this is your first year applying. Maximum allowable years is five.

Response options: 0, 1, 2, 3, 4, 5

Question Title

* 4. How long have you worked in libraries? Enter number of years.

Question Title

* 5. Enter the name of your library school. You must be enrolled in an ALA accredited library school to apply.

Question Title

* 6. Attach at least one document to show proof of enrollment. File name must contain your first and last name. Suggested file name: JaneDoeProofofEnroll

Acceptable documents include a scanned copy of college transcript, course registration, enrollment verification document from the college, letter/email from school administration with contact information, receipt for payment of classes, or official documentation of financial aid. Choose File

Question Title

* 7. How many classes have you completed in library school?

Question Title

* 8. How many classes left do you need to complete to graduate?

Question Title

* 9. What year to you plan to graduate?

Question Title

* 10. In which semester/quarter to you plan to graduate?

Question Title

* 11. How many classes will you take during the July 2023-June 2024 period? Only count courses for Summer 2023, Fall 2023, and Winter/Spring 2024.

Question Title

* 12. For the corresponding semester below, please list the 1) course number, 2) course name, 3) number of units, and 4) cost for each class you will take during the July 2023-June 2024 period. Only list courses for Summer 2023, Fall 2023, and Winter/Spring 2024.

Summer 2023

Fall 2023

Winter 2023

Spring 2024

Question Title

* 13. What is the cost of one class at your school? Enter a whole number without any symbols. For example, enter 1500, not \$1,500. If your school charges a flat rate for a term, enter the flat rate.

Question Title

* 14. Please enter the total amount of tuition reimbursement funds you are requesting. Enter a whole number without any symbols. Maximum award is 7500.

Question Title

* 15. If we are unable to fund your request fully, would a smaller amount still be useful? For example, would you accept reimbursement for fewer/partial classes?

Yes

No

Question Title

* 16. Please attach an essay demonstrating your skills, abilities, experience in outreach to underserved populations and commitment to equity, diversity, and inclusion. File name must include your first and last name. Suggested file name: JaneDoeEssay

See application instructions for detailed information about expected content of your essay. Suggested length: 250-500 words. PDF, DOC, DOCX files accepted. Choose File

Question Title

* 17. APPLICANT CERTIFICATION AND SIGNATURE. By entering my name below, I certify that: 1) to the best of my knowledge, the information I have presented in this application is accurate and 2) I currently work at the library listed in this application as a direct employee or contracted employee.

Signature

Date