

EXECUTIVE DEPARTMENT  
STATE OF CALIFORNIA

**FILED**

In the office of the Secretary of State  
of the State of California

MAY 29 1991

MARCH FUNG EL, Secretary of State

Deputy



EXECUTIVE ORDER W-9-91

WHEREAS, it is the responsibility of the State of California to maintain a high degree of preparedness in the event of disaster or of extreme peril caused by conditions of air pollution, fire, flood, storm, epidemic, riot, drought, sudden and severe energy shortage, plant or animal infestation or disease, an earthquake or volcanic prediction, an earthquake, warning of probable or imminent attack by an enemy of the United States, or other emergency conditions.

NOW, THEREFORE, I, PETE WILSON, Governor of the State of California, by virtue of the powers and authority vested in me by the Constitution and statutes of the State of California, and in accordance with the provisions of Sections 8567, 8587 and 8614 of the Government Code, do hereby rescind Executive Order No. D-25-83, and do hereby issue this order to become effective immediately:

1. The Director, Office of Emergency Services, who is also the State Director of Emergency Planning and the State Director of Civil Defense, shall be responsible for preparation of the State of California Emergency Plan and the submission thereof, through the California Emergency Council, to me for approval;
2. The Director, Office of Emergency Services, shall coordinate the activities of all state agencies relating to preparation and implementation of the California Emergency Plan; and each state agency and officer shall cooperate with the Director and render all assistance requested by the Director during response and recovery phases of proclaimed emergencies;
3. The Director, Office of Emergency Services, may assign specific emergency functions to a given state agency where such functions are consistent with duties and responsibilities identified in the State Emergency Plan. Such assignments will be made by Administrative Order issued by the Director, Office of Emergency Services;
4. The head of each department, bureau, board, commission and independent institution of state government, hereinafter referred to as an agency, is responsible for the emergency planning, preparedness and training of his or her agency;
5. Each agency shall establish a line of succession which includes at least three persons for each position that is assigned essential emergency functions, for both headquarters and major field divisions, as defined by agency director. The agency plan shall define the conditions to be met to shift responsibility to the next successor;
6. Each state agency is hereby authorized and encouraged to train its employees to properly perform emergency assignments. This includes participation in test exercises conducted by the agency or the Office of Emergency Services. Agency directors may allow compensation or compensating time off for training outside of regular working hours;

7. Draft copies of agency emergency plans and procedures designed to carry out emergency assignments shall be submitted to the Director, Office of Emergency Services, for review and approval prior to publication;
8. Each agency shall prepare for and respond to emergency situations by ensuring:
  - (a) The use of minimum resources required for continuation of normal services and redirection of all other resources to accomplish objectives in accordance with the California Emergency Plan and supporting agency emergency plans and procedures;
  - (b) Designation of facilities for emergency use;
  - (c) Protection of its personnel, equipment, supplies, facilities, and vital public records against the destructive forces of nature or man;
  - (d) Integration of resources from the private sector, which are commonly used by the agency, into the emergency response system.

IN WITNESS WHEREOF I have hereunto set my hand and caused the Great Seal of the State of California to be affixed this 29th day of May 1991.

*Pete Wilson*

Governor of California

ATTEST:

*Marth Jones Eu*

Secretary of State

